

# TEMPLATE CHANGES 2024

## July 2024

Added Opening of Bids and Release of Information to Request for Quotation and Construction Quote for Depts templates and assigned a new version # 2024 07 09 and added two clauses to the same section in Demolition Quote for Depts template

## June 2024

All templates – replaced Legal Services email address with link to Legal Services Request Form within the hidden text on the cover page

All templates with a “Payment Schedule” clause. Added hidden text instructions re funds paid prior to total completion of Work.

## March 2024

All Templates – links to Accessibility training was updated  
Roadworks Construction template – Part E – Specifications - Added “Mix Design Proportion”

## February 2024

All templates new version number 2024-02-01  
Name change from Materials Management to Purchasing and  
Manager of Materials Management to Manager of Purchasing  
Removed “e” from all template saved names and updated all word documents with macros to fillable word documents with a new “dotx” suffix