

PART E

SPECIFICATIONS

PART E - SPECIFICATIONS

GENERAL

E1. GENERAL

E1.1 These Specifications shall apply to the Work.

E2. PROPANE

E2.1 The Contractor shall supply propane in accordance with the requirements hereinafter specified.

E2.2 Item No. 1 – Bulk heating propane – delivered shall be the supply of propane to bulk tanks at various City facilities

E2.2.1 The estimated annual quantity for Item No. 1 includes 100,000 litres (approx. 5 to 10 days supply) of standby fuel for a location on interruptible natural gas supply. Actual usage is highly variable from year to year.

E2.3 Items No. 2 to 7- Cylinder propane shall be the supply of propane in cylinders in the sizes and delivery indicated on Form B: Prices.

E2.3.1 Cylinders may, at the User's option, be City-owned cylinders or cylinders provided in accordance with E3.

E3. CYLINDER RENTAL

E3.1 Items No. 8 to 10 – Cylinder rental shall be the provision of rental cylinders of various sizes as indicated on Form B: Prices.

E3.1.1 The estimated annual quantities for Items No. 8 to 10 are based on the number of cylinders and the length of time in the City's possession, i.e., from date of delivery to date of return. Rentals may be seasonal or otherwise for a period less than the total duration of the Contract. If the Bidder is offering rental charges on another basis, e.g., an initial "no charge" period, daily rate, etc., he/she shall provide details of how charges will be calculated.

E3.1.2 Cylinders being returned to the Contractor shall be picked up by the Contractor within one (1) Business Day of notification by the User, except where otherwise agreed at the time of notification. No payment shall be made for additional time in the City's possession as a result of a delay in pick-up allowed for the convenience of the Contractor.

E3.1.3 Unless otherwise stipulated by the Bidder in his Bid, rental charges for partial months shall be prorated and calculated on the basis of 30 days per month.

E4. DELIVERY

E4.1 Items No. 1 to 4 shall be delivered on an "as required" basis during the term of the Contract, f.o.b. destination, freight prepaid, to various locations within the City.

E4.1.1 Goods shall be delivered within one (1) Business Day of the placing of an order, except where otherwise agreed at the time of ordering.

E4.1.2 The Contractor shall promptly report any delay or change to an agreed delivery date to the User.

E4.2 For Item No. 1, the Contractor shall, if requested by a User, make arrangements to monitor and automatically fill designated bulk propane tanks. In such cases, the Contractor shall be responsible for ensuring adequate supply at all times.

E4.3 Unless otherwise specified or allowed by the User, goods shall be delivered during normal hours of operation at each Site.

E4.4 The Contractor shall off-load goods as directed at the delivery location.

E5. PICK-UP LOCATION(S)

E5.1 The Contractor shall throughout the term of the Contract, operate at least one facility within the boundaries of the City at which Users may, at their option, pick up Items No. 5 to 7 f.o.b. Contractor's facility.

E5.1.1 The facility shall, as a minimum, be in operation and able to supply propane at all times between 8:00 a.m. and 4:30 p.m., Business Days.

E5.1.2 The Contractor shall off-load empty cylinders from, and load filled cylinders to, City vehicles or equipment.