

**PART A**

**PROPOSAL SUBMISSION**

**FORM A: PROPOSAL**  
(See B9)

1. Project Title PROVISION OF COMPREHENSIVE EMPLOYEE RESEARCH

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Qualification

The Bidder has in the past performed the works listed on Form C: Qualification, appended hereto, which were similar in nature, scope and value to the Work for which this offer is made.

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7. Subcontractors The Bidder proposes to subcontract key portions of the Work as listed on Form D: Subcontractors, appended hereto, and agrees that no other key portions of the Work will be subcontracted and no substitution of listed Subcontractors will be allowed without the prior approval of the Contract Administrator.

The Subcontractors to whom the Bidder proposes to subcontract key portions of the Work have in the past performed the works listed on Form D: Subcontractors, appended hereto, and for each Subcontractor, the works were similar in nature, scope and value to the portions of the Work which the Bidder proposes to subcontract to them. The Bidder represents that the Subcontractors are fully capable of performing the Work required to be done in accordance with the terms of the Contract.

8. Work Schedule The Bidder proposes to perform the Work in compliance with the schedule shown on Form F: Work Schedule, appended hereto, and agrees that no changes to the schedule will be allowed without the prior approval of the Contract Administrator.

9. Execution of Contract The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in GC.3.01.

10. Commencement of the Work The Bidder agrees that no Work shall commence until he is in receipt of a letter of intent from the Award Authority authorizing the commencement of the Work.

11. Contract The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal Submission.

12. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

13. Time This offer shall be open for acceptance, binding and irrevocable for a period of 60 (sixty) Calendar Days following the Submission Deadline.

14. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed and sealed in  
the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness)

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

SEAL

**FORM B: PRICES**  
(See B10)

PROVISION OF COMPREHENSIVE EMPLOYEE RESEARCH

UNIT PRICES

ITEM NO.	DESCRIPTION	AMOUNT
1.	Development of Methodology	
2.	Research Activities Census Survey Focus Group(s) State unit price and recommended quantity	
3	Preliminary Analysis of Results	
4	Report(s)	
<p>TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____</p> <p>(in words) _____</p> <p>_____</p>		

\_\_\_\_\_  
Name of Bidder

**FORM C: QUALIFICATION**  
(See B11)

PROVISION OF COMPREHENSIVE EMPLOYEE RESEARCH

Year: _____	Value: _____
Client: _____	
Client Contact: _____	Telephone No.: _____
Description of contract: _____	
_____	
_____	
_____	
_____	
_____	
Year: _____	Value: _____
Client: _____	
Client Contact: _____	Telephone No.: _____
Description of contract: _____	
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_____	
Year: _____	Value: _____
Client: _____	
Client Contact: _____	Telephone No.: _____
Description of contract: _____	
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\_\_\_\_\_  
Name of Bidder