

PART E
SPECIFICATIONS

PART E - SPECIFICATIONS

GENERAL

E1. GENERAL

E1.1 These Specifications shall apply to the Work.

E2. SERVICES

E2.1 The Contractor shall provide carpet and upholstery cleaning in accordance with the requirements hereinafter specified.

E2.2 Bidders and their personnel proposed to perform Work under this Contract shall be a current certified member of Institute of Inspection, Cleaning and Restoration Certification (IICRC).

E2.3 Items No. 1 and 2 – Carpet Cleaning shall be performed in accordance with Carpet Cleaning Standard IICRC S001-1994 and the additional detailed information as follows:

(a) Clause E.1.b.: Vacuums shall be a pile lifter style and shall be used for dry soil removal prior to and after carpets are dried following steam cleaning. The final vacuuming of the clean carpets shall be done no sooner than twelve (12) hours after being steam cleaned and no later than forty eight (48) hours of being steam cleaned. Carpet saver floor mats shall be removed, wherever and reasonably possible and put back into place by the Contractor prior to the start of the next working day; and

(b) Method of carpet cleaning shall be Clause 7.0 Steam Cleaning (Hot Water Extraction Method).

E2.4 Items No. 3, 4, 5 and 6 – Upholstery Cleaning shall be performed by the Hot Water Extraction Method.

E2.5 While on the Work sites, the Contractor and their service personnel must have proper identification in the form of:

- (a) a uniform bearing the name of the company (only);
- (b) a photo identification badge, must be worn at all times while on the premises; and
- (c) their own current IICRC certificate card.

E2.6 The Contractor is responsible to maintain the security of the premises while working in the building and shall upon completion of the Work re-arm any building security systems.

E2.7 The Contractor shall provide, during the term of the Contract, a copy of current IICRC Certificates for all additional or replacement persons proposed to perform Work under this Contract to the Contract Administrator.

E2.8 For emergency assistance when at City sites contact the following:

- (a) Public Works sites as listed in Table A: call the Control Centre at 986-2382 (24 hour number);
- (b) Transit Department sites as listed in Table B: call Brian Newton at 986-5812 or Cell No. 794-4212; and
- (c) Fire Paramedic Service sites as listed in Table C: call Diane Kowaliuk at 986-5255.

E3. LOCATION AND SCHEDULE OF WORK

- E3.1 Work shall be performed on an “as required” basis during the term of the Contract at various locations within the City.
- E3.2 Tables A, B and C lists intended Sites, and is provided for the convenience of the Bidder only. The City reserves the right to add or delete Sites, within the boundaries of the City, or alter the type or quantity of Work to be performed at any Site as required by changes in its operations during the term of the Contract.
- E3.3 Work shall be performed between 4:00 p.m. and 6:00 a.m. on Calendar Days, as requested by the Contract Administrator or his/her designate.
- E3.4 Work shall commence within seven (7) Calendar Days of the placing of an order, except where otherwise agreed at the time of ordering.
- E3.5 The Contractor shall promptly report any delay or change to an agreed commencement or completion date to the User.

TABLE A – PUBLIC WORKS LOCATIONS AND INVOICE ADDRESS

**TABLE A
 Public Works Department Sites**

CONTACT USER:

Larry Giesbrecht
 Supervisor of Building Operations Services
 Ph: 986-2365
 Cell: 794-4424

INVOICE ADDRESS:

Public Works Department
 Building Services Division
 100 Main Street
 Winnipeg MB R3C 1A4

ADDRESS	DESCRIPTION
6 FERMOR	LIBRARY
20 WESTGATE	LIBRARY
30 FORT	PLANNING
33 WARNOCK	ENVIRONMENT SERVICES
15 – 81 GARRY	COMMUNITY SERVICES
65 GARRY	VARIOUS
65 GARRY	TRANSIT
66 ALLARD	LIBRARY
18 – 81 GARRY	LICENSE
100 MAIN	VARIOUS
111 VICTORIA	LIBRARY
180 KING	VARIOUS
185 KING	VARIOUS
219 PROVENCHER	VARIOUS
233 PROVENCHER	PROVINCIAL HEALTH
245 ASSINIBOINE	LAND SURVEY
251 DONALD	LIBRARY
280 WILLIAM	HEALTH DEPT.
300 ASSINIBOINE	CITY CLERKS
365 JEFFERSON	LIBRARY
380 WILLIAM	CITY CLERKS
385 RIVER	HEALTH DEPT.
457 MAIN	ASSESSMENT
489 LONDON	LIBRARY
500 SALTER	LIBRARY
510 MAIN	ADMIN. BLDG.
510 MAIN	COUNCIL BLDG.
510 MAIN	TUNNEL
601 AIKINS	HEALTH AUTHORITY & LEISURE CENTRE
604 ST. MARYS	VARIOUS
625 OSBORNE	LIBRARY
765 KEEWATIN	LIBRARY
821 ELGIN	SIGNALS DEPT.
823 ELLICE	LIBRARY
849 RAVELSTON	OPERATIONS
955 COTTONWOOD	LIBRARY
1 – 1050 HENDERSON	LIBRARY
1057 LOGAN	ANIMAL SERVICES

TABLE A Public Works Department Sites

CONTACT USER:

Larry Giesbrecht
Supervisor of Building Operations Services
Ph: 986-2365
Cell: 794-4424

INVOICE ADDRESS:

Public Works Department
Building Services Division
100 Main Street
Winnipeg MB R3C 1A4

ADDRESS	DESCRIPTION
1155 PACIFIC	OPERATIONS
1168 DAKOTA	LIBRARY
1360 PEMBINA	LIBRARY
1500 PLESSIS	VARIOUS
1520 CORYDON	LIBRARY
1539 WAVERLEY	VARIOUS
1760 MAIN	SOCIAL SERVICES
1910 PORTAGE	LIBRARY
2000 PORTAGE	VARIOUS
2546 MCPHILLIPS	VARIOUS
2724 PEMBINA	LIBRARY
5014 ROBLIN	LIBRARY

TABLE B – TRANSIT LOCATIONS AND INVOICE ADDRESS

TABLE B
Transit Department Sites

CONTACT USER:

Brian Newton
Supervisor of Facilities Maintenance
Ph: 986-5812
Cell: 794-4212

INVOICE ADDRESS:

Transit Department
421 Osborne Street
Winnipeg MB R3L 2A2

ADDRESS	DESCRIPTION
421 OSBORNE STREET	TRANSIT

TABLE C – FIRE PARAMEDIC LOCATIONS AND INVOICE ADDRESS

**TABLE B
Transit Department Sites**

CONTACT USER:

Fire Paramedic Service
Diane Kowaliuk
Stores Supervisor
2546 McPhillips Street
Ph: 986-5255

INVOICE ADDRESS:

Fire Paramedic Service
Accounts Payable
5th Floor, 151 Princess Street
Winnipeg MB R3B 1L1

ADDRESS	DESCRIPTION
726 FURBY STREET	STN 31 MEDICAL SUPERVISOR ROOM
726 FURBY STREET	STN 31 ASSISTANT PLANTOON CHIEF OFFICE
2325 GRANT AVENUE	STN 32 CREW ROOM
596 ST. MARY'S ROAD	STN 33 CREW ROOM
2490 PORTAGE AVENUE	STN 25 CREW ROOM