

PART A

BID SUBMISSION

FORM A: BID
(See B7)

1. Project Title SUPPLY AND DELIVERY OF AN ALL TERRAIN VEHICLE

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B8)

SUPPLY AND DELIVERY OF AN ALL TERRAIN VEHICLE

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	All Terrain Vehicle	04-013	each	1	\$	\$

TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____

(in words) _____

Name of Bidder

Form N: DETAILED SPECIFICATIONS 04-013

1.0 GENERAL

- 1.1 The following specifications are a list of minimum requirements for specific components of the All Terrain Vehicle, and are not to be construed as to describe the complete machine. The Contractor shall ensure that the All Terrain Vehicle is equipped with any components, not specifically mentioned in these specifications that are required to make the All Terrain Vehicle complete and fully operational for the intended purpose.
- 1.2 The All Terrain Vehicle shall be equipped with all components, features and accessories normally provided as standard for the model being supplied.
- 1.3 All applicable SAE standards form an integral part of these specifications.
- 1.4 The Contractor shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9 Qualifications, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.
- 1.5 If a suitable warranty facility is not available within 10 km of the boundaries of the City of Winnipeg, the Bidder may propose that warranty work be performed by the City of Winnipeg Repair Facility. Any Work performed by the City of Winnipeg Repair Facility shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2004: \$65.00/hour).

2.0 Instructions for Completion of Specifications

- 2.1 All items in these specifications must be answered indicating compliance or non-compliance. Bidders shall state "yes" for compliance or state deviation, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 2.2 Each bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.

3.0 Type

- 3.1 State make and model.

4.0 Engine & Engine Equipment

- 4.1 Engine- minimum 498cc, 4 stroke. State size, make and model. _____
- 4.2 Starter- electric, c/w auxiliary recoil. _____
- 4.3 Cooling- liquid cooled. Coolant shall be good to -35° Celsius. _____
- 4.3 Alternator- as recommended by manufacturer. State amperage. _____
- 4.4 Battery- as recommended by manufacturer. State cca. _____
- 4.5 Power point outlet- required, cigarette light type for Cell phone use. _____
- 4.6 Fuel Tank Capacity- minimum 20 litres. _____

5.0 Drive Train & Brakes

- 5.1 Transmission- minimum 4 speed automatic, c/w high/low range. _____

- 5.2 Drive- shaft driven front and rear. _____
- 5.3 Suspension - front- independent rear- swing arm _____
- 5.4 Brakes- hydraulic disc, front and rear preferred. State. _____
- 5.5 Brake Controls- handle bar controls preferred. State. _____
- 6.0 Wheels & Tires**
- 6.1 Front/rear tires- Shall be "Mud Bug", 25" X 10" X 12". State. _____
- 6.2 Ground clearance- front- minimum nine (9) inches. _____
- 6.2.1 Ground clearance- rear- minimum seven (7) inches. _____
- 7.0 Instrumentation/ Lighting**
- 7.1 Instrumentation required but not limited to:
 - (a) hourmeter _____
 - (b) fuel gauge/mechanical type _____
 - (c) high/low beam indicator _____
 - (d) oil pressure indicator _____
 - (e) water temperature indicator _____
 - (f) reverse/neutral indicator _____
 - (g) speedometer _____
- 7.2 Lights- front- two (2) front halogen type required, switched. _____
- 7.3 Rear- minimum one (1) tail/brake light required. _____
- 7.4 Reflectors- as recommended by manufacturer. _____
- 8.0 Dimensions/Storage Capacities**
- 8.1 Dimension- width- minimum forty six (46) inches,
- length- nominal eighty (80) to ninety (90) inches. _____
- 8.2 Storage- front, under rack preferred- nominal twenty five (25) L. capacity, _____
-front rack- nominal eighty (80) pound loading capacity, _____
-rear cargo box- required, nominal six hundred (600) pound
loading capacity, shall have dumping capability. _____
- 9.0 Towing/Towing Capacity**
- 9.1 Towing capacity- minimum 1000 pounds. _____
- 9.2 Tongue capacity- minimum 30 pounds. _____
- 10.0 Bumper Assembly**
- 10.1 Bumper/brushguard for front required. _____
- 11.0 Performance Reliability**
- 11.1 The Contractor shall assure the City that the responsibility for the design of the All Terrain Vehicle, it's performance and reliability shall rest upon the Manufacturer. _____
- 12.0 Warranty**
- 12.1 The Contractor shall warrant all equipment, and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part

of the user within six (6) months from the date the equipment is put into service by the City of Winnipeg.

12.2 All warranty items brought to the attention of the Contractor by the City shall be rectified expediently. The City reserves the right to effect warranty repairs to the equipment, at full cost to the Contractor, should the Contractor fail to perform the work within four working days.

12.3 In the case where the Bidder proposes that warranty work be performed by the City of Winnipeg Repair Facility, any work performed by the City of Winnipeg shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2004, \$65.00/hour).

13.0 Repeated Failures

13.1 The term "repeated failures" three (3) times will be determined by the Contract Administrator, and used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the apparatus inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly.

13.2 Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

13.3 Where the equipment develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance, at no cost to the City of Winnipeg, including all incidental costs, with a reapplied, full warranty.

13.4 Where the equipment develops "repeated failures" in service, the Contractor shall assure the City that the Manufacturer shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

14.0 Parts Availability

14.1 The Contractor shall have an established dealer/representative located within 30 km of the boundaries of the City of Winnipeg.

14.2 The Contractors Winnipeg dealer/representative shall stock parts required for regular servicing, as outlined in the manufacturers service and maintenance manual.

14.3 The Contractor shall be responsible to ensure that regular servicing parts are made available to the City of Winnipeg within a 24 hour period.

14.4 In order to assure minimum down time of the equipment, the Contractor shall maintain a stock of all replacement parts in North America, either in his/her own inventory or in that of an agency that normally supplies parts to the Contractor.

14.5 Parts, shall be made available to the City by the Contractor within seventy two (72) hours from the date of notification. The City reserves the right to

reject and bid where in the opinion of the Contract Administrator, past experience has displayed an unsatisfactory delivery of replacement parts. _____

14.6 All warranty items brought to the attention of the Contractor by the City shall be rectified expediently. The City reserves the right to effect warranty repairs to the equipment, at full cost to the Contractor, should the Contractor fail to perform the work within four (4) working days. _____

14.7 In the case where the Bidder proposes that warranty work be performed by the City of Winnipeg Repair Facility, any work performed by the City of Winnipeg shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2004, \$65.00/hour). _____

15.0 Manuals/CDs

15.1 The following manuals/CDs (preferred) shall be supplied at the time of delivery of the equipment:
(a) Operator's manual/CDs, two (2) sets. _____
(b) Parts and service manuals/CDs, two (2) sets _____
(c) Preventative maintenance schedules two (2) sets. _____

16.0 Literature

16.1 Bidders shall submit within forty eight (48) hours of a request by the Contract Administrator, current descriptive, detailed literature on the equipment being bid. _____

17.0 Delivery

17.1 The All Terrain Vehicle (ATV) shall be delivered freight pre-paid, F.O.B., 3 Grey Street, Winnipeg, Manitoba, serviced and ready for operation, **within, fifteen (15) calendar days or sooner** from the date of notification of the award. The Contract Administrator shall be given two (2) (business) days notice at (204) 986-5328, prior to the delivery of the equipment. _____

18.0 Training

18.1 The Supplier shall provide at their expense, up to four (4) hours of operational and maintenance training by qualified staff for the City of Winnipeg Operational and Maintenance Personnel. The training shall be conducted in a separate or combined session/s for each group of personnel. The session/s shall be sufficient in duration and shall provide adequate familiarization and orientation of the All Terrain Vehicle, to the satisfaction of the Contract Administrator.