

FORM A: BID
(See B7)

1. Contract Title SUPPLY AND DELIVERY OF PRINTED ENVELOPES

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

| | | | |
|-----|-------|-------|-------|
| No. | _____ | Dated | _____ |
| | _____ | | _____ |
| | _____ | | _____ |

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)
 SUPPLY AND DELIVERY OF PRINTED ENVELOPES

UNIT PRICES

| ITEM NO. | DESCRIPTION | SPEC. REF. | APPROX. QTY | UNITS | UNIT PRICE |
|--|--|----------------|-------------|-------|------------|
| PART A: ENVELOPES | | | | | |
| Item 1 Open Side / Whitewove | | | | | |
| 1. | 24 lb. #23 4 1/2" x 6 5/8" Invitation | Part E E2.4 | 3 | 500 | |
| Items 1 – 11 Open Side / Recycled White - Plain | | | | | |
| 2. | 24 lb. #8 3 5/8" x 6 1/2" | Part E | 24 | M | |
| 3. | 24 lb. #8 3 5/8" x 6 1/2" AVP Window | Part E | 2 | M | |
| 4. | 24 lb. #9 4" x 9" | Part E | 2 | M | |
| 5. | 24 lb. #9 4" x 9" AVP Window | Part E | 2 | M | |
| 6. | 24 lb. #10 4 1/8" x 9 1/2" | Part E | 331 | M | |
| 7. | 24 lb. #10 4 1/8" x 9 1/2" AVP Window | Part E | 337 | M | |
| 8. | 24 lb. #10 4 1/8" x 9 1/2" Ultra White Mohawk Superfine Text | Part E | 2 | M | |
| 9. | 24 lb. Cheque 3 3/4" x 8 3/4" AVP Window Grey Decco | Part E | 2 | M | |
| 10. | 24 lb. T4 Window 4 1/8" x 9" Grey Decco | Part E | 22 | M | |
| 11. | 24 lb. T4 Window 5 3/4" x 9" Grey Decco | Part E | 14 | M | |
| Items 12 – 18 Open End / Recycled Kraft - Plain | | | | | |
| 12. | 24 lb. 5 3/4" x 9 1/2" | Part E | 2 | M | |
| 13. | 24 lb. 7 1/2" x 10 1/2" | Part E | 2 | M | |
| 14. | 20 lb 9" x 12" | Part E | 42 | M | |
| 15. | 24 lb. 9 1/2" x 14 3/4" | Part E | 2 | M | |
| 16. | 24 lb. 10" x 13" | Part E | 5 | M | |
| 17. | 24 lb. 11 1/2" x 14 1/2" | Part E | 2 | M | |
| 18. | 32 lb. 12" x 16" | Part E | 2 | M | |

FORM B: PRICES
 (See B8)
SUPPLY AND DELIVERY OF PRINTED ENVELOPES

UNIT PRICES

| ITEM NO. | DESCRIPTION | | APPROX. QTY | UNITS | UNIT PRICE |
|---|---------------------------------------|--|-------------|-------|------------|
| PART B: PRINTING ON ENVELOPES | | | | | |
| Printing For Items 1 – 10 Single Colour Part E | | | | | |
| 19. | If print job is for 1 Thousand | | | M | |
| 20. | If print job is for 2 Thousand | | | M | |
| 21. | If print job is for 3 Thousand | | | M | |
| 22. | If print job is for 4 Thousand | | | M | |
| 23. | If print job is for 5 Thousand | | | M | |
| 24. | If print job is for 6 Thousand | | | M | |
| 25. | If print job is for 7 Thousand | | | M | |
| 26. | If print job is for 8 Thousand | | | M | |
| 27. | If print job is for 9 Thousand | | | M | |
| 28. | If print job is for 10 Thousand | | | M | |
| 29. | If print job is for 11 – 15 Thousand | | | M | |
| 30. | If print job is for 16 – 20 Thousand | | | M | |
| 31. | If print job is for 21 – 25 Thousand | | | M | |
| 32. | If print job is for 26 – 35 Thousand | | | M | |
| 33. | If print job is for 36 – 50 Thousand | | | M | |
| 34. | If print job is for 51 – 100 Thousand | | | M | |
| Printing For Item 11 Four Spot Color Part E | | | | | |
| 35. | If print job is for 1 Thousand | | | M | |
| 36. | If print job is for 2 Thousand | | | M | |
| 37. | If print job is for 3 Thousand | | | M | |
| 38. | If print job is for 4 Thousand | | | M | |
| 39. | If print job is for 5 Thousand | | | M | |
| 40. | If print job is for 6 Thousand | | | M | |
| 41. | If print job is for 7 Thousand | | | M | |
| 42. | If print job is for 8 Thousand | | | M | |
| 43. | If print job is for 9 Thousand | | | M | |
| 44. | If print job is for 10 Thousand | | | M | |

FORM B: PRICES
 (See B8)
 SUPPLY AND DELIVERY OF PRINTED ENVELOPES

UNIT PRICES

| ITEM NO. | DESCRIPTION | | APPROX. QTY | UNITS | UNIT PRICE |
|---|--|--------------|-------------|-------|------------|
| PART B: PRINTING ON ENVELOPES | | | | | |
| Printing For Item 11 Four Spot Color Part E | | | | | |
| 45. | If print job is for 11 – 15 Thousand | | | M | |
| 46. | If print job is for 16 – 20 Thousand | | | M | |
| 47. | If print job is for 21 – 25 Thousand | | | M | |
| 48. | If print job is for 26 – 35 Thousand | | | M | |
| 49. | If print job is for 36 – 50 Thousand | | | M | |
| PART C: ADDITIONAL | | | | | |
| 50. | Setup costs per Run | Part E, E4 | | RUN | |
| 51. | Proof Costs per Run | Part E, E3 | | RUN | |
| 52. | Rush Order | Part E, E6.2 | 7 | Each | |
| 53. | Indicia If printed at same time as envelope address | Part E E5 | 337 | M | |
| 54. | Indicia If printed as separate Work (at different time than envelope address) | Part E | 1 | M | |
| TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____ | | | | | |
| (in words) _____ | | | | | |
| _____ | | | | | |

 Name of Bidder