

FORM A: BID
(See B7)

1. Contract Title **SUPPLY AND DELIVERY OF FLAT SHEET PAPER**

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D2.6.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

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7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE
1.	Bond Paper 20# White (8.5 x 11)	E3.1 D2.2	Per Package	13674	
2.	Bond Paper 20# White 3 hole punch (8.5 x 11)	E3.1 D2.2	Per Package	20	
3.	Bond Paper 20# White (8.5 x 14)	E3.1 D2.2	Per Package	1485	
4.	Bond Paper 20# White (11 x 17)	E3.1 D2.2	Per Package	177	
5.	Bond Paper 20# Assorted Pastel Colours (8.5 x 11)	E3.1 D2.2	Per Package	268	
6.	Bond Paper 20# Assorted Pastel Colours (8.5 x 14)	E3.1 D2.2	Per Package	4	
7.	Bond Paper 20# Assorted Pastel Colours (11x 17)	E3.1 D2.2	Per Package	26	
8.	Bond Paper 20# Brite Hue (8.5 x 11)	E3.1 D2.2	Per Package	3	
9.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 11)	E3.1 D2.2	Per Package	24	
10.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 14)	E3.1 D2.2	Per Package	2	
11.	Bond Paper 60# Vellum Brite Hue assorted Colours (11 x 17)	E3.1 D2.2	Per Package	3	
12.	25 % Cotton Bond Smooth/wove finish pure white 24# (8.5 x 11)	E3.2 D2.2	Per Package	15	
13.	Laser Printer Paper 20# White (8.5 x 11)	E3.3 D2.2	Per Package	90	
14.	Laser Printer Paper 20# White Pre-Punched (8.5 x 11)	E3.3 D2.2	Per Package	900	
15.	No. 1 Offset Paper 60# White (8.5 x 11)	E3.4 D2.2	Per Package	1	
16.	No. 1 Offset Paper 60# White (11 x 17)	E3.4 D2.2	Per Package	1	
17.	Vellum Bristol Paper 67# White (8.5 x 11) 250/pkg)	E3.5 D2.2	Per Package	76	
18.	Vellum Bristol Paper 67# Assorted Colours (8.5 x 11) (250/pkg)	E3.5 D2.2	Per Package	42	

FORM B: PRICES
 (See B8)

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE
19.	Copy Cover Brite white 80# (8.5 x 11) (250/pkg)	E3.6 D2.2	Per Package	1	
20.	NCR or Mead Product - carbonless 2 part form (white w/color) 20# (8.5 x 11)	E3.7 D2.2	Per Package	82	
21.	NCR or Mead Product carbonless 2 part form (white w/color) 20# (8.5 x 14)	E3.7 D2.2	Per Package	1	
22.	NCR or Mead Product - carbonless 3 part form (white w/color) 20# (8.5 x 11)	E3.7 D2.2	Per Package	1	
23.	NCR or Mead Product - carbonless 3 part form (white w/color) 20# (8.5 x 14)	E3.7 D2.2	Per Package	65	
24.	NCR or Mead Product - carbonless 4 part form (white w/color) 20# (8.5 x 11)	E3.7 D2.2	Per Package	2	

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

 Name of Bidder