

PART E

SPECIFICATIONS

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GENERAL

E1. GENERAL

E1.1 These Specifications shall apply to the Work.

E2. SERVICES

E2.1 The Contractor shall provide field employee monitoring services for approximately 30 City of Winnipeg field employees in accordance with the requirements hereinafter specified.

(a) The number may increase or decrease over the course of the Contract.

E2.2 The Service shall include the following:

(a) 24 Hour – 7 day a week monitoring capability

(b) Interactive Voice Response (IVR) and Internet accessible system

(c) Internet Access which means:

(i) ability for supervisor to retrieve monitored employee's phone messages;

(ii) monitored information remotely by PC,

(iii) mobile device (palm pilot and pocket pc),

(d) cell phone access.

(e) Capability for employees to leave voice messages

(i) Minimum 5 per hour – 1 minute in duration using a cellular phone

(f) Able to list multiple emergency contacts (Supervisors) for system to contact in the event an employee does not respond to the system, or the employee declares an emergency

(g) **Panic Feature** – Employees can notify supervisor of immediate emergency using the system

(h) Call back feature – employees are contacted, by the system, after a missed check-in prior to system contacting a supervisor

(i) Monitored employees can alter their check in intervals between 15 – 120 minutes using their cell phone in the field

(j) Monitored employees must check in every 120 minutes or less

(k) Monitored employees are informed if they have missed a check in once they do call the system after missing a check in call

(l) Monitored employees can change their contact phone number using their cell phone in the field.

(m) Daily, Monthly, Annual Reports which include:

(i) detail and summarize individual / group usage on a daily, monthly, annual basis:

(ii) Reports identify employees by name.

(n) Variety of reporting options allowing for reports on specific events such as emergencies / supervisor notifications

(o) GPS compliance for location tracking

(p) Capable of providing maps using GPS data