

523-2025 ADDENDUM 1

PROVISION OF UNIFORMED SECURITY OFFICERS FOR CITY HALL COMPLEX AND CAMPUS

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: September 19, 2025
BY: Wade Carriere
TELEPHONE NO. 204 986-2173

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART E – SPECIFICATIONS

Add: E4.9 Council Sargent shall have additional training equivalent to “Use of Force”, which is defined in the Manitoba context as:

Training that focuses on the National Use of Force Framework to ensure guards use minimal force necessary to control aggressive / volatile situations to ensure safety. Training includes a solid understanding of Canadian laws, de-escalation techniques and practical scenario-based exercises to evaluate and test skills.

The application of the Use of Force training does not permit the carrying and / or deployment of defensive control devices (OC Spray, Batons, Conducted Energy Weapons)

QUESTIONS AND ANSWERS

Q1: Could you please provide an estimated volume of ad-hoc requests in 2024?

A1: There are a variety of circumstances. The need for additional support and resources is driven by events and security specific issues, which can change over time. The most accurate statement the City of Winnipeg can offer is that there will be requests for additional staff based on operational needs. The caveat is that sending an “extra” security officer that has no familiarity with the site and / or zero training is not acceptable, meaning that when a call for added service is required, we will require trained spares.

Q2: Could you please provide the minimum notice provided by the City to the proponent for ad-hoc requests?

A2: The City of Winnipeg will give as much advance notice as possible, however there will be times when requests may occur on the day of the event.

Q3: Are there any allowable rate increases for the subsequent optional extension years? If so, please confirm that rate increases would be mutually agreed upon by both the proponent and the City during renewal discussions.

A3: Please refer to D2.1.1 and D2.1.2.

Q4: Is initial on-site training expected to be covered by the successful proponent or the City?

A4: It is expected that on-site training will be covered by the successful proponent.

Q5: Are guards expected to remain on site during their break?

A5: Security staff are paid for the full duration of their shifts and are expected to respond to calls for assistance at any time during the shift. As such, it is not permissible for security staff to leave the site. The site has a lunchroom / break area. Security staff are able to take their breaks on the outside property, however, are not permitted to leave the grounds.