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FORM A: BID (See B7)

1.	Project Title	PROVISION OF PHOT SERVICES	FOCOPIERS FOR COMMUNIT	TY SERVICES – LIBRARY		
2.	Bidder					
		Name of Bidder				
		Street				
		City	Province	Postal Code		
		Facsimile Number				
	(Mailing address if different)	Street or P.O. Box				
		City	Province	Postal Code		
		The Bidder is:				
	(Choose one)	a sole proprietor				
		a partnership				
		a corporation				
		carrying on business u	nder the above name.			
3.	Contact Person	The Bidder hereby authorizes the following contact person to represent Bidder for purposes of the Bid.				
		Contact Person	Title			
		Telephone Number	Facsimile Number			
4.	Definitions	All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.				
5.	Offer	The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.				
6.	Commencement of the Work	The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.				

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7.	Contract	The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.				
8.	Addenda	The Bidder certifies that the following addenda have been received and agree that they shall be deemed to form a part of the Contract:				
		No Dated				
9.	Time	This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.				
10.	Signatures	In witness whereof the Bidder or the Bidder's authorized official or officials have signed this				
		, 20				
	(If no corporate seal) Signed and sealed in the presence of:	Signature of Bidder or Bidder's Authorized Official or Officials				
	(Witness)					
		(Print here name and official capacity of individual whose signature appears above)				
	(Witness)					
		(Print here name and official capacity of individual whose signature appears above)				

SEAL

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FORM B: PRICES (See B8)

PROVISION OF PHOTOCOPIERS FOR COMMUNITY SERVICES - LIBRARY SERVICES

UNIT PRICES

				UNIT PRICE			
ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROXIMATE ANNUAL QUANTITY	Year 1 Unit Price	Year 2 Unit Price	Year 3 Unit Price
1.	Patron copy Black & White	Part E	Per Copy	453,372			
2.	Patron copy Colour	Part E	Per Copy	2,160			
3.	Staff copy Black & White	0	Per Copy	286,968			
4.	Staff copy Colour	0	Per Copy	240			
5.	Additional Pre-Programmed Copy Cards	E4.1(i)(ii)	Each				

TOTAL BID PRICE (GST and MRST extra) (in figures)\$	
(in words)	
	Name of Bidder