

Professional Designer's Certificate for Housing* Development and Building Permits

*includes all residential development, buildings and related accessory structures

Address or legal description of project: _____

Professional Certificate

This certificate is both applicable and limited to the scope of work defined in the documents under my seal and signature.

In submitting sealed documents for development, demolition or construction associated with this project, I am making the following statements:

- I am an architect or engineer entitled to practice as such in the Province of Manitoba and I am competent to design and review the documents submitted under my seal.
- I am aware that the City of Winnipeg (City) will rely upon the documents signed and sealed by me and upon this certificate, and will not conduct any examination or inspection of the documents except by way of possible screening for completeness or audit for bylaw and code compliance.
- I understand that any structural elements of a Part 9 building which are not compliant to Part 9 of the Manitoba Building Code (MBC) are required to comply with the design requirements of Division B, Part 4 or other applicable parts of the MBC.
- I recognize that if the City becomes aware that the attached documents are not complete or fail to comply with the Winnipeg Zoning By-law, Winnipeg Electrical By-law or Winnipeg Building By-law, which includes the applicable editions of the MBC, the Manitoba Energy Code for Buildings (MECB), the Manitoba Fire Code, and the Manitoba Plumbing Code, the City may provide this information to the Manitoba Association of Architects (MAA) or Engineers Geoscientists Manitoba (EGM) by way of a complaint or referral.
- I understand that any negligence, misrepresentation or falsification of facts contained in this certificate or in the plans under my seal may result in a finding of legal liability against me. I understand that the City does not accept responsibility for any errors and omissions in the sealed documents.
- I further understand that the City recommends that I periodically review my professional liability exposures, including those posed by potential third party claims, and that I carry an appropriate level of insurance. I understand that this review should include this specific project, including the building's occupancy type and classification, value, size and complexity, the extent of my professional involvement with it, and the City's reliance on my certificate.
- **Note: Periodic Reviews** The architect or engineer submitting the drawings must complete (or have a suitably qualified person reporting to them complete) periodic reviews of the project at appropriate stages of construction, and must be prepared at the completion of the work to sign and seal a letter of certification on the project, unless the architect or engineer
 - a) obtains written acknowledgement by the City that MBC Division C - 2.2.2.3. and 2.2.7.2., the Winnipeg Electrical By-law Subrule 2-000(1) and the Winnipeg Building By-law 4555/87 subsection 5.1 do not apply to the project, and
 - b) indicates on their drawings that they do not intend to be involved in construction reviews.

Please note: The fact that the City has acknowledged that periodic reviews are not required for its purposes does not relieve the professional from any construction reviews that may be required by professional regulatory bodies or client contracts.

- I understand that in the case of preserved wood foundations, the City of Winnipeg requires a certificate from an engineer certifying the completed foundation conforms to Part 4 of the MBC.
- I am familiar with Information Bulletin 2013-004-S, Limit States Design, published by the City, and MBC Section 4.2., Foundations, as they relate to the scope of my plans and drawings.

I hereby certify that I have complied with all applicable legislation and professional codes in affixing my seal to the documents which are being submitted as part of an application for a permit under the Winnipeg Zoning By-law and/or Winnipeg Building By-law.

By affixing my seal, I am representing that:

- I am fully aware of the provisions of the Winnipeg Zoning By-law, Winnipeg Building By-law, Winnipeg Electrical By-law, the MBC, the MECB, the Manitoba Fire Code, and the Manitoba Plumbing Code that are applicable to these documents;
- I have applied a professional standard of care to ensure compliance of these documents with the applicable provisions of these codes and all associated bylaws.

Affix seal with signature and date

Architect/engineer

Company name (if applicable):	Contact person:	Contact email:
Address:		Contact phone number: