



695-2023 ADDENDUM 1

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR INDIGENOUS LIAISON

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: October 3, 2023
BY: Lana Obach
TELEPHONE NO. 204 986-8335

THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Revise: B2.2 to read: The Submission Deadline is 12:00 noon Winnipeg time, October **13**, 2023.
- Revise: B8.4 to read: The Fees proposed by the Proponent in Form B **Line Items 1 through 5 and 7** shall constitute an upset limit. The Consultant shall ensure the hours proposed are sufficient to complete the specified Services.
- Add: B8.4(a) The City acknowledges that as the Indigenous Stakeholders Gathering Plan are not yet fully defined, the total hours are unknown for Form B Line Items 6 and 9. For evaluation purposes, an approximate quantity of hours has been provided to allow a fair evaluation for all Proponents.
- Add: B8.4(b) Upon completion of D5.3(c) and D5.3(h), the City will review the allotted hours for Form B Line Items 6 and 9 to ensure the hours align with the Indigenous Stakeholder Gathering Plan and update meetings. If they do not align, the City in collaboration with the successful Proponent, may adjust the contract accordingly based on the rates provided in Form C and the updated hours required to complete the scope of work.
- Revise: B8.8 The City acknowledges that as the location of the Indigenous Stakeholders are unknown, the total kilometers are unknown for Form B Line Items 6 and 9. Additionally, the total allowable disbursement requirements for Form B Line Item 8 is unknown as the Stakeholder Gathering Plan is undefined. For evaluation purposes, an approximate quantity of kilometers and allowable disbursements have been provided to allow a fair comparison for all Proponents.
- Add: B8.8(a) Upon completion of D5.3(c) and D5.3(h), the City will review the allotted kilometers and allowable disbursements for Form B Line Items 6, 8, and 9 to ensure the kilometers and allowable disbursements align with the Indigenous Stakeholder Gathering Plan and update meetings. If they do not align, the City in collaboration with the successful Proponent, may adjust the contract accordingly based on the rates provided in Form C, the updated kilometers, and allowable disbursements required to complete the scope of work.
- Revise: B8.10.3 The City will not consider adjustments to the Fees based on increases to Hourly Rates or Kilometer Rates **for the first two years** after award of Contract.

- Revise: B8.10.3(a) Hourly Rates and Kilometer Rates, and allowable disbursements should include all rate escalations including salary adjustments, changes in inflationary factors, or employment terms **for the first two years.**
- Add: B8.10.3(b) Following the first two years of the contract, the City in collaboration with the successful Proponent, will review the Hourly Rates and Kilometer Rates to ensure they have kept up with the current escalation rates and gas prices. The review of these rates will continue every two years while the contract exists.

QUESTIONS AND ANSWERS

- Q1: Is the City looking to communicate with communities affected or potentially affected by treated waste water (Red River, Lake Winnipeg, Nelson River, and other tributaries)?
- A2: The City has been working with a number of environmental stakeholders already such as the International Institute for Sustainable Development, Lake Winnipeg Foundation, and Lake Winnipeg Indigenous Collective, which focus on water quality. The scope of the work for this RFP is focused on gathering information on the historical land usage where the physical construction of NEWPCC Upgrade Project will be occurring (2230 Main Street which is near the intersection of Chief Peguis Trail and Main Street).
- Q2: Has the City identified which communities previously inhabited the area?
- A1: Yes, the City has identified a few communities. However, there may be others and it is part of the scope of work for the Indigenous Liaison to help identify Indigenous Stakeholders who may have interest in the lands where the NEWPCC Upgrade Project will be constructed.