Corporate Finance Department
Materials Management Division

Winnipeg

477-2017 ADDENDUM 2

REQUEST FOR PROPOSAL FOR ENVIRONMENTAL MONITORING SOLUTION

ISSUED: September 21, 2017
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URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

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Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

Questions and Answers

Q1   Appendix C, Page 1. Is printing data on the "carbon copy" form a mandatory requirement? or the City is open to other alternatives?

        A1   No, this is not a mandatory requirement.

Q2   Appendix C, Page 6-10. Does the City expect the new Solution to reproduce all the reports? For project cost estimate, would the City please provide example reports for each of "mandatory" reports?

        A2   The City does not expect the new Solution to reproduce all of the existing reports. For the purposes of estimating, please assume there will be the following types and quantities of reports/dashboards/forms: Licenses and Permits (5), Operational Reports (10), Compliance Reports to Provincial Regulators (3), Dashboards (5) and Custom Data Entry Forms (5).

Q3   Appendix D, Page 1. Will the City sunset all the existing systems after the new Solution is fully implemented? If not, please identity which "existing systems" must continue to live after the new Solution is fully implemented?

        A3   The City intends to sunset the existing IWS Access databases after the new solution is fully implemented. The databases are used to administer the five programs noted in D2.8, and consist of the Waste Hauler Manifest System, Industries database, Grease Trap database and Pollution Prevention database. The databases are all shown in Appendix D in various system context diagrams.

Q4   Appendix D, Page 9. Please elaborate "what the Solution" should provide to support the revenue matrix? Revenue fee calculation? Invoicing? Online payment? Track check payment? Payment management? External system interface? If so, please provide the work scope for the interface. Others?

        A4   E5.2(c), E5.3(a) and E5.3(c) are asking for the vendor to describe solution capability. The intent of the revenue matrix is to cross-reference revenue generating business events with IWSB programs (denoted with black dots). The business events create financial, accounts receivable, billing, payment and reconciliation transactions. Currently, transactions are recorded manually on paper and/or in a custom Microsoft Access database and Simply Accounting. Note: the Microsoft Access and Simply Accounting packages will be decommissioned with the implementation of the solution.

Q5 RFP, Page 17. What is the LIMS system used by the City? Please describe the scope of integration. Does the Thermo Scientific LIMS support web-service API interface?

  A5 As noted in Appendix F, the City is in the process of implementing Thermo Scientific™ SampleManager LIMS™ as its Laboratory Information Management System. The scope of integration with the EMS solution is to enter samples and receive test results; please also see E3.7(a). The LIMS project is still in progress and the use of web-service API has yet to be determined.

Q6 RFP, Page 17, 27. F&A processes / systems. Please describe the scope of integration. Does the F&A processes support web-service API interface? Please elaborate the interface work scope for: Back office general ledger, billing and accounts receivable systems

  A6 The City currently uses PeopleSoft and Oracle Customer Care and Billing. The scope of integration is for general ledger, receivables and billing transactions. The City is not using web-service API for the systems at this time.

Q7 RFP, Page 17. Does the City have an expected date for the new Solution to go live in production use?

  A7 The City intends to go- live in 2018.

Q8 RFP, Page 27. Does PCS/SCADA support web-service API interface?

  A8 Web-service API has not been implemented at this time.