

**THE CITY OF WINNIPEG  
CAMPAIGN EXPENSES AND CONTRIBUTIONS BY-LAW NO. 10/2010  
FORM 4  
REFERENCE : SECTION 21(1)  
AUDITED FINANCIAL STATEMENT**

For the campaign period	From	To
	JUNE 30, 2014	MARCH 31, 2015

**NAME OF CANDIDATE AND OFFICE**

NAME OF REGISTERED CANDIDATE			THOMAS A. STEEN		
ADDRESS					
CITY, PROVINCE			WINNIPEG, MANITOBA		POSTAL CODE
PHONE		ALTERNATE PHONE (NEW)		FAX NUMBER	
EMAIL ADDRESS (NEW)					
OFFICE			WARD NAME (IF COUNCILLOR CANDIDATE)		
COUNCILLOR			EAST KILDONAN - ELMWOOD		

**SUMMARY OF CAMPAIGN INCOME AND EXPENSES**

Campaign Expense Limitation (as per form 3)		\$ 33,517. <sup>68</sup> ✓
Campaign Expenses Subject to Limitation (as per Statement of Income and Expenses)		\$ 17,774. <sup>29</sup> ✓
Total Campaign Income	\$ 17,779. <sup>00</sup> (A) ✓	
Total Period Expenses	\$ 17,774. <sup>29</sup> (B)	
Campaign Period Surplus (Deficit) ((A) - (B))	18621.79	(842.79) \$ 4.71

**DECLARATION OF CANDIDATE**

I, THOMAS A. STEEN hereby declare that  
Name of Candidate

to the best of my knowledge and belief this financial statement and supporting schedules as set out herein are true and correct and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the City of Winnipeg in the Province of Manitoba this

20th day of MAY 2015

[Signature]  
Signature of Campaign Expenses and Contributions Officer

[Signature]  
Signature of Candidate

**DECLARATION OF OFFICIAL AGENT**

I, JACCO KOOIJ have prepared this Campaign Period Return  
Name of Official Agent

and supporting schedules as set out herein for THOMAS A. STEEN and hereby  
Name of Candidate

declare that to the best of my knowledge and belief this Financial Statement and supporting schedules as set out herein are true and correct and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the City of Winnipeg in the Province of Manitoba this

20th day of MAY 2015

[Signature]  
Signature of Campaign Expenses and Contributions Officer

[Signature]  
Signature of Official Agent

**STATEMENT OF INCOME AND EXPENSES**

FROM JUNE 30, 2014

TO MARCH 31, 2015

**INCOME**

Candidate's Surplus from immediately preceding Election Released by the Senior Election Official

\$ 5,200.00 ✓

Contributions (attached Schedule 1)

\$ 12,579.00 ✓

Fund-Raising Event (attached Schedule 2)

\$ —

Interest Income

\$ —

Other (Please Specify):

\$ —

**TOTAL INCOME**

\$ 17,779.00 ✓

**EXPENSES**

(ATTACH SCHEDULE 4; IF ANY DISPUTED CLAIMS, ATTACH SCHEDULE 5)

**CAMPAIGN EXPENSES SUBJECT TO LIMITATION**

Advertising

\$ 6,405.75

Bank Charges

\$ 118.31

Brochures

\$ 4,621.18

Candidate's Personal Expenses

\$ —

Furniture

\$ —

Insurance and Utilities

\$ —

Meetings, Social Functions, Rallies

\$ —

Office Rent

\$ 1,995.00

Office Supplies

\$ 167.43

Postage

\$ —

Salaries and Benefits

\$ —

Signs

\$ 2,407.78

Stationery

\$ —

Telephone

\$ —

Travel

\$ 2,058.84

Other (Please Specify):

\$ —

**SUB-TOTAL CAMPAIGN EXPENSES SUBJECT TO LIMITATION**

\$ 17,774.79 ✓

**STATEMENT OF INCOME AND EXPENSES (continued)**

Total Income (reported from previous page)		\$ <u>17,779.<sup>00</sup></u>
Sub-total Campaign Expenses Subject to Limitation		\$ <u>17,774.<sup>79</sup></u>
<b>CAMPAIGN EXPENSES EXCLUDED FROM LIMITATION</b>		
Accounting and Audit	\$ <u>847.<sup>50</sup></u>	
Court action commenced under Part 9, <i>The Municipal Councils and School Boards Elections Act</i>	\$ <u>-</u>	
Expense in holding a Fund-Raising Function	\$ <u>-</u>	
Interest on Loans	\$ <u>-</u>	
Recount	\$ <u>-</u>	
SUB-TOTAL CAMPAIGN EXPENSES EXCLUDED FROM LIMITATION	\$ <u>847.<sup>50</sup></u>	
TOTAL PERIOD EXPENSES		\$ <u>18,621.<sup>79</sup></u>
CAMPAIGN PERIOD SURPLUS (DEFICIT)		\$ <u>&lt; 842.<sup>79</sup> &gt;</u>

**SCHEDULE 1 - FOR MAYORALTY CANDIDATES ONLY**

*N/A*

**CONTRIBUTIONS**

**FOR USE BY MAYORALTY CANDIDATES ONLY (Section 8(2)(a))**

**PART I**

From a single source totalling more than \$250 (complete Part III)

\$ \_\_\_\_\_

Total of contributions in the Form of Goods and Services from a single source of more than \$250 (complete Part II)

\$ \_\_\_\_\_

Total of single source contributions of \$250 or less

\$ \_\_\_\_\_

From candidate

\$ \_\_\_\_\_

**TOTAL CONTRIBUTIONS**

\$ \_\_\_\_\_

**CONTRIBUTIONS IN EXCESS OF LIMITS**

Excess cash over \$1500 - Returned to the Contributor

\$ \_\_\_\_\_

Excess over \$1500 in the form of Goods and Services - Returned to the Contributor

\$ \_\_\_\_\_

**CONTRIBUTIONS TO BE PAID TO THE SENIOR ELECTION OFFICIAL**

From anonymous sources

\$ \_\_\_\_\_

Cash and/or Goods and Services in excess of limits

\$ \_\_\_\_\_

**TOTAL TO BE PAID TO THE SENIOR ELECTION OFFICIAL**

\$ \_\_\_\_\_





**SCHEDULE 1 - FOR COUNCILLOR CANDIDATES ONLY**

**CONTRIBUTIONS  
FOR USE BY COUNCILLOR CANDIDATES ONLY (Section 8(2)(b))**

**PART I**

From a single source totalling more than \$250 (complete Part III)

\$ 4,600.<sup>00</sup> /

Total of contributions in the Form of Goods and Services from  
a single source of more than \$250 (complete Part II)

\$ —

Total of single source contributions of \$250 or less

\$ 7,979.<sup>00</sup> /

From candidate

\$ —

**TOTAL CONTRIBUTIONS**

\$ 12,579.<sup>00</sup> /

**CONTRIBUTIONS IN EXCESS OF LIMITS**

Excess cash over \$750 - Returned to the Contributor

\$ —

Excess over \$750 in the form of Goods and Services - Returned to the Contributor

\$ —

**CONTRIBUTIONS TO BE PAID TO THE SENIOR ELECTION OFFICIAL**

From anonymous sources

\$ —

Cash and/or Goods and Services in excess of limits

\$ —

**TOTAL TO BE PAID TO THE SENIOR ELECTION OFFICIAL**

\$ —





**SCHEDULE 2**

FUND RAISING EVENTS INCOME STATEMENT  
(ATTACH A DIFFERENT SCHEDULE FOR EACH EVENT HELD)

*N/A*

FUND RAISING FUNCTION

Date: \_\_\_\_\_

Held at: \_\_\_\_\_

Type of Function: \_\_\_\_\_

\*Admission Charge (per person) \$     —     A

Number of Tickets sold \$     —     B

REVENUE FROM FUNCTION ( A X B ) \$     —    

Other Revenue (Please Specify): \$     —    

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL GROSS REVENUE: \$     —    

\* If admission charge per person is not consistent, please provide complete breakdown of all ticket sales.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SCHEDULE 4**

STATEMENT OF DISPUTED CLAIMS  
(ATTACH LIST IF MORE SPACE REQUIRED)

	Amount included in expenses	Disputed amount
<p>Name &amp; Address of Claimant SHAW - 22 SCURFIELD BLVD. WINNIPEG, MB. R3Y 1S5</p>	\$ <u>—</u>	\$ <u>365.30</u>
<p>Nature of Expense TELEPHONE &amp; INTERNET</p>		
<p>Reason for Dispute NOT ISSUED TO CAMPAIGN AND UNAUTHORIZED EXPENSES</p>		
<p>Name &amp; Address of Claimant</p>	\$ <u>          </u>	\$ <u>          </u>
<p>Nature of Expense</p>		
<p>Reason for Dispute</p>		
<p>Name &amp; Address of Claimant</p>	\$ <u>          </u>	\$ <u>          </u>
<p>Nature of Expense</p>		
<p>Reason for Dispute</p>		
<p>TOTAL FROM SUPPLEMENTARY LIST ATTACHED</p>	\$ <u>          </u>	\$ <u>          </u>
<p>TOTAL DISPUTED CLAIMS</p>	\$ <u>—</u>	\$ <u>365.30</u>

**AUDITOR'S REPORT  
REFERENCE: SECTION 21(1)**

Name of Candidate THOMAS A. STEEN  
 Official Agent JACCO KOOIJ  
 Office COUNCILLOR  
 Ward Name (if councillor candidate) ELMWOOD - EAST KILBURN

I / we have examined the statements of assets and liabilities and income and expenses of

THOMAS A. STEEN candidate, for the campaign period ending  
 Name of Candidate

MARCH 31, 2015 relating to the election held on OCTOBER 22, 2014  
 Date Campaign Period Ended Date of Election

These statements, which have not been , and were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are solely for the information and use of the Campaign Expenses and Contributions Officer for the City of Winnipeg for complying with By-law No. 10/2010 of *The City of Winnipeg Charter*. The statements are not intended to be and should not be used by anyone other than the specified users or for any other purposes.

These financial statements are the responsibility of the registered candidate and official agent. My/our responsibility is to express an opinion on these financial statements based on my/our audit.

My/our examination was made in accordance with generally accepted auditing standards. Those standards require that I/we plan and perform an audit to obtain responsible assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes such test and other procedures as I/we consider necessary in the circumstances except as explained in the following paragraph.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, receipts and disbursements for the campaign period. Accordingly, my/our verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of the candidate, in accordance with established accounting procedures and I/we was/were not able to determine whether any adjustments might be necessary to receipts and disbursements.

In my/our opinion, except for the effect of adjustments, if any, which I/we might have determined to be necessary had I/we been able to satisfy myself/ourselves as to the completeness of the records as described in the preceding paragraph, these statements present fairly the information contained in the accounting records on which the statements are based in accordance with prescribed accounting treatment.

MAY 19 2015  
 Date

Robert Weishell  
 Signature of Auditor

**Total Contributions & Prior Surplus**  
**Thomas Steen Election Campaign**

Contributer	Address	City	Postal Code	Date	Amount
Gerald E. Little				2014-08-29	\$100.00
Taras Sokolyk				2014-10-01	\$200.00
Michael J. Mark				2014-09-19	\$200.00
Robert Adkins				2014-11-04	\$240.00
Jeffrey McWhinney				2014-11-03	\$249.00
Mr. Chris Zacharias				2014-10-09	\$249.00
Erica Plug				2014-10-08	\$249.00
Real Pelletier				2014-10-08	\$249.00
Dennis Cruise				2014-10-08	\$249.00
Michael Falk				2014-10-08	\$249.00
Jerry Fontaine				2014-10-08	\$249.00
Andre Gamby				2014-10-08	\$249.00
Norbert Hansch				2014-10-08	\$249.00
Laura Einarson Hansch				2014-10-08	\$249.00
Dr. Harvey Lee				2014-09-16	\$249.00
<b>Subtotal &lt; \$250.00</b>					<b>\$3,479.00</b>

Contributions Over \$250.00						
Thomas Steen Election Campaign						
Contributor	Street/Avenue/Road	City	Postal Code	Date	Amount	
William Mackay				2014-09-29	\$300.00	
Dawn L. Soloway				2014-09-16	\$300.00	
Robert Soloway				2014-09-16	\$300.00	
Stephan Smith				2014-08-29	\$300.00	
Ted Foreman				2014-08-29	\$400.00	
Leonard van Leeuwen				2014-10-01	\$500.00	
Geoff Archambault				2014-09-19	\$500.00	
Regan Archambault				2014-09-19	\$500.00	
Cornelius Martens				2014-10-28	\$750.00	
Mark Chipman				2014-08-29	\$750.00	
Subtotal > \$250.00					\$4,600.00	

Alan Borger		2014-10-09	\$250.00
Natalija Zmavc		2014-10-09	\$250.00
Helen Borger		2014-10-09	\$250.00
David Borger		2014-10-09	\$250.00
Jo-Ann Borger		2014-10-09	\$250.00
Hayleigh Borger		2014-10-09	\$250.00
Alisa Borger		2014-10-09	\$250.00
J. Henry Borger		2014-10-09	\$250.00
Anita Borger		2014-10-09	\$250.00
Ralph Borger		2014-10-09	\$250.00
Gerald Borger		2014-10-09	\$250.00
Lois Borger		2014-10-09	\$250.00
James Borger		2014-10-09	\$250.00
Ms. Melainie Sifton		2014-10-09	\$250.00
Jose Correia		2006-10-08	\$250.00
Ida Albo		2006-10-08	\$250.00
Maria Correia		2006-10-08	\$250.00
Richard Bel		2006-10-08	\$250.00
Subtotal = \$250.00			\$4,500.00
William Mackay		2014-09-29	\$300.00
Dawn L. Soloway		2014-09-16	\$300.00
Robert Soloway		2014-09-16	\$300.00
Stephan Smith		2014-08-29	\$300.00
Ted Foreman		2014-08-29	\$400.00
Leonard van Leeuwen		2014-10-01	\$500.00
Geoff Archambault		2014-09-19	\$500.00
Regan Archambault		2014-09-19	\$500.00
Cornelius Martens		2014-10-28	\$750.00
Mark Chipman		2014-08-29	\$750.00
Subtotal > \$250.00			\$4,600.00
Total Contributions			\$12,579.00
Add: City of Winnipeg (Prior Campaign Surplus)		2014-08-06	\$5,200.00
Total Contributions & Prior Surplus			\$17,779.00

Distribution of Expenses  
Thomas Steen Election Campaign

Date	Vendor	Invoice #	Amount	Category	Cheque #
2014-10-08	Canstar News (Reimburse Van Leeuwen)	D1112257	\$1,837.50	Advertising	13
2014-09-24	Canstar News (Reimburse Van Leeuwen)	D1111819	\$2,086.56	Advertising	13
2014-10-01	Canstar News (Reimburse Van Leeuwen)	D1112006	\$2,086.56	Advertising	13
2014-10-10	Prime Contact Group (Reimburse Van Leeuwen)	2014-2393	\$395.13	Advertising	13
	Total Advertising Expense		\$6,405.75		
2014-09-09	Premier Printing	155778	\$1,127.74	Brochure	4
2014-10-17	Premier Printing (Reimburse Van Leeuwen)	156735	\$1,356.44	Brochure	13
	Calvin Christian School( 7,250 @ .10 )	No Invoice	\$725.00	Brochure Delivery	15
	Timothy Van Beek (ICS School 12,000 @ .10)	No Invoice	\$1,200.00	Brochure Delivery	14
	Dirk Nyhof (1,200 @ .10)	No Invoice	\$112.00	Brochure Delivery	11
	Andy Hall ( 100 @ .10)	No Invoice	\$100.00	Brochure Delivery	7
	Total Brochure Expense		\$4,621.18		
2014-08-15	Royal Le Page	Lease	\$1,995.00	Office	2
	Total Office Expense		\$1,995.00		
2014-08-30	Staples (Reimburse Steen)	Store Receipt	\$47.03	Office Supplies	8
2014-09-10	Staples (Reimburse S. Smith)	Store Receipt	\$120.40	Office Supplies	10
	Total Office Supplies Expense		\$167.43		
2014-09-09	Star Building (Reimburse Steen )	1-943030	\$521.73	Signs	8
2014-09-11	Light Visions	42394	\$1,813.65	Signs	6
2014-08-09	Home Depot (Reimburse Steen)	Store Receipt	\$51.10	Signs	8
2014-09-17	Rona (Reimburse Steen)	Store Receipt	\$21.30	Signs	8
	Total Sign Expense		\$2,407.78		

Distribution of Expenses

Thomas Steen Election Campaign

2014-10-15	Truck Expense - Thomas Steen	S-100 & O-100	\$1,400.00	Travel Expense	3
2014-09-11	Shell Canada (Reimburse Steen )	Gas Receipt	\$100.00	Travel Expense	9
2104-10-05	Shell Canada (Reimburse Steen )	Gas Receipt	\$100.00	Travel Expense	9
2014-09-29	Mac's (Reimburse Steen)	Gas Receipt	\$100.00	Travel Expense	9
2014-09-23	Shell Canada (Reimburse Steen )	Gas Receipt	\$100.00	Travel Expense	8
2014-09-21	Canadian Tire (Reimburse Steen)	Gas Receipt	\$108.56	Travel Expense	8
2014-08-28	Petro Canada (Reimburse Steen)	Gas Receipt	\$90.28	Travel Expense	8
2014-09-18	CO-OP (Reimburse Steen)	Gas Receipt	\$60.00	Travel Expense	8
	Total Travel Expense		\$2,058.84		
	Total Bank Charges - Entegra	Bank Statements	\$118.31	Bank Charges	
	Total Disputed Claims - Shaw	Shaw Bill	\$365.30	Office	
		<u>Expense Allocation</u>			
	Advertising		\$6,405.75		
	Brochure		\$4,621.18		
	Office		\$1,995.00		
	Office Supplies		\$167.43		
	Signs		\$2,407.78		
	Travel		\$2,058.84		
	Bank Charges		\$118.31		
	Shaw (Disputed)		\$365.30		
	Subtotal		\$18,139.59		
	Less: Disputed Expenses (Shaw Cable)		-\$365.30		
	Total Expenses		\$17,774.29		