

FORM A: BID
(See B7)

1. Contract Title SUPPLY & DELIVERY OF SPRINTER VANS

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

E-mail Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

SUPPLY & DELIVERY OF SPRINTER VANS

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	2500 SPRINTER CARGO VAN	09050	(Each)	(11)	\$ _____	\$ _____
2.	3500 SPRINTER CARGO VAN	09050	(Each)	(1)	\$ _____	\$ _____

TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____

(in words) _____

 Name of Bidder

FORM N: DETAILED SPECIFICATIONS 09050

- 1.1 These specifications describe the **Supply and Delivery of Sprinter Vans** and other equipment and features as specified herein. The Sprinter Vans shall be new 2010 or 2011 model year.
- 1.2 The Sprinter Vans and all other items/components shall be the manufacturer's latest models. The vehicles shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the vehicles in successful operation shall be furnished as though specifically mentioned in these specifications. The complete vehicles, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

2.0 **OTHER SPECIFICATIONS AND STANDARDS-**

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- 2.2 The **Sprinter Vans** shall comply with the applicable regulations:

[Highway Traffic Act = http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php)

[Manitoba Motor Vehicle Act = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm)

[Canadian Motor Vehicle Safety Standards, CMVSS = http://www.gnb.ca/0062/regs/83-163.htm](http://www.gnb.ca/0062/regs/83-163.htm)

[Transport Canada = http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html](http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html)

[National Safety Mark, NSM = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html)

[Manitoba/Winnipeg Safety and Health Act = http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php) and <http://www.gov.mb.ca/labour/safety/>

[Canadian Standards Association, CSA = http://www.csa.ca/about/Default.asp?language=english](http://www.csa.ca/about/Default.asp?language=english)

[Under Writers of Canada, U/L = http://www.ulc.ca/](http://www.ulc.ca/)

[Society of Automotive Engineers, SAE = http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers](http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers)

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 **SERVICE FACILITY-**

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

4.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS-

- 4.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.
- 4.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 4.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

5.0 SPECIFICATIONS-

ITEM	SPECIFICATION	BIDDER TO STATE "YES" OR STATE DEVIATION
5.1	Engine	Diesel, state size- _____
5.2	Block heater	Required with cord through grille _____
5.3	Coolant	Antifreeze to -35°C _____
5.4	Battery	800 CCA _____
5.5	Transmission	Automatic _____
5.6	Steering	Power _____
5.7	Brakes	Power with ABS _____
5.8	Tires - front & rear	BSW all season radials, state size- _____
5.9	Spare wheel & tire	Required with carrier _____
5.10	Mud-flaps	Required, front and rear _____
5.11	Rear axle	Traction control _____
5.12	Floor covering	Rubber matting in seating area and cargo area _____
5.13	Auxiliary rear heater	Required with insulated rear heater lines _____
5.14	Mirrors -	Interior rear-view, exterior dual exterior, powered, heated with additional parabolic mirrors _____
5.15	Windshield	Tinted _____
5.16	Windshield wipers	Intermittent _____
5.17	Wiper blades	Winter blades with heavy duty rubber boot _____
5.18	Ignition keys	Five (5) sets required _____
5.19	Air conditioning	Required _____
5.20	Cruise control	Required _____
5.21	Power windows	Required, front driver and passenger windows _____
5.22	Door locks	Power _____
5.23	Remote keyless entry	Two (2) required _____
5.24	Seats	Two (2) bucket seats, cloth or cloth and vinyl _____

5.25	Doors	Rear (2) hinged with tinted windows, (1) side sliding with tinted window	_____
5.26	Interior lights	Required in rear cargo area including centre-roof mounted light. Door switches required on all doors	_____
5.27	Radio	AM-FM-CD Required with Bluetooth	_____
5.28	Air bags	Required, front driver's and passenger	_____
5.29	12-Volt power point	Required	_____
5.30	Cargo partition	Required, sliding door with window	_____
5.31	Spray foam insulation	Required in roof and sides of rear cargo area	_____
5.32	Panelling	Required in cargo area, covering spray foam	_____
5.33	Tie down lashing rings	Four (4)	_____
5.34	Fuel tank	100 L approx., fully fuelled upon delivery	_____
5.35	Rear back-up alarm	Required	_____
5.36	Rear bumper	Heavy duty rear bumper	_____
5.37	Trailer hitch	5,000 lbs. capacity receiver style hitch c/w 6-pole trailer plug wiring and safety chain lunette eyes	_____
5.38	Colours -	Interior blue or grey. Exterior white	_____

6.0 OPTIONS

6.1 Available Factory Options-

	<u>State optional pricing for each item</u>
3 seat first row bench in pass. compartment, narrow	\$ _____
Additional battery for retrofit	\$ _____
Comfort co-driver seat	\$ _____
Comfort driver seat	\$ _____
Convenience lighting in load/passenger compartment	\$ _____
Defroster – rear window	\$ _____
Electrically heated windshield	\$ _____
Heater – auxiliary front 5 kW	\$ _____
High-output A/C system in passenger compartment	\$ _____
Light and rain sensor	\$ _____
Light-alloy wheels 6.5 J x 16	\$ _____
Multifunction steering wheel w/trip computer	\$ _____
Parktronic System (PTS)	\$ _____
Passenger seat – foldable	\$ _____
Pre-fittings for shelving unit	\$ _____
Programmable special module	\$ _____

	<u>State optional pricing for each item</u>
3 seat first row bench in pass. compartment, narrow	\$ _____
Rear view camera	\$ _____
Security alarm with interior motion sensor	\$ _____
Sliding door, driver side	\$ _____
Suspension seat, comfort version, co-driver seat	\$ _____
Suspension seat, comfort version, drivers seat	\$ _____
Thorax bag1 for driver (backrest-mounted)	\$ _____
Thorax bag1 for driver + co-driver (in seat back)	\$ _____
Tire sealant kit with electric compressor	\$ _____
Twin passenger seats	\$ _____
Two additional master keys	\$ _____
Windowbag1 for driver and co-driver	\$ _____
Trailer socket, 7-pin (only in conjunction with trailer cross-member)	\$ _____

Basic Window Package	\$ _____
Bi-xenon Headlamp Package	\$ _____
Cold Climate Comfort Package	\$ _____
Crew Van Package	\$ _____
Extended Cargo Package	\$ _____
Full Window Package (144 wheelbase)	\$ _____
Full Window Package (170 wheelbase)	\$ _____
Interior Lighting Package	\$ _____
Mobility Prep. Package (144 wheel base)	\$ _____
Mobility Prep. Package (170 wheel base)	\$ _____
Premium Package	\$ _____
Rear Heating Package	\$ _____
Swivel Seat Package	\$ _____
Trailer Towing Package	\$ _____

7.0 TRAINING-

7.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based one (1) Business day for maintenance personnel and one (1) Business day for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

7.2 Training aids to be included.

a) On the type of equipment being offered, state if VHS videotape or CD Rom training aides are available-

7.3 State if other training aides are available and state type-

7.4 What is the recommended minimum training duration for:

7.5 State what other training aids are available (videos, CDs).

For the primary unit:

- 7.6 Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than four (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to:

**Public Works Safety and Operator Training Division
Operator Training Branch
2nd Floor, Building "B", 1500 Plessis Road
R2C 5G6**

E-mail: pwd-opertrain@winnipeg.ca

Attn: Equipment Training Coordinator - Pending Equipment Delivery _____

8.0 WARRANTY-

- 8.1 The warranty requirements shall be a three (3) years or 60,000 kilometres parts and labour inclusive with no deductible, "bumper to bumper", **state base vehicle and power train warranty details-** _____

8.2 **Please provide optional price \$\$ for extended warranty options-** _____

- 8.3 Upon request, complete details of warranties shall be made available within twenty-four (24) hours of the request of the Contract Administrator. _____

9.0 LITERATURE-

- 9.1 Bidders shall submit within twenty-four (24) hours upon request of the Contract Administrator, current descriptive, detailed literature on the equipment being bid. _____

10.0 DELIVERY-

- 10.1 Delivery Point- The complete vehicles shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB. _____

- 10.2 Delivery Time- Within **twenty (20) calendar weeks** from the date of official notification of award of contract. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days., **state estimated delivery -** _____

- 10.3 Delivery Contact-Within two (2) calendar days ,the Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____

- 10.4 P.D.I- A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list _____

11.0 PERFORMANCE RELIABILITY-

11.1 The responsibility for the design of the **Sprinter Vans**, its performance and reliability shall rest upon the Contractor.

11.2 The term “repeated failures” as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, of assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of “repeated failures”, as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer’s preventative maintenance schedule.

11.2.1 If the **Sprinter Vans** incur “repeated failures” in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.
