

PART A

BID SUBMISSION

FORM A: BID
(See B7)

1. Project Title SUPPLY & DELIVERY OF A ALL WHEEL DRIVE MINI VAN

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.1 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No. _____ Dated _____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)
SUPPLY & DELIVERY OF AN AWD MINI VAN

When entering prices into the table below, **do not include** Federal and Provincial Taxes (Goods And Services Tax (GST) and Manitoba Retail Sales Tax (PST)). These taxes shall be extra (see clause B8.1.1)

I T E M	DESCRIPTION	SPEC. REF.	U N I T	Q U A N T	UNIT PRICE	EXTENDED AMOUNT (unit price x quantity)
1-A	AWD MINI VAN	06 - 026	Ea.	1	\$ _____	\$ _____
1-B	Operator's Manuals for Item 1A	06 - 026	Ea.	1	\$ _____	\$ _____
1-C	Parts, Repair and Technical Service Manuals or CD Rom for Item 1A	06 - 001	Ea.	1	\$ _____	\$ _____

TOTAL BID PRICE (GST and PST extra) (In figures) \$ _____

(In words) _____

 Name of Bidder

FORM N: — ITEMS 1A , 1B and 1C — DETAILED SPECIFICATIONS 06 ~ 026
ALL WHEEL DRIVE MINI VAN

1.0 DESCRIPTION

1.1 These specifications describe the supply and delivery of a minimum
All Wheel Drive Mini Van
with equipment and features as specified herein.

2.0 ELIGIBLE MODELS

2.1 Shall be of the **2006** Model year.

2.2 Shall be one the following eligible manufacturer's model(s):

PONTIAC – Montana

CHEVROLET–Uplander

2.3 Only the following vehicles will be accepted.

2.3.1 New, unused equipment of current manufacture.

2.4 The City will only accept equipment from the eligible manufactures outlined in Clause 2.2. In the event that the manufacturers cannot provide the exact models listed, the City will consider newer or upgraded models which have performance characteristics that equal or exceed the eligible models listed and meet the required specifications in this document.

2.5 In addition to qualification as an eligible model, bids must be responsive under the specification section of this contract.

3.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

3.1 All items in these specifications must be answered indicating compliance or non-compliance.
Bidders shall state "yes" for compliance or state deviation, or give reply where requested to do so.
Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

3.2 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**

3.3 Bidders may submit multiple bids.

3.3.1 Each individual bid shall bid shall be accompanied by a complete and separate set of bid submission documents.

4.0 ITEM – 1A — ALL WHEEL DRIVE MINI VAN

STATE MAKE and MODEL BEING BID: _____

REQUIREMENT	SPECIFICATION	BIDDER TO STATE "YES" OR STATE DEVIATION
5.0 <u>MAIN SPECIFICATIONS</u>		
Vehicle Classification	Mini Van	_____
<u>Wheelbase</u>		
Type	Extended	_____
WB length	120 INCHES minimum	_____
<u>Body</u>		
Exterior type	Window	_____
Interior type	Passenger / Window	_____
<u>Window Configuration</u>		
Back door Window(s)	Required	_____
Rear Window defogger	Required	_____
Side door windows	Required	_____
Side panel windows	Required	_____
<u>Windows</u>		
Tint	Full Tint Package all around	_____
Window operation_1	Fully operational	_____
Window operation_2	Power	_____
<u>Rear windows</u>		
Operation	Power rear automated quarter vents	_____
Wipers	Intermittent	_____
Defogger	Required	_____
<u>Engine</u>		
6 cylinder, EFI, gasoline		_____
Minimum	200 H.P —State	_____
Drive train	All wheel drive	_____
Transmission	Automatic, 4 speed w/ overdrive	_____
Suspension performance	Rear twist axle	_____

REQUIREMENT	SPECIFICATION	BIDDER TO STATE "YES" OR STATE DEVIATION
<u>Doors</u>		
Rear	Hatchback	_____
Side	Sliding, (two (2) , one each side of vehicle)	_____
Door locks	Power	_____
<u>Seats</u>		
Seat Type	Bucket	_____
Seat Material	Cloth or cloth w/vinyl trim	_____
<u>Seat Adjuster(s)</u>		
Power	Required	_____
Drivers seat	Power, six(6) way	_____
Block heater	Required	_____
Coolant	Antifreeze to -35 °C	_____
Alternator	90 amp minimum	_____
Battery	500 CCA minimum	_____
Windshield wipers	Intermittent	_____
Air conditioning	Required	_____
Radio	AM/FM, factory installed	_____
Lights	Dome, front and rear with switches on front, side and rear doors	_____
<u>Mirrors – Outside Rear View – (Side mirrors)</u>		
Power	Required	_____
Heated	Required	_____
Black folding	Required	_____
Tires - Front & rear	BSW all season radials, state size	_____
Spare wheel & tire	Required with carrier	_____
Wheels	16 INCH diameter rims	_____
Steering	Tilt Steering	_____
Cruise Control	Required	_____

REQUIREMENT	SPECIFICATION	BIDDER TO STATE "YES" OR STATE DEVIATION
Gauges	Driver information center cluster	_____
<u>Floor</u>		
Floor covering	Carpeted throughout.	_____
Floor mats	Rubber matting in seating area	_____
Luggage Rails	Uplevel, Rooftop, Brushed Silver	_____
<u>Auxiliary Power Outlets</u>		
Front	Power Point Outlet (12 V inverter)	_____
Rear	110 / 115 Volt	_____
<u>Auxiliary Heating /Cooling</u>		
Rear air conditioner	Factory installed w/insulated rear hoses	_____
Rear heater	Factory installed w/insulated rear hoses	_____
Bumpers	Standard front and rear	_____
<u>Colour</u>		
Interior	Blue or grey	_____
Exterior	White	_____
Fuel tank	Fully fuelled upon delivery	_____

6.0 ITEM – 1B — OPERATOR’S MANUALS — for ITEM – 1A

Operator’s Manuals — 1	The operator manuals shall be in English and shall be supplied with the equipment when delivered.	_____
Operator’s Manuals — 2	The operator manuals shall cover the complete vehicle including all related attachments.	_____
Operator’s Manuals — 3	Payment for the equipment to the Contractor shall be dependent upon receipt of the operator manual <u>and not before</u>	_____

7.0 ITEM – 1C — PARTS , REPAIR and TECHNICAL SERVICE MANUALS — for ITEM – 1A

Parts repair and technical, service manuals /CD rom— 1	The parts, repair and technical, service manuals / CD rom, shall be in	English and shall be supplied with the equipment when delivered.
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The parts, repair and technical, service manuals / CD rom shall cover the complete vehicle including all related attachments.

Parts repair and technical, service manuals/ CD rom — 2

Parts repair and technical, service manuals/ CD rom — 3

Parts repair and technical, service manuals /CD rom— 4

State whether the parts, repair and technical, service information is in text manual or CD rom format.

Payment for the equipment to the Contractor shall be dependent upon receipt of the parts, repair and technical service manuals or CD rom and not before

8.0 WARRANTY

The warranty requirements shall be a minimum of three (3) years "OR" 60,000 kilometers parts and labour inclusive "bumper to bumper" on all completed unit(s) with no deductible.

State details of warranty:

Years _____
Kilometers _____

The warranty requirements shall be a minimum of one (1) years parts and labour inclusive, "bumper to bumper" on the complete **All Wheel Drive Mini Van.**

The warranty shall not include regular maintenance or any item deemed as a consumable that is subject to everyday wear and tear, during the regular operation of the unit.

The Contractor shall warrant the All Wheel Drive Mini Van, and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace, without cost to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user within one (1) year, from the date the equipment is put into service by the City of Winnipeg.

The Contractor shall warrant all attachments, and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace, without cost to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user within one (1) year from the date the equipment is put into service by the City of Winnipeg.

The Contractor's Winnipeg dealer/representative or service facility, shall make available all replacement parts and have completed all warranty repairs on the All Wheel Drive Mini Van within seven(7) business days.

9.0 TRAINING

The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator. The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Note: Pricing should be based on one (1) working day for maintenance personnel and one (1) working day for operating personnel.

The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

10.0 PERFORMANCE RELIABILITY

The responsibility for the design of the complete equipment, its performance and reliability shall rest upon the Contractor.

The term "**repeated failures**" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the equipment inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly.

Ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

Where the equipment develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

FORM O: — ITEMS 1A , 1B and 1C — QUESTIONNAIRE

ALL WHEEL DRIVE MINI VAN

Spec 06 – 026

1.0 **LIST** any significant features that will be supplied standard on the unit being offered, but were not specifically mentioned in the Detailed Specifications:

2.0 **LIST** three current users of the offered model:

3.0 Does the equipment being offered meet or exceed the minimum requirements of the Detailed Specifications?

4.0 **LIST** any deviations that might be considered less than equal to the Detailed Specifications:
