



578-2023 ADDENDUM 2

PROFESSIONAL CONSULTING SERVICES FOR RELOCATION OF WILKES SNOW DISPOSAL SITE AND REHABILITATION OF TWO SNOW DISPOSAL SITES

ISSUED: August 15, 2023
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URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time. August 25, 2023.
- Add: B16.3 (g) upon request of the Consulting Contract Administrator, provide the Security Clearances as identified in PART E -SECURITY CLEARANCE

PART D – SUPPLEMENTAL CONDITIONS

- Add: D4.6 The Consultant is required to perform a safety assessment of the Wilkes snow disposal site design in relation to the Winnipeg Police Services WPA training facility at Wyper Rd.
- D4.6.1 The Consultant must retain services from a shooting rang design professional as part of the services under D5 and D6.
- D4.6.2 The Consultant is required to assess ballistic safety at the Wilkes snow disposal site and incorporate mitigation strategies into the design.
- Add: D5.2(o) Ballistic safety impacts from WPS Wyper Rd facility.
- Add: D6.3(w) Ballistic safety mitigation strategies, structures or both.

PART E – SECURITY CLEARANCE

Add:

SECURITY CLEARANCE FOR WORK AT WINNIPEG POLICE SERVICE BUILDINGS OR STATIONS

- E1.1 The City will conduct a Level Two Security Clearance Check for:
 - (a) owner(s), members of the Board of Directors and persons with controlling interest in the company; and
 - (b) any individual proposed to perform Work under the Contract for the Winnipeg Police Service.
- E1.2 The Contractor shall provide the Contract Administrator with:
 - (a) a list of individuals identified in E1.1:

- (i) in the case of additional or replacement individuals during the term of the Contract, at least thirty (30) Calendar Days before they assume their controlling role within the company or are proposed to commence Work for the Winnipeg Police Service.
 - (b) A completed Form P-608: Security Clearance Check authorization form available at <https://www.winnipeg.ca/matmgt/templates/information.stm#securitycheck> . Form P-608 must be signed and dated.
 - (i) Signature of Witness shall be signed by the contact person stated on Paragraph 3 of Form A: Bid/Proposal.
- E1.3 Each individual shall submit the required information and form to the Winnipeg Police Service Division 30 Security Section Supervisor at Main Floor, 245 Smith Street:
 - (a) in the case of an additional or replacement individual during the term of the Contract, at least thirty (30) Calendar Days before they assume their controlling role within the company or are proposed to commence Work for the Winnipeg Police Service.
- E1.4 Any company for whom a satisfactory Level Two Security Clearance is not obtained for all owner(s), member(s) of the Board of Directors; and persons with controlling interests in the company will not be qualified for award of Contract.
- E1.5 Any individual proposed to do the Work for whom a satisfactory Level Two Security Clearance is not obtained will not be permitted to perform any Work for Winnipeg Police Service.
- E1.6 Any satisfactory Security Clearance obtained thereby will be deemed valid for one (1) year from the date of clearance, subject to a repeated Security Clearance Check as hereinafter specified.
 - (a) Each individual doing Work in a Winnipeg Police Service Facility shall provide photo identification upon entry, in order that their Level Two security clearance can be verified.
- E1.7 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require a further Security Clearance Check.
- B1.7.1 The Contract will be terminated with any Contractor should any owner(s), member(s) of the Board of Directors; or persons with controlling interest in the company fail to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check.
- B1.7.2 Any individual who fails to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check will not be permitted to continue to perform Work under the Contract for the Winnipeg Police Service.
- E1.8 If a person fails a Winnipeg Police Service security clearance check at any level, they will not be able to apply for another clearance for 2 years.

QUESTIONS AND ANSWERS

Q1: Are Monthly Reports Required.

A1: Yes, monthly reports are required in order to share progress of work with stakeholders.

Q2: Will the City coordinate the test pits on the South End and McPhillips snow disposal sites to determine debris thickness.

A2: The City is willing to hire excavating equipment to determine debris thickness. The consultant will be responsible for taking samples, measurements and notes.

Q3: Are environmental assessments and consulting services required.

A3: The City is not does not see the need for environmental assessments and consulting services.

Q4: Does the City have as-built drawings of the South End and McPhillips snow disposal sites.

A4: The City has limited as-built drawings and the bidder should not rely on existence or accuracy of drawings for design proposes.

Q5: Are overhead signs required at the Wilkes snow disposal site.

A5: No.

Q6: Is a formal landscape plan required.

A6: Formal landscape plan is not required. Expectation are that berms are vegetated with salt tolerant species.

Q7: Besides meeting retention time standards for meltwater runoff, will the new Wilkes site be subject to runoff restrictions (and peak flow analysis) typical for land development in the City (i.e. during a 25-yr rain event)?

A7: Yes, expectation is that runoff restrictions be considered

Q8: Should we budget for any CA/Inspection for the temporary works at the Wilkes Site this fall?

A8: Yes, for placing and checking grades.

Q9: The RFP references "ground water" multiple times [eg. D5.2(a), D5.3(a)&(c), D6.3(h)]. Is this referring to subsurface water or surface runoff (eg. water in ditches)?

A9: Ground Water refers to surface and subsurface water.

Q10: The RFP references "ground water" multiple times [eg. D5.2(a), D5.3(a)&(c), D6.3(h)]. Is this referring to subsurface water or surface runoff (eg. water in ditches)?

A10: Ground Water refers to surface and subsurface water.