

FORM A: BID
(See B8)

1. Contract Title SUPPLY, DELIVERY, AND INSTALLATION OF OPEN SHELF-END
TAB FILE STORAGE SHELVING UNITS

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent
the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings
ascribed to them in the General Conditions.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the
Contract for the Total Bid Price, in Canadian funds, set out on Form B:
Prices, appended hereto.

6. Commencement
of the Work

The Bidder agrees that no Work shall commence until he is in receipt of
a Purchase Order from the Award Authority authorizing the
commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of Thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B9)

SUPPLY, DELIVERY, AND INSTALLATION OF OPEN SHELF-END TAB FILE STORAGE SHELVING UNITS

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	AMOUNT
1.	Central Records File Room Please state number of Linear Filing Inches: _____	E2. E2.3.2(a)	Lot	1	
2.	Human Resources File Room Please state number of Linear Filing Inches: _____	E2. E2.4.2(a)	Lot	1	

TOTAL BID PRICE (GST extra) (in figures) \$ _____

(in words) _____

 Name of Bidder