

PART A

BID SUBMISSION

FORM A: BID
(See B7)

1. Project Title **SUPPLY & DELIVERY OF 600 LBS. CAPACITY UTILITY VEHICLE**

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

e-mail address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3 unless the context otherwise requires.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a Purchase Order authorizing the commencement of the Work.

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7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____ .

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

SUPPLY & DELIVERY OF 600 LBS. CAPACITY UTILITY VEHICLE

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1A	Supply & Delivery of 600 lbs. Capacity Utility Vehicle	07029	Each	(1)	\$ _____	\$ _____
2B	Operators Manual	07029	Each	(1)	\$ _____	\$ _____
3C	Parts, Repair and Technical Service Manuals	07029	Each	(1)	\$ _____	\$ _____
TOTAL BID PRICE (GST and PST extra) (in figures) \$ _____ (in words) _____ _____						

 Name of Bidder

FORM N: DETAILED SPECIFICATIONS 07029

SUPPLY & DELIVERY OF 600 LBS. CAPACITY UTILITY VEHICLE

1.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

- 1.1 The **600 lbs. Capacity Utility Vehicle shall be a 2007 or 2008 model year.** The vehicles shall be furnished complete and ready for use by the Contractor. All parts not specifically mentioned but which are required to complete and place the vehicle into successful operation shall be furnished as though specifically mentioned in these specifications.
- 1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the vehicle.
- 1.3 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state "yes" for compliance or state deviation,** or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 1.4 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**
- 1.5 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 1.6 The completed unit and all its components shall comply with all C.M.V.S.S. and Manitoba Highway Traffic Act regulations and requirements.

2.0 SERVICE FACILITY

- 2.1 For the purpose of warranty repairs, the supplier shall have an authorized service facility located within 10 kilometres of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.
- 2.2 If a suitable warranty facility is not available within 10 km of the boundaries of the City of Winnipeg, the Bidder may propose that the City of Winnipeg Repair Facility perform warranty work. Any Work performed by the City of Winnipeg Repair Facility shall be charged to the Contractor at the Facility's shop rate in effect at the time the work is performed (for example, shop rate for 2007: \$80.00/hour and \$105.00/hour for overtime and callout).

2.3 Location of the service facility located within 10 km of the boundaries of the City of Winnipeg.

The Bidder shall choose and fill in **one** of the Clauses listed below. --- 2.3.1) OR 2.3.2)

- 2.3.1 Bidder's own facility location. State the location of the service facility below.

2.3.2 Bidder elects to have warranty work be performed by the City of Winnipeg Repair Facility.

3.0 SPECIFICATIONS-

3.1 State make and model being bid: _____

4.0 GENERAL-

4.1 Seating capacity — Two (2). _____

4.2 Manufacturer's standard colour. State colour- _____

4.3 GVWR — Minimum 2000 lbs. State- _____

4.4 Total Weight capacity (people and cargo) — Minimum 1000 lbs. State- _____

5.0 WEIGHT & DIMENSIONS-

5.1 Operating weight — approximate machine weight 1000 lbs. State- _____

5.2 Approximate machine width with bumper, 60 inches. State width- _____

5.3 Approximate wheelbase 70 inches. State wheelbase- _____

5.4 Ground clearance – State- _____

6.0 CARGO BOX-

6.1 Minimum cargo weight capacity, 600 lbs. State- _____

6.2 Minimum volumetric capacity, eleven (11) Cubic Feet. State- _____

6.3 Cargo Box Construction — Minimum 16 gauge steel. State- _____

6.4 Dump — Electric Power lift. _____

6.5 Cargo box — OEM bed liner. _____

7.0 ENGINE-

7.1 Gas, Four (4) cycle, minimum 3470 cc, minimum 12 hp _____

7.2 Oil filter, spin on type. _____

7.3 Air cleaner, dry, replaceable, single element with intake. _____

7.4 Fuel system capacity — Minimum six (6) Can gallons (26.5 litres)
State fuel system capacity- _____

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7.5 Minimum top speed 18 mph (29 kph). State minimum top speed-

7.6 Maximum top speed 25 mph (347 kph). State maximum top speed-

8.0 DRIVE TRAIN , SUSPENSION , BRAKES & TIRES-

8.1 Two wheel drive.

8.2 Rear-drive differential locking — manually activated.

8.3 All wheel suspension — front and rear.

8.4 Brakes all wheel hydraulic disk.

8.5 Parking brake.

8.6 Tires — Suitable for parks and recreation departments. State-

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9.0 TOWING-

9.1 Towing capacity on level terrain — Minimum 1000 lbs. State-

9.2 Rear receiver hitch.

9.3 Drawbar for receiver hitch.

9.4 Ball size 2 1/8 inches.

10.0 OPERATOR COMPARTMENT-

10.1 Instrumentation- must have fuel gauge. State instrumentation-

10.2 Must be O.E.M. — (original equipment manufacturer)

11.0 ELECTRICAL & LIGHTING-

11.1 Battery — Minimum 300 CCA. State-

11.2 Alternator — High capacity, minimum 60 amps. State amperage-

11.3 Two (2) Headlights.

11.4 Headlights to be Halogen.

11.5 Minimum 35 watts each. State wattage-

11.6 Brake Tail lights, turn signals and flashers- must be O.E.M. —
(original equipment manufacturer)

11.7 Back-up alarm must be O.E.M. — (original equipment manufacturer)

12.0 MISCELLANEOUS

12.1 12 volt outlet.

12.2 Glove box and cup holders

12.3 Muffler — Spark arresting.

12.4 Steering — Rack and pinion.

12.5 Rubber floor mat.

12.6 Front guard bumper.

12.7 Seating- High back seats, adjustable.

13.0 MANUALS-

13.1 The Contractor shall supply the following manuals (in English) upon delivery
of the vehicles:

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13.2 Operator's manual – one (1) per vehicle. _____

13.3 Parts, Repair and Technical Service Manual- one (1) set. _____

13.4 Data Collections Sheets- Data collections sheets to be completely fill out.
See clause D.6 (PMDCS) _____

14.0 **WARRANTY**

14.1 Complete details of warranties shall be made available within twenty-four (24) hours of the request of the Contract Administrator. _____

14.2 The Contractor shall warrant **all equipment** and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace, without cost to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user within **two (2) years** from the date the equipment is put into service by the City of Winnipeg. _____

14.3 Notwithstanding 14.2 above, the Contractor shall warrant **all major components** including, but not limited to, engine, transmission, final drives, all wheel drive system (and all components thereof), pumps and motors, axle assemblies, tandem drives, etc. against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City, articles that have become defective and not proven to have been caused by negligence on the part of the user within **Two (2) years** from the date the equipment is put into service by the City of Winnipeg. _____

14.3.1 Notwithstanding 14.2 above, the Contractor shall warrant **all attachments**, and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace, without cost to the City, any article that has become defective and not proven to have been caused by negligence on the part of the user within **one (1) year** from the date the equipment is put into service by the City of Winnipeg. _____

14.4 The warranty shall not include regular maintenance items or any item deemed as a consumable that is subject to everyday wear and tear, during the regular operation of the unit.

14.4.1 If the equipment provided by the Contractor contains any part manufactured by an outside source, that falls under the description in Clause 14.4 above, and has a standard manufacture's warranty, the term's contained in the manufacture's warranty shall apply. _____

14.5 The following shall be covered under manufacture's warranty for six (6) months against defects:

14.5.1 Batteries. _____

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14.5.2 Belts. _____

14.5.3 Tires. _____

14.6 All incidental warranty related costs (including, but not limited to, Contractor's travel, mileage, deductibles, towing costs etc.) in executing any part of the warranty shall be the sole responsibility of the Contractor. _____

15.0 **DELIVERY**

15.1 The equipment shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid to the City of Winnipeg, Winnipeg Fleet Management Agency, 185 Tecumseh Street Winnipeg, Manitoba within **three (3) calendar weeks** from the date of official notification of award of Contract. The Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____

15.2 The Contractor shall fax all vehicle serial numbers, hours/mileage to the Contract Administrator one (1) calendar week prior to delivery.

15.3 A pre-delivery inspection shall be performed by the Contractor on all equipment.