



# 1209-2014 ADDENDUM 2

## PROVISION OF BUILDING CLEANING SERVICES AT 266 GRAHAM AVENUE, INCLUDING SKY-WALK

### URGENT

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE BID  
OPPORTUNITY**

ISSUED: February 13, 2015  
BY: Rachel Eccles  
TELEPHONE NO. (204) 986-2451

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID OPPORTUNITY AND SHALL  
FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: A20150105

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.**

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### PART E – SPECIFICATIONS

Replace E12. to read:

E12. LOCATION AND SCHEDULE OF WORK

E12.1 266 Graham Avenue – clean and maintain all public spaces as required, **minimum 1 person in attendance for the entire time period specified** in the following schedule:

- |  |                   |               |
|--|-------------------|---------------|
| (a) Main (1st floor) including entrances | Monday to Friday  | 07:00 – 17:30 |
|  | Saturday & Sunday | 10:00 – 14:00 |
| (b) 2nd floor including skywalk          | Monday to Friday  | 07:00 – 21:00 |
|  | Saturday & Sunday | 10:00 – 14:00 |
| (c) Basement elevator lobby              | Monday to Friday  | 07:00 – 17:30 |
|  | Saturday & Sunday | 10:00 -14:00  |
| (d) Public washrooms 1st & 2nd floors    | Monday to Friday  | 07:00 – 21:00 |
|  | Saturday & Sunday | 10:00 – 14:00 |

E12.1.1 Additional Daily Tasks – should include but not be limited to; emergency clean ups, spills, washroom restocking and touch ups all floors **between the hours of the following schedule:**

- |                              |                  |               |
|------------------------------|------------------|---------------|
| (a) Area includes all floors | Monday to Friday | 07:00 – 15:30 |
|------------------------------|------------------|---------------|

E12.1.2 Additional Daily Tasks – to clean 266 Graham Avenue; occupied office spaces 3rd floor, 4th floor, 5th floor, 6th floor, 7th floor, 8th floor, 9th floor, 10th floor, and 11th floor **between the hours of the following schedule:**

- |                                  |                  |               |
|----------------------------------|------------------|---------------|
| (b) 3rd floor through 11th floor | Monday to Friday | 15:30 – 00:00 |
|----------------------------------|------------------|---------------|