



# 426-2005 ADDENDUM 1

## SUPPLY AND INSTALLATION OF ELECTRONIC PATIENT CARE REPORT HARDWARE & SOFTWARE

ISSUED: February 14, 2006  
BY: Barry Tobin  
TELEPHONE NO. (204) 986-2126

### URGENT

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

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### PART B – BIDDING PROCEDURES

Add: B2.4 **Optional Bidder Conference & Site Investigation**

B2.4 (i) Date: *Thursday, February 23, 2006*

B2.4 (ii) Location: 2<sup>nd</sup> Floor 185 King Street, Winnipeg, Manitoba (WFPS, Headquarters)

B2.4 (iii) Schedule:

Time	Event	Location
0800-1030	Field & Facility Tour	HQ / Communications/ Academy / Station #31
1030-1230	Ride-along	Station #1- ambulance and fire apparatus for actual calls
1230-1330	Lunch	(on own)
1330 – 1530	Q & A – bidders may ask questions to clarify administrative and operational activities and needs. Operations and Administrative personnel will be available to answer questions	WFPS HQ – North boardroom

B2.4 (iv) Bidders, please confirm attendance and numbers by 12:00 pm, Monday, February 20, 2006 to the Contract Administrator and complete and submit Waivers for all participants to the Contract Administrator.

B2.4 (v) Observer’s Application and Passenger Liability Forms:



# Observer's Application Form

Date: February 14, 2006

## To be completed by Applicant:

Name: \_\_\_\_\_

Request **Approved/Denied** by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone. No: \_\_\_\_\_

\_\_\_\_\_  
*WFPS Authorized Signature*

Sponsor Institution/Agency: \_\_\_\_\_

Scheduled to observe on:

Phone No: \_\_\_\_\_

**Date:** \_\_\_\_\_

Reason for Ride-Along: \_\_\_\_\_

**Times:** \_\_\_\_\_

**Location:** \_\_\_\_\_

## Protocol for Riding in a WFPS Vehicle as an Observer:

- The applicant must obtain signed approval from a senior WFPS officer.
- Waiver forms must be signed by the Observer and must be returned to WFPS, 2<sup>nd</sup> Floor, 185 King Street at least 24 hours in advance.
- Applicant must be at least eighteen years old.
- Applicant will be restricted to one shift a year unless special circumstances exist.
- Riding as an observer is not considered a substitute for preceptorship in accredited training programs.
- Observers must adhere to the following:
  - Appearance must be neat and well groomed. Departmental uniform if representing another Emergency Service organization (suggested dress codes: Dark slacks, blue or white shirt and dark coloured footwear).
  - Observers will not engage in any patient contact, unless sanctioned by the goals and objectives of their agreed upon rotation.
  - Observers will not be permitted to drive WFPS vehicles, or operate any equipment belonging to the WFPS.
  - An authorized Officer will withdraw an observer's ride-along privilege for breach of protocol, improper conduct, or any other valid reason.

**As a condition of this ride-along, I understand that my obligations concerning the protection of anyone's personal health information (PHI), which I may learn, relate to all PHI I may acquire through this association with the WFPS. I understand that I am obliged by the Personal Health Information Act (PHIA) to keep that information confidential.**

\_\_\_\_\_  
Observer's Signature

\_\_\_\_\_  
Date



## PASSENGER IN VEHICLE LIABILITY RELEASE & INDEMNITY FORM

The undersigned has asked to be allowed to be a passenger in a Winnipeg Fire Paramedic Service vehicle and understands that in being permitted to be a passenger, The City of Winnipeg, its servants, agents and employees (collectively referred to as "The City of Winnipeg") **ARE NOT RESPONSIBLE IN ANY WAY FOR ANY DAMAGE OR INJURY OR DEATH WHICH IN ANY WAY** arises or occurs due to being conveyed in a Winnipeg Fire Paramedic Service vehicle or being such a passenger.

The undersigned further agrees to release and indemnify and keep indemnified The City of Winnipeg from and against all claims, actions or proceedings for loss, injury, damages or compensation by any person, firm or corporation, whether to real or personal property, wheresoever situated, or by any person whomsoever (including the undersigned, and my heirs, successors and assigns or any member, employee, agent, licensee, invitee or third party whether claiming through or under the undersigned or otherwise) howsoever caused, including by reason of, resulting from, or in any way incidental to the undersigned being conveyed or being a passenger in a Winnipeg Fire Paramedic Service vehicle, notwithstanding that same may have been contributed to or occasioned by the negligence of The City of Winnipeg, or in any way connected therewith or otherwise by reason of the exercise by the undersigned of the leave and license hereby granted.

I have read, and agree to be bound by, the Winnipeg Fire Paramedic Service protocol for observers.

DATED at the City of Winnipeg, in Manitoba, this                      day of                      20 .

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
SIGNATURE OF PASSENGER

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
ADDRESS  
  
\_\_\_\_\_