



Professional Engineering Consulting Services for the Design of a
Water Treatment Research and Process Optimization Facility.

ISSUED: July 04, 2012
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URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

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Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART A – PROPOSAL SUBMISSION

Replace: 499-2012 Proposal Submission with 499-2012 Addendum 2 - Proposal Submission. The following is a summary of changes incorporated in the replacement Proposal Submission:

Form B (R1): Revise Item No. 4d.

Add Item No. 4e.

PART B – BIDDING PROCEDURES

Add B8.1.1: Inspection allowance indicated in Item No. 4d of Form B (R1) is the total number of hours required for only the Contract Administration phase of the Scope of Services with the breakdown as follows:

- (a) Mezzanine 100hours
- (b) Installation, termination and calibration of all instrumentation 100 hours
- (c) WTRPO control system communications network 60 hours

Add B8.1.2: Inspection allowance shall be at the discretion of the Project Director.

Add B8.2.1: The Proponent shall provide detailed description of fees for items in B8.1.1 (a), (b) and (c). The details shall include

- (a) key personnel carrying out the inspection;
- (b) hourly rates; and
- (c) subtotal of fees for each inspection item listed in B8.1.1.

Add B11.1.1: For ongoing projects, the design phase of the project should have been completed or near completion.

Revise: B20.8 (c) to read: appropriateness of hours assigned to individual tasks, per person, and in relation to **hourly rates.**

PART D – SUPPLEMENTAL CONDITIONS

- Revise D7.4.2(b) to read: The plan shall include but not be limited to:
- (i) The schedule submitted under B13. Proponent should note that:
- ◆ Progress meetings shall be scheduled when pre-defined milestone are achieved and upon completion of major deliverables defined in D8 to D13;
 - ◆ The successful Consultant may be required to make changes to their schedule.
 - ◆ The reviewed and approved schedule shall not change during the course of the project.
 - ◆ If the Consultant is behind schedule, they shall find ways of making up for lost time without affecting the schedule.
 - ◆ **The successful consultant shall allow for one workshop during the Preliminary Design Phase and if required, one workshop during the Detailed Design Phase.**
- Revise: D10.2 to read: The consultant shall allow for 260 hours of inspection for this phase of work as detailed in B8.1.1.