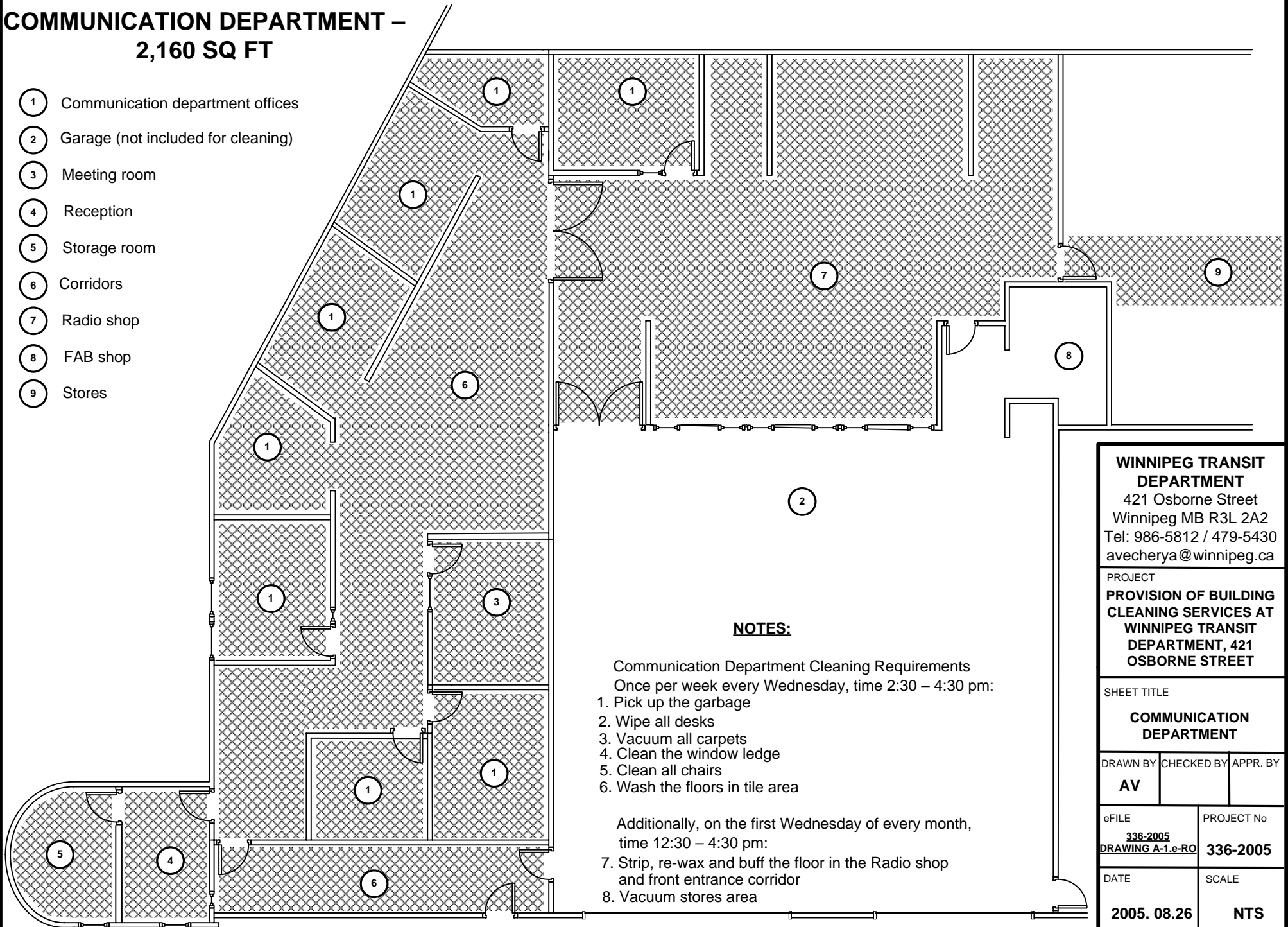


COMMUNICATION DEPARTMENT – 2,160 SQ FT

- ① Communication department offices
- ② Garage (not included for cleaning)
- ③ Meeting room
- ④ Reception
- ⑤ Storage room
- ⑥ Corridors
- ⑦ Radio shop
- ⑧ FAB shop
- ⑨ Stores



NOTES:

Communication Department Cleaning Requirements
Once per week every Wednesday, time 2:30 – 4:30 pm:

1. Pick up the garbage
2. Wipe all desks
3. Vacuum all carpets
4. Clean the window ledge
5. Clean all chairs
6. Wash the floors in tile area

Additionally, on the first Wednesday of every month,
time 12:30 – 4:30 pm:

7. Strip, re-wax and buff the floor in the Radio shop and front entrance corridor
8. Vacuum stores area

**WINNIPEG TRANSIT
DEPARTMENT**
421 Osborne Street
Winnipeg MB R3L 2A2
Tel: 986-5812 / 479-5430
avecherya@winnipeg.ca

PROJECT
**PROVISION OF BUILDING
CLEANING SERVICES AT
WINNIPEG TRANSIT
DEPARTMENT, 421
OSBORNE STREET**

SHEET TITLE
**COMMUNICATION
DEPARTMENT**

DRAWN BY	CHECKED BY	APPR. BY
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DATE 2005. 08.26	SCALE NTS
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A-1.e