



496-2023 ADDENDUM 01

PROFESSIONAL CONSULTING SERVICES FOR COCKBURN EAST COMBINED SEWER DISTRICT PRELIMINARY DESIGN

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: November 28, 2023
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Revise: B21.7 to read: Further to B21.1(d), Experience of Proponent and Subconsultants will be evaluated considering the information in response to B9, including but not limited to the following criteria:
 - (a) Similarity of the Proponent’s past projects to this Project;
 - (b) Success of the Proponent on past projects; and
 - (c) Past performance on City of Winnipeg projects, including but not limited to:
 - i. adherence to project budget;
 - ii. adherence to project schedule;
 - iii. quality of work; and
 - iv. overall satisfaction with the Proponent.

- Add: B21.7.1 Proponents that have not worked with the City before will be evaluated based on the information provided in response to B9.2(a).

- Revise: B21.8 to read: Further to B21.1(e), Experience of Key Personnel Assigned to the Project will be evaluated considering the experience and qualifications of the Key Personnel and Subconsultant personnel on Projects of comparable size and complexity, in accordance with B10, including but not limited to the following criteria:
 - (a) appropriateness of related years of experience of the Key Personnel;
 - (b) relevancy of experience of the Key Personnel; and
 - (c) appropriateness of approach to overall team formation and coordination of team members.

- Add: B21.8.1 Proposals that receive less than half the available evaluation points for Experience of Key Personnel Assigned to the Project will be rejected in accordance with B21.2 and B21.3.

- Revise: B21.9. to read: Further to B21.1(f) Project Understanding and Methodology will be evaluated considering the information provided in response to B11, including but not limited to the following criteria:
 - (a) appropriateness of the Project Management Approach;
 - (b) consistency and completeness of the Methodology;
 - (c) appropriateness of fees and/or hours assigned to individual tasks per Person;

- (d) Proponent's understanding of the Project; including its deliverables, and constraints;
and
- (e) demonstration of insight beyond the information that was presented in this RFP.

Add: B21.9.1

Proposals that receive less than half the available evaluation points for Project Understanding and Methodology (Section E) will be rejected in accordance with B21.2 and B21.3.

Revise: B21.10 to read:

Further to B21.1(g), Project Schedule will be evaluated considering the Proponent's ability to comply with the requirements of the Project, in accordance with B12, including but not limited to the following criteria:

- (a) completeness of the Project Schedule;
- (b) logic and sequencing of the tasks in the Project Schedule, and
- (c) appropriateness of the timelines provided.