

PART A

TENDER SUBMISSION

**FORM A: TENDER
(SEE B7)**

1. Project Title SUPPLY AND DELIVERY OF FLAT SHEET PAPER

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D4 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

V. 20031202

7. Contract The Bidder agrees that the Tender Package in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Tender Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No. _____ Dated _____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of Sixty (60) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

Signed and sealed in the presence of:

(Witness)

(Witness)

Signature of Bidder or Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)

SUPPLY AND DELIVERY OF FLAT SHEET PAPER

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY (pkgs)	UNIT PRICE Per package	AMOUNT
1.	Bond Paper, White (8.5 x 11)	E2.2	pkg	28,928		
2.	Bond Paper, White 3 hold punch (8.5 x 11)	E2.2	pkg	640		
3.	Bond Paper, White (8.5 x 14)	E2.2	pkg	3,040		
4.	Bond Paper, White (11 x 17)	E2.2	pkg	172		
5.	Bond Paper, Assorted Pastel Colours (8.5 x 11)	E2.2	pkg	722		
6.	Bond Paper, Assorted Pastel Colours (8.5 x 14)	E2.2	pkg	182		
7.	Bond Paper, Assorted Pastel Colours (11x 17)	E2.2	pkg	10		
8.	Bond Paper, Assorted Brite Hue Colours (8.5 x 11)	E2.2	pkg	2		
9.	No. 1 Offset Paper, White (8.5 x 11)	E2.3	pkg	80		
10.	No. 1 Offset Paper, White (11 x 17)	E2.3	pkg	10		
11.	Vellum Bristol Paper, White (250/pkg) (8.5 x 11)	E2.4	pkg	176		
12.	Vellum Bristol Paper, Assorted Colours (250/pkg) (8.5 x 11)	E2.4	pkg	160		
13.	Cotton Bond Smooth/wove finish (pure white) 24 lb, 25% cotton (8.5 x 11)	E2.5	pkg	120		
14.	Laser Printer Paper, White (8.5 x 11)	E2.6	pkg	660		
15.	Laser Printer Paper, White, Pre-Punched (8.5 x 11)	E2.6	pkg	260		
16.	NCR Product - carbonless 2 part form (white w/color) (8.5 x 11)	E2.7	pkg	168		
17.	NCR Product - carbonless 3 part form (white w/color) (8.5 x 11)	E2.7	pkg	10		

TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____

(in words) _____
