

**PART A**

**BID SUBMISSION**

**FORM A: BID**  
(See B7)

1. Project Title SUPPLY & DELIVERY OF HYBRID SPORT UTILITY VEHICLES

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

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7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
 (See B8)

**SUPPLY & DELIVERY OF HYBRID SPORT UTILITY VEHICLES**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1	Hybrid Sport Utility Vehicles	06003	Each	6	\$ _____	\$ _____
2	Parts manuals, CD preferred	06003	Set	1	\$ _____	\$ _____
3	Technical Service manuals, CD preferred	06003	Set	1	\$ _____	\$ _____
TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____ (in words) _____ _____						

\_\_\_\_\_  
 Name of Bidder

## FORM N: DETAILED SPECIFICATIONS 06003

### HYBRID SPORT UTILITY VEHICLES (Parking Authority)

#### **1.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS**

- 1.1 The hybrid sport utility vehicles shall be a new 2006 or 2007 model year. The vehicles shall be furnished complete and ready for use by the Contractor. All parts not specifically mentioned but which are required to complete and place the vehicle into successful operation shall be furnished as though specifically mentioned in these specifications.
- 1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the vehicle.
- 1.3 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state "yes" for compliance or state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 1.4 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**
- 1.5 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 1.6 The completed unit and all its components shall comply with all C.M.V.S.S. and Manitoba Highway Traffic Act regulations and requirements including, but not limited to, a Manitoba Government Inspection with Safety Sticker on the driver's side window.

#### **2.0 SERVICE FACILITY**

- 2.1 For the purpose of warranty repairs, the supplier shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

#### **3.0 ELIGIBLE MODELS:**

##### **- Ford Escape Hybrid or Toyota Highlander Hybrid**

- 3.1 Engine- 4 or 6 cylinder gasoline engine with an electric hybrid motor, block heater required. \_\_\_\_\_
- 3.2 Transmission- Electronically controlled automatic transmission with 4WD or 4X4 \_\_\_\_\_
- 3.3 Vehicle design & Seating- 4 door, 5 passenger seating \_\_\_\_\_
- 3.4 Brakes- ABS brake system \_\_\_\_\_
- 3.5 Safety-Driver and passenger air bag system \_\_\_\_\_

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- 3.6 Power conveniences- Power door locks, windows, mirrors and keyless entry system \_\_\_\_\_
- 3.7 Seating- Premium cloth low-back front bucket seats and 60/40 split rear seat \_\_\_\_\_
- 3.8 Steering- Tilt steering \_\_\_\_\_
- 3.9 Speed control- Electronic cruise control \_\_\_\_\_
- 3.10 Climate Control-Heating and air conditioning required \_\_\_\_\_
- 3.11 Tires/Wheels- 16" minimum aluminium wheels with All Terrain Tires, state make and model- \_\_\_\_\_
- 3.12 Spare- Spare wheel and tire \_\_\_\_\_
- 3.13 Radio- AM/FM CD radio \_\_\_\_\_
- 3.14 Floor Mats- Front and Rear floor mats required \_\_\_\_\_
- 3.15 Exterior Colour-White (preferred) or Silver \_\_\_\_\_
- 3.16 Interior Colour-Grey or Blue \_\_\_\_\_
- 3.17 Mud Flaps- (4) mud flaps required. \_\_\_\_\_
- 3.18 Fuel Economy- State miles per gallon (mpg) city and highway \_\_\_\_\_

#### **4.0 MANUALS**

- 4.1 The Contractor shall supply the following manuals (in English) upon delivery of the vehicles:
  - 4.1.1 Operator's manual – one (1) per vehicle. \_\_\_\_\_
  - 4.1.2 Parts and Technical Service manuals, CD preferred - two (2) sets. \_\_\_\_\_
- 4.2 Data Collection Sheets- Data collection sheets to be completely filled out. See clause D.6 (PMDCS) \_\_\_\_\_

#### **5.0 WARRANTY**

- 5.1 The Contractor shall warrant the vehicle and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user for a period of **(3) years or 60,000 km**, "bumper to bumper", **(8) years on hybrid battery pack no deductible**. \_\_\_\_\_
- 5.2 In the event of a failure on the part of the Contractor to repair or replace any article during the warranty period within five (5) business days from the date of notification, the City may have the work performed by others and offset the cost against any money due, or that may become due to the Contractor, or if there is money due, the Contractor agrees to pay the City such cost.

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- 5.3 The responsibility for the design of the complete equipment, its performance and reliability shall rest upon the Contractor.
- 5.4 The term “repeated failures” as determined by the Contract Administrator, as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the apparatus inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of “repeated failures”, as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer’s preventative maintenance schedule.
- 5.5 Where the vehicle develops “repeated failures” in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance, at no cost to the City, including all incidental costs, with a reapplied, full warranty as described in clause 5.4.

**6.0 TRAINING** \_\_\_\_\_

- 6.1 The Contractor shall be required to provide training (at the Contractor’s expense) for the City of Winnipeg maintenance and operating personnel.  
The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.  
The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.  
The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.  
The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.  
Pricing should be based on two (2) business days for maintenance personnel and two (2) business days for operating personnel.  
Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

6.2 Training Aides

- 6.2.1 Training aids to be included. \_\_\_\_\_
- 6.2.1.a On the type of equipment being offered, state if VHS video tape or CD Rom training aides are available.
- 6.2.1.b State if other training aides are available and state type \_\_\_\_\_

**FORM O: QUESTIONNAIRE**

1.0 **STATE** the delivery time of the complete order from the date of official notification of award: (See D5.1)

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2.0 **LIST** any significant features that will be supplied standard on the unit being offered, but were not specifically mentioned in the Detailed Specifications:

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3.0 **STATE** the location of the service facility:

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4.0 Does the equipment being offered meet or exceed the minimum requirements of the Detailed Specifications?

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5.0 **LIST** any deviations that might be considered less than equal to the Detailed Specifications:

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