



INVITATION FOR EXPRESSIONS OF INTEREST No. 185-2010

With respect to the Supply and Delivery of Ag Tractors

The City of Winnipeg (City) is inviting Expressions of Interest (EOI) from Respondents experienced in the supply, delivery of Ag Tractors.

1. Background

- 1.1. The Public Works Department, Streets Maintenance Division (Streets Maintenance) relies on Ag Tractors to pull their packer rollers throughout the summer months. Currently, Streets Maintenance operates ten (10) packer rollers in their fleet.
- 1.2. It is the intent of this trial and testing period to identify and evaluate Ag Tractors most suitable for City operations.

2. Purpose

- 2.1. The purpose of this EOI is to seek responses from Respondents which will:
 - 2.1.1. Provide the City with information related to various models of Ag Tractors offered by Respondents. This information will be used to aid in the selection of up to four Ag Tractors for a six month rental for the purposes of testing and trial.
 - 2.1.2. Provide the City with a cost for a six month testing and trial period of Ag Tractors. Cost includes rental cost and maintenance cost. Test period shall be from May 15, 2010 to October 15, 2010; and
 - 2.1.3. Aid in the development of specifications for a Bid Opportunity for the anticipated future purchase suitable for City operations.

3. Submission Requirements

- 3.1. The EOI Submission should include:
 - a) the name and contact information (address, phone, fax, and email) of the individual who will act as the Respondent's principal contact throughout the EOI process;
 - b) fully completed "Draft Specifications – "Ag Tractors" attached; and
 - c) any other pertinent literature that the Respondent believes may be useful to the City in their determination.
- 3.2. The EOI Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.
 - 3.2.1. If the EOI Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the EOI number and the Respondent's name and address, and shall be submitted to:

The City of Winnipeg
Corporate Finance Department
Materials Management Division
185 King Street, Main Floor
Winnipeg MB R3B 1J1

3.3. If the EOI Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178.

3.3.1. The Respondent is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.

3.4. EOI Submissions submitted by internet electronic mail (e-mail) will not be accepted.

3.5. The City may require the Respondent to clarify any portion of its EOI Submission.

3.6. The Deadline for EOI Submissions is:

4:00 p.m., Winnipeg time

March 30th, 2010

4. Evaluation of EOI Submissions

4.1. The Ag Tractors will be evaluated based on:

- a) how closely sweepers correspond to the "Draft Specifications – Ag Tractors"; and
- b) any other considerations available that may be advantageous to City operations;
- c) Price;
- d) Unit's ability to meet safety guidelines in the packer roller application.

5. Anticipated Process

5.1. The City will analyze all submissions and select up to four Ag Tractors for testing and trial.

5.2. The WFMA will work with Streets Maintenance during the testing and trial period to further develop the Draft Specifications – Ag Tractors.

5.3. At the end of the testing and trial period the City intends to publish a Bid Opportunity utilizing the newly developed Specifications – Ag Tractors.

5.3.1. The evaluation criteria for the Bid Opportunity, to be published subsequent to the testing and trial period is anticipated to include:

- a) **OPERATIONAL/SAFETY AND OPERATOR ACCEPTANCE** – The ability to pull currently owned packer rollers;
- b) **FUEL CONSUMPTION** – Total fuel consumption and the environmental impact to the City;
- c) **REPLACEMENT PARTS ANALYSIS (DAMAGES)** – Cost analysis of regularly scheduled replacement parts and potential damaged parts; and
- d) **EXPEDIENCY OF DEALER PARTS & SERVICE SUPPORT** – The local dealer's ability to provide expedient parts and service support for the equipment being offered.

- 5.3.2. Notwithstanding any other section of the EOI, The City of Winnipeg may, in its sole discretion, at any time, elect not to proceed with a Bid Opportunity.

General Conditions

6. No Contract

- 6.1. This is an inquiry only. By submitting an EOI Submission and participating in the process as outlined in this EOI, Respondents expressly agree that no Contract of any kind is formed under, or arises from, this EOI and that no legal obligations will arise.**

7. Right to Alter

- 7.1. The City of Winnipeg reserves the right to alter any of the conditions and criteria outlined in this EOI, including the deadline for submissions, by posting addenda on The City of Winnipeg website at:
<http://www.winnipeg.ca/matmgt/bidopp.asp>. It is the responsibility of the Respondent to ensure that any possible addenda have been reviewed.

8. City's Contact Person

- 8.1. All enquiries should be directed to:
Real Pelletier
Coordinator of LCCM
770 Ross Avenue
Winnipeg Manitoba R3E 1C6
Telephone No. (204) 986-5328
Facsimile No. (204) 986-3773
Email: rpelletier@winnipeg.ca

AG TRACTOR

INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

1.0 All items in these specifications must be answered indicating compliance or non-compliance. Respondents shall state "**yes**" for compliance or **state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

2.0 Each Respondent is required to fill in every blank.

3.0 ENGINE-

- | | | | |
|-----|---------------------|---|-------|
| 3.1 | Engine | State make & model | _____ |
| 3.2 | Engine Type | 4 cylinder in-line | _____ |
| 3.3 | Horsepower | 135 hp | _____ |
| 3.4 | Fuel Tank Capacity | 50 gal | _____ |
| 3.5 | Fuel Tank Guard Kit | Required | _____ |
| 3.6 | Alternator/Battery | 115 Amp alternator, with 100CCA battery | _____ |
| 3.7 | Air Cleaner | 10" dry dual element | _____ |
| 3.8 | Muffler | Corner post exhaust pipe | _____ |
| 3.9 | Block Heater | Required | _____ |

4.0 TRANSMISSION-

- | | | | |
|-----|------------------|---|-------|
| 4.1 | Transmission | State make & model- | _____ |
| 4.2 | No. of Speeds | 24 forward / 24Reverse | _____ |
| 4.3 | Main Gear Shift | State- | _____ |
| 4.4 | Range Gear Shift | 2-speed mechanical shift with clutch button | _____ |
| 4.5 | Creep Speed | Unit shall have creep speed | _____ |
| 4.6 | Traveling Speed | Approx. 20 mph, state | _____ |

5.0 TIRES/ RIMS-

- | | | | |
|-----|-------------|---|-------|
| 5.1 | Front Tires | Ag Tire, 420/70R 24 Omnibib state | _____ |
| 5.2 | Rear Tires | Ag Tires, 520/70R 38 Omnibib state | _____ |
| 5.3 | Rims | Front steel on steel rear steel on cast centers | _____ |

6.0 FENDERS-

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|-----|---------|-----------------------------|-------|
| 6.1 | Fenders | Front fenders with brackets | _____ |
|-----|---------|-----------------------------|-------|

7.0 BUCKET-

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|-----|--------|---|-------|
| 7.1 | Bucket | High volume material bucket with self leveling front end loader & soft drive. Bucket to have a bolt on reversible cutting edge. | _____ |
|-----|--------|---|-------|

8.0 LOADER MOUNTS-

- 8.1 Loader Mounts Sub frame required _____
- 8.2 Loader Valve Kit Required _____

9.0 DRIVE SYSTEM / BRAKES-

- 9.1 Brake Type Hydraulically operated wet disc brakes, w/automatic front axle engagement (4WD) _____
- 9.2 Drive System Front wheel drive system with front differential Lock. Front axle to be (2) speed front axle for Enhanced turning radius. **State-** _____
- 9.3 Turning Radius **State** turning radius with 2WD and 4WD engaged _____

10.0 PTO-

- 10.1 PTO Type Live-Independent PTO, hydraulically operated wet clutch, w/PTO brake _____

11.0 HYDRAULICS-

- 11.1 Hydraulic Valves 3rd & 4th Hydraulic Valve with lever kits _____
- 11.2 Pump Output (Hitch & Remotes) **State** gpm _____
- 11.3 Hitch Point 3-point hitch (Category II), telescopic lower link ends, telescopic stabilizers _____
- 11.4 Lift Capacity **State** lift capacity _____
- 11.5 Steering Hydrostatic power steering _____

12.0 CAB-

- 12.1 Operator Area ISO-mounted flat deck, hanging pedals, tilt steering wheel _____
- 12.2 Seat-Air Ride Swivel, reclining, full adjustment (height, weight, for & aft.) arm rests retractable seat belt _____
- 12.3 Lighting (2) headlights, (2) corner lights, four front working lights, (2) rear working lights, (2) tail lights, four safety flashers _____
- 12.4 Work Lights Front work lights (2 lights on cab handle) _____
- 12.5 Heater/Air Conditioner, Required _____
- 12.6 Sun Visor Required _____

| | | | |
|-------|---------------------|---|-------|
| 12.7 | Front Wiper/Washer | Required | _____ |
| 12.8 | Rear Wiper/Washer | Required | _____ |
| 12.9 | Beverage Holder | Required | _____ |
| 12.10 | 12V Electric Outlet | Required | _____ |
| 12.11 | Windows | Tinted glass electric sides and rear window defroster grids | _____ |
| 12.12 | Exterior Mirrors | 2 external mirrors | _____ |
| 12.13 | Internal Mirror | (1) internal mirror | _____ |
| 12.14 | Spot Light | Required | _____ |
| 12.15 | Interior Light | Required | _____ |
| 12.16 | Shuttle Lever | Shuttle lever with tilt steering wheel | _____ |
| 12.17 | AM/FM CD Player | Required | _____ |
| 12.18 | LED Beacon | Low Profile design 360 degree visibility, state make & model | _____ |
| 12.19 | Back-Up Alarm | Required | _____ |

13.0 DIMENSIONS & WEIGHT-

| | | | |
|------|----------------|--------------|-------|
| 13.1 | Wheelbase | State | _____ |
| 13.2 | Overall Width | State | _____ |
| 13.3 | Overall Length | State | _____ |
| 13.4 | Overall Height | State | _____ |
| 13.5 | Turning Radius | State | _____ |

State year, make & model of equipment being offered- _____

14.0 ELECTRICAL & LIGHTING-

| | | |
|------|---|-------|
| 14.1 | All vehicle lighting shall conform to CMVSS (latest revision) and the Manitoba Highway Traffic Act. | _____ |
| 14.2 | Electrical system – 12-volt negative ground electrical system including combination stop and taillights, sealed multiple beam headlights, high beam/low beam switch, adjustable side broom spotlights, illuminated gauges and instrument panel, internally illuminated rocker switches, self-cancelling directional signals, and hazard switch. | _____ |
| 14.3 | Mini light bar – roof mounted with limb guard. Light shall be activated by a dash-mounted switch, wired through ignition. | _____ |
| 14.4 | Visibility – Ag Tractor must have 360° visibility and shall be highly visible in all traffic situations. Depending on the make and model being offered, the Contractor may be required to provide additional strobe lighting at the rear of the unit at no additional charge. | _____ |

14.5 Back-up alarm – 97 dB(A). _____

15.0 SLOW MOVING VEHICLE SIGNS

15.1 Slow Moving Vehicle Sign – required on the Ag Tractor Grote 71152 or equal, rear mounted in a visible location. _____

16.0 MANUALS AND LITERATURE

16.1 The Contractors shall provide two (2) sets of operational manuals and two (2) sets of maintenance manuals for each make and type of Ag Tractor for use by the City during the lease period. (CDs are preferred). _____

16.2 Contractors shall supply detailed drawing(s) or literature of the Ag Tractors with their submission. _____

17.0 TRAINING

17.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The duration of the sessions shall be as long as required for adequate familiarization and orientation of each types of equipment to the satisfaction of the Contract Administrator. The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator. _____

Note: Pricing should be based on two (2) working days for maintenance personnel and two (2) working days for operating personnel for each equipment type. Final payment of the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

18.0 SERVICE FACILITY

18.1 The Contractor shall have a service and maintenance facility located within 10 km of the boundaries of the City of Winnipeg. _____

19.0 PARTS AVAILABILITY

19.1 Regular maintenance and servicing parts shall be stocked at the Contractor's service facility. _____

19.2 All other parts not normally stocked for the equipment being offered shall be made available to the City of Winnipeg within seventy-two (72) hours of notification. _____