

**FORM A: BID**  
(See B7)

1. Project Title SUPPLY AND DELIVERY OF FLAT SHEET PAPER

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(If no corporate seal)  
Signed and sealed in  
the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness)

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

SEAL

**FORM B: PRICES**  
 (See B8)

**SUPPLY AND DELIVERY OF FLAT SHEET PAPER**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPRX. QTY (packages)	UNIT PRICE	AMOUNT
1.	Bond Paper 20# White (8.5 x 11)	E3.2	Per Package	21562		
2.	Bond Paper 20# White 3 hole punch (8.5 x 11)	E3.2	Per Package	130		
3.	Bond Paper 20# White (8.5 x 14)	E3.2	Per Package	2600		
4.	Bond Paper 20# White (11 x 17)	E3.2	Per Package	273		
5.	Bond Paper 20# Assorted Pastel Colours (8.5 x 11)	E3.2	Per Package	400		
6.	Bond Paper 20# Assorted Pastel Colours (8.5 x 14)	E3.2	Per Package	100		
7.	Bond Paper 20# Assorted Pastel Colours (11x 17)	E3.2	Per Package	20		
8.	Bond Paper 20# Brite Hue (8.5 x 11)	E3.2	Per Package	5		
9.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 11)	E3.2	Per Package	27		
10.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 14)	E3.2	Per Package	5		
11.	Bond Paper 60# Vellum Brite Hue assorted Colours (11 x 17)	E3.2	Per Package	5		
12.	Copy Cover 80# Brite white (8.5 x 11) <b>(250/pkg)</b>	E3.3	Per Package	5		
13.	No. 1 Offset Paper 60# White (8.5 x 11)	E3.4	Per Package	20		
14.	No. 1 Offset Paper 60# White (11 x 17)	E3.4	Per Package	5		
15.	Vellum Bristol Paper 67# White (8.5 x 11) <b>(250/pkg)</b>	E3.5	Per Package	200		
16.	Vellum Bristol Paper 67# Assorted Colours (8.5 x 11) <b>(250/pkg)</b>	E3.5	Per Package	85		
17.	25 % Cotton Bond Smooth/wove finish pure white 24# (8.5 x 11)	E3.6	Per Package	5		
18.	Laser Printer Paper 20# White (8.5 x 11)	E3.7	Per Package	700		
19.	Laser Printer Paper 20# White Pre-Punched (8.5 x 11)	E3.7	Per Package	5		

**FORM B: PRICES**  
 (See B8)

**SUPPLY AND DELIVERY OF FLAT SHEET PAPER**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPRX. QTY (packages)	UNIT PRICE	AMOUNT
20.	NCR Product - carbonless 2 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	60		
21.	NCR Product carbonless 2 part form (white w/color) 20# (8.5 x 14)	E3.8	Per Package	5		
22.	NCR Product - carbonless 3 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	210		
23.	NCR Product - carbonless 3 part form (white w/color) 20# (8.5 x 14)	E3.8	Per Package	10		
24.	NCR Product - carbonless 4 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	5		

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ \_\_\_\_\_

(in words) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
 Name of Bidder