Application to Purchase a Commemorative Bench Plaque

I (Full name): ________________________________________________________________

of (Address): ______________________________________________________________

Phone: ______________________________ Email: ___________________________________

Hereby request to purchase exclusive right to place a commemorative plaque on the memorial
bench, located in (Select one):

☐ Brookside Cemetery  ☐ St. Vital Cemetery  ☐ Transcona Cemetery

For office use only:

Location of bench: _____________________________________________________________
(e.g. Beside Memorial Boulder #65)

Subject to the following specific rules and the Cemetery Rules and Regulations, currently in force:

• The bench remains the property of the City of Winnipeg and the purchaser retains the exclusive
right for a period of 10 years, to have a commemorative plaque placed on the bench;

• The upkeep and maintenance of the commemorative plaque remains the responsibility of the
purchasers (Purchasers are advised to insure the plaque via personal insurance.); and

• The bench is intended for general use by users of the municipal cemetery. No flowers or other
forms of memorabilia may be attached to the bench. The Municipal Cemeteries Administrator
reserves the right to remove and dispose of all memorabilia found attached to, or laying on or
around the bench.

The cost to purchase exclusive rights to place a commemorative plaque on a memorial bench,
including up to three lines of wording is as listed on the current Cemetery Branch Schedule of
Fees and Charges, available for download from the Municipal Cemeteries website or by
contacting the Customer Services Advisors at 986-4348.

The City does not accept responsibility for errors or omissions in text written by the client. (See
attached plaque order form.).

Payment may be made by: cash, visa, M/C, Amex. Interac, or Cheque* made payable to “The City
of Winnipeg”.

*For payments made by cheque we are unable to process this request until the monies have been cleared.

☐ I have read and understood the above terms and agree to be bound by them.

Signature: _________________________________________ Date: _______________________

For office use only:

Paid by: ☐ Cheque ☐ Visa ☐ Amex ☐ Interac ☐ M/C Cash
Date paid: ________________ Date Ordered: ________________ CSA: ________________
Memorial Bench Plaque Order Form
Maximum of three lines.
Maximum of 25 characters per line, including all spaces, commas, etc.

Line 1: __________________________________________________________________________
Line 2: __________________________________________________________________________
Line 3: __________________________________________________________________________

Imagery (Optional): ________________________________________________________________
(Please provide a brief description of an image you would like to see on the plaque. e.g. a bird, a flower, a heart, stars etc. We will do our best to find you a suitable image from bronze manufacturer’s design database).

Please select your background color choice:

☐ White   ☐ Turquoise   ☐ Holly Green   ☐ Grey
☐ Ice Blue ☐ Pink       ☐ Dark Green   ☐ Black
☐ Navy Blue ☐ Red       ☐ Brown
☐ Casino Blue ☐ Maroon   ☐ Dark Brown

☐ The City of Winnipeg assumes no responsibility for errors or omissions with regards to the above information.

Signature: ___________________________     Date: _______________________

Cemeteries Branch
3001 Notre Dame Avenue, Winnipeg (Manitoba) R3H 1B8
T. | Tél. : 204-986-4348
F. | Fax : 204-986-4298
winnipeg.ca/cemeteries