## **Project Delivery Framework**

**Project Life-cycle** 

**Delivery** 

Sub-Phase

Stage

Investment Planning

Phase

Phase

Project Management Themes

Phase Deliverables (non-inclusive list)

Product Deliverables (non-inclusive list)

Pre-Project

Processes associated with Asset strategic and detailed planning

Processes associated with initiating a Project

Stage Gate

> Processes associated with planning the delivery of Project's product, service or result

**Phase** 

Gate

**Planning** 

Phase

Gate 2

Processes associated with delivery of Project's product, service or result

Processes associated with transferring of Project's product, service or result to the Business Owner

Transfer

Sub-Phase

**Execution Phase** 

Phase

Gate

Processes associated with closing out the Project

Close-out

Phase

**Project Management** 

**Phase** 

Gate 4

Processes associated with asset operation and maintenance

Operations and

Maintenance

Post-Project

Phase

Stage

Gate 2

Policy(s) • Administrative Standard(s) • Project Management Manual • Investment Planning Manual

**Business Case** 

**Project Organization** 

Risk Management

**Quality Management** 

Project Delivery Plans • Phase Gates • Progress Approvals

Organizational Change Management

Integrated Change Control



**Project Management** 

Initiation

Phase

- Assign Project Sponsor
- Project Charter
- Project Delivery Model
- Project Delivery Plan (PDP\*): Scope, Schedule, Cost, Quality, Resource, Communication, Risk, Procurement, and Stakeholder Management, etc.
- Issue Log
- \* PDP details the entire Project Life-cycle, or Work needed to develop a Business Case, or to do the next phase(s) of the project.
- Update Business Case
- Update Requirements Specification



• Project Delivery Plan (PDP\*\*) updates

\*\* PDP may be updated to reflect Work to be

by City, Vendors, Consultants

• Vendor Performance Reviews

Stakeholder Engagement

Team Charters

Defined Deliverables

Contracts

- Project Advisory Committee
- · Commissioning Strategy
- - completed in this phase, or a Vendor produces a Project Execution Plan (PXP) based on Request for Quotation (RFQ) requirements; both options reflect Work to be undertaken in this phase and possible others.
- Finalize Requirements Specification
- Concept Design Report

• Update Business Case

- Preliminary Design Report
- Detailed Design Report



- Team Charters
- Contracts
- Project Delivery Plan (PDP\*\*\*) updates by City, Vendors, Consultants
- Commissioning Plan
- Quality Assurance/Quality Control Reports
- Vendor Performance Reviews
- Stakeholder Engagement
- \*\*\* PDP is either updated to reflect Work completed in previous phase, or a new Vendor develops a PXP based on RFQ requirements.

Confirm Business Case Benefits

Deliver Buildings

Deliver Services

Deliver IT Systems



- Deliverable Hand-Over Operations & Maintenance Manuals, As-built Drawings
- Asset Register
- Tangible Capital Asset
- Benefits Review Plan



- Financial Account close-out
- Purchase Orders and/or Work Order close-out
- Consultant/Contractor review filing
- Lessons Learned filing

- Confirm Business Case Benefits
- Operations & Maintenance Manuals
- Haz-Op Manuals
- Health & Safety Manuals
- As-built Drawings
- Warranty do cumentation
- Insurance Policy updates

• Transfer Tracking of Business Case Bene fits

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## Portfolio Management: Investment Planning & Project Delivery Integration

