



# ADDENDUM NO. 1 BID OPPORTUNITY NO. 86-2004

## SUPPLY AND DELIVERY OF AN ALL TERRAIN VEHICLE

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE BID  
OPPORTUNITY**

ISSUED: April 16, 2004  
BY: Barry Tobin /bt  
TELEPHONE NO. (204) 986-2126

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID OPPORTUNITY AND SHALL  
FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: 20040128

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid Submission non-responsive.**

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### **PART A – BID SUBMISSION**

Replace: Form A: Bid Submission with Revised Form A: Bid Submission

**REVISED PART A**

**BID SUBMISSION**

**FORM A: BID**  
(See B7)

1. Project Title **SUPPLY AND DELIVERY OF AN ALL TERRAIN VEHICLE**

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No. \_\_\_\_\_ Dated \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Bidder or Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B8)

**SUPPLY AND DELIVERY OF AN ALL TERRAIN VEHICLE**

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	All Terrain Vehicle	04-013	each	1	\$	\$

TOTAL BID PRICE (GST and PST extra) (in figures) \$ \_\_\_\_\_

(in words) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name of Bidder

## **REVISED PART E - DETAILED SPECIFICATIONS 04-013**

### **E1. GENERAL**

- E1.1 The following specifications are a list of minimum requirements for specific components of the All Terrain Vehicle, and are not to be construed as to describe the complete machine. The Contractor shall ensure that the All Terrain Vehicle is equipped with any components, not specifically mentioned in these specifications, that are required to make the All Terrain Vehicle complete and fully operational for the intended purpose.
- E1.2 The All Terrain Vehicle shall be equipped with all components, features and accessories normally provided as standard for the model being supplied.
- E1.3 All applicable SAE standards form an integral part of these specifications

### **E2. INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS**

- E2.1 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state "yes" for compliance or state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- E2.2 Each bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.

### **E3. TYPE**

- E3.1 State make and model. \_\_\_\_\_

### **E4. ENGINE & ENGINE EQUIPMENT**

- E4.1 Engine- minimum 498cc, 4 stroke. State size, make and model. \_\_\_\_\_
- E4.2 Starter- electric, c/w auxiliary recoil. \_\_\_\_\_
- E4.3 Cooling- liquid cooled. Coolant shall be good to  $-35^{\circ}$  celcius. \_\_\_\_\_
- E4.4 Alternator- as recommended by manufacturer. State amperage. \_\_\_\_\_
- E4.5 Battery- as recommended by manufacturer. State cca. \_\_\_\_\_
- E4.6 Power point outlet- required, cigarette light type for Cell phone use. \_\_\_\_\_
- E4.7 Fuel Tank Capacity- minimum 20 litres. \_\_\_\_\_

### **E5. DRIVE TRAIN & BRAKES**

- E5.1 Transmission- minimum 4 speed automatic, c/w high/low range. \_\_\_\_\_
- E5.2 Drive- shaft driven front and rear. \_\_\_\_\_
- E5.3 Suspension - front- independent rear- swing arm \_\_\_\_\_
- E5.4 Brakes- hydraulic disc, front and rear preferred. State. \_\_\_\_\_
- E5.4.1 Brake Controls- handle bar controls preferred. State. \_\_\_\_\_

### **E6. WHEELS & TIRES**

- E6.1 Front/rear tires- Shall be "Mud Bug", 25" X 10" X 12". State. \_\_\_\_\_
- E6.2 Ground clearance- front- minimum nine (9) inches. \_\_\_\_\_

E6.2.1 Ground clearance- rear- minimum seven (7) inches. \_\_\_\_\_

**E7. INSTRUMENTATION/ LIGHTING**

E7.1 Instrumentation required but not limited to:

- (a) hourmeter \_\_\_\_\_
- (b) fuel gauge/mechanical type \_\_\_\_\_
- (c) high/low beam indicator \_\_\_\_\_
- (d) oil pressure indicator \_\_\_\_\_
- (e) water temperature indicator \_\_\_\_\_
- (f) reverse/neutral indicator \_\_\_\_\_
- (g) speedometer \_\_\_\_\_

E7.2 Lights- front- two (2) front halogen type required, switched. \_\_\_\_\_

E7.3 Rear- minimum one (1) tail/brake light required. \_\_\_\_\_

E7.4 Reflectors- as recommended by manufacturer. \_\_\_\_\_

**E8. DIMENSIONS/STORAGE CAPACITIES**

E8.1 Dimension- width- minimum forty six (46) inches, \_\_\_\_\_  
- length- minimum ninety eight (98) inches. \_\_\_\_\_

E8.2 Storage- front, under rack preferred- nominal twenty five (25) L. capacity, \_\_\_\_\_  
-front rack- nominal eighty (80) pound loading capacity, \_\_\_\_\_  
-rear cargo box- required, nominal six hundred (600) pound  
loading capacity, shall have dumping capability. \_\_\_\_\_

**E9. TOWING/TOWING CAPACITY**

E9.1 Towing capacity- minimum 1000 pounds. \_\_\_\_\_

E9.2 Tongue capacity- minimum 30 pounds. \_\_\_\_\_

**E10. BUMPER ASSEMBLY**

E10.1 Bumper/brushguard for front required. \_\_\_\_\_

**E11. PERFORMANCE RELIABILITY**

E11.1 The Contractor shall assure the City that the responsibility for the design of the All Terrain Vehicle, it's performance and reliability shall rest upon the Manufacturer. \_\_\_\_\_

**E12. WARRANTY**

E12.1 The Contractor shall warrant all equipment, and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user within six (6) months from the date the equipment is put into service by the City of Winnipeg. \_\_\_\_\_

E12.2 All warranty items brought to the attention of the Contractor by the City shall be rectified expediently. The City reserves the right to effect warranty repairs to the equipment, at full cost to the Contractor, should the Contractor fail to perform the work within four working days.

E12.3 In the case where the Bidder proposes that warranty work be performed by the City of Winnipeg Repair Facility, any work performed by the City of Winnipeg shall be charged to the Contractor at the Facility's shop rate in effect at the time the **work is performed (for example, shop rate for 2004, \$65.00/hour)**.

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**E13. REPEATED FAILURES**

E13.1 The term "repeated failures" three (3) times will be determined by the Contract Administrator, and used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the apparatus inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly.

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E13.2 Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

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E13.3 Where the equipment develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance, at no cost to the City of Winnipeg, including all incidental costs, with a reapplied, full warranty.

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E13.4 Where the equipment develops "repeated failures" in service, the Contractor shall assure the City that the Manufacturer shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

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**E14. PARTS AVAILABILITY**

E14.1 The Contractor shall have an established dealer/representative located within 30 km of the boundaries of the City of Winnipeg.

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E14.2 The Contractors Winnipeg dealer/representative shall stock parts required for regular servicing, as outlined in the manufacturers service and maintenance manual.

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E14.3 The Contractor shall be responsible to ensure that regular servicing parts are made available to the City of Winnipeg within a 24 hour period.

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E14.4 In order to assure minimum down time of the equipment, the Contractor shall maintain a stock of all replacement parts in North America, either in his/her own inventory or in that of an agency that normally supplies parts to the Contractor.  
Parts, shall be made available to the City by the Contractor within seventy two (72) hours from the date of notification. The City reserves the right to reject and bid where in the opinion of the Contract Administrator, past experience has displayed an unsatisfactory delivery of replacement parts.

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E14.5 All warranty items brought to the attention of the Contractor by the City shall be rectified expediently. The City reserves the right to effect warranty repairs to the equipment, at full cost to the Contractor, should the Contractor fail to perform the work within four (4) working days. \_\_\_\_\_

E14.6 In the case where the Bidder proposes that warranty work be performed by the City of Winnipeg Repair Facility, any work performed by the City of Winnipeg shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2004, \$65.00/hour). \_\_\_\_\_

**E15. MANUALS/CDS**

E15.1 The following manuals/CDs (preferred) shall be supplied at the time of delivery of the equipment:

(a) Operator's manual/CDs, two (2) sets. \_\_\_\_\_

(b) Parts and service manuals/CDs, two (2) sets \_\_\_\_\_

(c) preventative maintenance schedules two (2) sets. \_\_\_\_\_

**E16. LITERATURE**

E16.1 Bidders shall submit within forty eight (48) hours of a request by the Contract Administrator, current descriptive, detailed literature on the equipment being bid. \_\_\_\_\_

**E17. DELIVERY**

E17.1 The All Terrain Vehicle (ATV) shall be delivered freight pre-paid, F.O.B., 3 Grey Street, Winnipeg, Manitoba, serviced and ready for operation, **within, fifteen (15) calendar days or sooner** from the date of notification of the award. The Contract Administrator shall be given two (2) (business) days notice at (204) 986-5328, prior to the delivery of the equipment. \_\_\_\_\_

**E18. TRAINING**

E18. The Supplier shall provide at their expense, up to four (4) hours of operational and maintenance training by qualified staff for the City of Winnipeg Operational and Maintenance Personnel. The training shall be conducted in a separate or combined session/s for each group of personnel. The session/s shall be sufficient in duration and shall provide adequate familiarization and orientation of the All Terrain Vehicle, to the satisfaction of the Contract Administrator. \_\_\_\_\_