



# 767-2017 ADDENDUM 4

## PROCESSING AND MARKETING OF RECYCLABLE MATERIALS

### URGENT

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL**

ISSUED: January 12, 2018  
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**THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

### PART B – BIDDING PROCEDURES

Revise B15.2 The Persons are:

- (a) Canada Fibres Ltd.
- (b) Cascades Recovery Inc.
- (c) GFL Environmental Inc.
- (d) Halton Recycling Ltd. dba Emterra Environmental
- (e) Miller Waste Systems
- (f) Ricova International Inc.**

Revise B22.1 Award of the Contract shall be based on the following evaluation criteria:

- (a) compliance by the Proponent with the requirements of the Request for Proposal or acceptable deviation therefrom: (pass/fail)
- (b) qualifications of the Proponent and the Subcontractors, if any, pursuant to B16.3: (pass/fail)
- (c) Total Bid Price; (Section B) 50%
- (d) Experience of Proponent and Subcontractor; (Section C) 5%**
- (e) Experience of Key Personnel Assigned to the Project; (Section D) 5%
- (f) Project Understanding and Methodology (Section E) 35%**
- (g) Project Schedule. (Section F) 5%**

### PART D – SUPPLEMENTAL CONDITIONS

Revise D4.1(a) **“Alternate Plan”** means a plan, submitted **and fully executed** by a Proponent, that provides an alternative to receiving and Processing Recyclables, which may include but not be limited to, exporting Recyclables to an alternate material recovery facility, and/or utilizing a sub-contractor for Processing, should Processing be disrupted for a period longer than seven (7) Calendar Days.

## **PART E – SPECIFICATIONS**

Add E4.12 As of October 1, 2019, upon approval by the Contract Administrator, the MRF Manager may also assume the duties and responsibilities of the position of Contract Manager.

### **QUESTIONS & ANSWERS**

City of Winnipeg 767-2017 Request for Proposal Questions and Answers;

Q1: Should a Proponent choose to install state-of-the-art sorting equipment which ultimately would generate more revenue for the City, how does the evaluation process factor in the potential for more revenue, considering that price is worth 50% overall?

**A1: Revenue is not being evaluated, however the evaluation of B13: Section E: Project Understanding and Methodology will include weight on the MRF equipment being used for the Work.**

Q2: If minimum wage were to increase in Manitoba resulting from a change in legislation, would the contractor be able to adjust the per tonne processing fee based on the increase?

**A2: Refer to the Request for Proposal and specifically C7.2.1.**

Q3: Will the City commit to delivering all of its Recyclables to the proposed MRF?

**A3: It is the City's intention that as long as the Contractor meets the requirements of the contract, the Contractor will receive the Recyclables collected in all of the City's recycling programs.**

Q4: With respect to the form of contract the successful Proponent will be required to execute, can the City advise whether it will be a simple document that merely expresses the obligation to carry out the Proposal in contractual terms, or a more detailed form of contract with substantive content that itself contains additional obligations the Proponent will have to meet?

**A4: Refer to the Request for Proposal specifically C1.1(n)(i).**

Q5: How many metres need to be accommodated for the incoming truck queue?

**A5: The City is unable to provide this information. Refer to the Request for Proposal including E5.9.**

Q6: If a Proponent formally acknowledges that the MRF will not be in operation on October 1, 2019, would their bid be disqualified from the process?

**A6: Refer to the Request for Proposal specifically B22.1(g) and D2.3. The operation date of October 1, 2019, is not evaluated on a pass/fail basis.**

Q7: Can a Proponent's Alternate Plan transfer over to the City, the implementation of alternate processing services with the agreement that the Contractor pay 100 percent of the cost of any such service?

**A7: Refer to the Request for Proposals specifically Addendum 4, D4.1(a).**

Q8: The requirement of E11.1 is almost impossible to comply with for any Proponent in a cost effective manner. Would the City rewrite E11.1 to allow 5% of the Commodity (2,750 tonne of Commodity /year) to be categorized as residual (6363.88 tonne of residual / year) as an alternative?

**A8: There is no change to the Request for Proposal.**

Q9: It is requested that the following two positions, based on their importance described below should be included in the requirements for Section D, B12.2 and B12.3:

- The Materials Marketing Manager should be included, given the importance of commodities and revenue share; and,
- The Project Manager position is important given the scope of the design, construction and commissioning associated with a new MRF of this size and scale.

**A9: There is no change to the Request for Proposal.**

Q10: Would the city please confirm if the Contract Manager and Plant Manager are both to be two separate full time positions?

**A10: Refer to the Request for Proposals specifically Addendum 4, E4.12.**

Q11: Clauses B11 and B12 request information regarding the experience of Subcontractors and Key Personnel. Would the city please confirm that it requires information regarding the experience of the personnel involved in the design and construction of the MRF?

**A11: Proponents are required to submit information of Subcontractors and Key Personnel involved in the Work, specifically Processing and Marketing. Experience details of personnel involved in the design and construction of the MRF is not required.**