



720-2020 ADDENDUM 2

PROVISION OF COLLECTION AGENCY SERVICES FOR WINNIPEG PARKING AUTHORITY

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: November 3, 2020
BY: Liubov Gavrilova-Crozier
TELEPHONE NO. 204 – 806-4600

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Proposal may render your Proposal non-responsive.

QUESTIONS AND ANSWERS

Q1: When will Performance Statistics be shared?

A1: Performance Statistics will be shared after a Contractor is selected.

Q2: Will there be bonuses payable if the new supplier exceeds WPA's recovery expectations?

A2: There will be no bonuses if WPA's recovery expectations are exceeded. The Contractor will be paid based on commission and if they are able to collect more accounts, their commission in dollar equivalent will be higher.

Q3: Per Appendix B will files submitted always include names & address details or could just license plates & debt details be provided for the Contractor to obtain ownership details (if so, what is the percentage of files submitted with no contact/address information)?

A3: Files with parking penalties outstanding and submitted to the collection agency will always include name and address of a registered owner based on information available from the records of the Registrar of Motor Vehicles appointed under The Drivers and Vehicles Act of Manitoba. Files with non-parking penalty notices will in most cases have name and address based on taxation and assessment records and other records available to the City. About 5% of the files may not have name & address.

Q4: What percentage will there be at least a name & address?

A4: We estimate that about 95% of files transferred to collection will have name and address.

Q5: What percentage roughly will also have a phone number?

A5: Phone numbers will not be provided.