



# 906-2017 ADDENDUM 1

## REQUEST FOR PROFESSIONAL CONSULTING SERVICES FOR AN OURWINNIPEG FRAMEWORK FOR RESIDENTIAL GROWTH

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: December 5, 2017  
BY: Michael Pyl, Planner  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: Ar20160708

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

### **PART B – BIDDING PROCEDURES**

Add: **B14 Disclosure**      **All proponents must disclose all potential conflicts of interest regarding pre-existing clients and working relationships with land owners, developers, and other actors who may be impacted by the results of this work. This disclosure shall be included in Proponent’s proposal.**

### **PART D – SUPPLEMENTAL CONDITIONS**

Add: **D3.9 Rapid Transit Master Plan**  
**In early 2018, Winnipeg Transit will release an RFP for a Rapid Transit Master Plan, to be conducted over 2018 and into March 2019. This study will look at the sequencing of the future build-out of a rapid transit network.**

Add: **D4.7(f)**      **The successful proponent will be expected to support the City’s coordination of this work with other concurrent City projects, such as the Rapid Transit Master Plan (see D3.9). This support could see the successful proponent sharing information directly with the consultant from the concurrent project via email or conference call upon request by the respective Project Managers.**

### **QUESTIONS AND ANSWERS**

Q1:      Ref B10.3, is it required that a team member of the successful proponent will have completed the Foundations in Public Participation course offered by IAP2?

A1                      No, completion of this course is not required.

Q2:      Ref D4.9, please clarify the role of the successful proponent with regards to public consultation.

A1                      The successful proponent will be expected to assume a more hands-on role administering consultation targeting the local land development industry and City of Winnipeg senior management, while the City will carry out public engagement (particularly face-to-face public engagement), capitalizing on a consultation program it will already be undertaking as part of its OurWinnipeg review. However, the successful

proponent will provide recommendations to the City as to how it can best engage the public with regards to this project, it may be asked to help develop public engagement content, and it will provide necessary information to the Project Manager upon request.

Q3: Ref D3.3, can the City provide more detailed housing forecasts by typology and population forecasts by age group from the Conference Board of Canada forecasts?

A1 Yes, the Project Manager can provide this information upon request.