



INVITATION FOR EXPRESSIONS OF INTEREST No. 316-2010

With respect to the Supply and Delivery of Gas Powered Weed Trimmers

The City of Winnipeg (City) is inviting Expressions of Interest (EOI) from Respondents experienced in the supply, delivery of Gas Powered Weed Trimmers.

1. Background

- 1.1. Various City departments utilize Gas Powered Weed Trimmers for their seasonal operational requirements.
- 1.2. It is the intent of this trial and testing period to identify and evaluate Gas Powered Weed Trimmers suitable for City operations.

2. Purpose

- 2.1. The purpose of this EOI is to seek responses from Respondents which will:
 - (a) provide the City with information related to various models of Gas Powered Weed Trimmers offered by Respondents. This information will be used to aid in the selection of up to four models of Gas Powered Weed Trimmers for the purposes of testing and trial.
 - (b) provide the City with a cost of Gas Powered Weed Trimmers. Test period shall be from May 15, 2010 to October 15, 2010; and
 - (c) aid in the development of specifications for a Bid Opportunity for the anticipated future purchase suitable for City operations.

3. Submission Requirements

- 3.1. The EOI Submission should include:
 - (a) the name and contact information (address, phone, fax, and email) of the individual who will act as the Respondent's principal contact throughout the EOI process;
 - (b) fully completed "Draft Specifications – "Gas Powered Weed Trimmers" attached; and
 - (c) any other pertinent literature that the Respondent believes may be useful to the City in their determination.
- 3.2. The EOI Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.
- 3.2.1 If the EOI Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the EOI number and the Respondent's name and address, and shall be submitted to:

The City of Winnipeg
Corporate Finance Department
Materials Management Division
185 King Street, Main Floor
Winnipeg MB R3B 1J1

3.3. If the EOI Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178

3.3.1 The Respondent is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.

3.4. EOI Submissions submitted by internet electronic mail (e-mail) will not be accepted.

3.5. The City may require the Respondent to clarify any portion of its EOI Submission.

3.6. The Deadline for EOI Submissions is:

4:00 p.m., Winnipeg time

April 27th, 2010

4. Evaluation of EOI Submissions

4.1. The Gas Powered Weed Trimmers will be evaluated based on:

- (d) how closely the bidder corresponds to the "Draft Specifications – Gas Powered Weed Trimmers; and
- (e) any other considerations available that may be advantageous to City operations;
- (f) price;
- (g) the equipment's ability to meet safety guidelines in the weed trimming application.

5. Anticipated Process

5.1. The City will analyze all submissions and select up to four Gas Powered Weed Trimmers for testing and trial.

5.2. The WFMA will work with applicable Public Works Departments during the testing and trial period to further develop the Draft Specifications – Gas Powered Weed Trimmers.

5.3. At the end of the testing and trial period the City intends to publish a Bid Opportunity utilizing the newly developed Specifications – Gas Powered Weed Trimmers.

5.3.1 The evaluation criteria for the Bid Opportunity, to be published subsequent to the testing and trial period is anticipated to include:

(a) OPERATIONAL AND SAFETY EFFECIENTCIES –

5.3.2 Notwithstanding any other section of the EOI, The City of Winnipeg may, in its sole discretion, at any time, elect not to proceed with a Bid Opportunity.

General Conditions

6. No Contract

6.1. This is an inquiry only. By submitting an EOI Submission and participating in the process as outlined in this EOI, Respondents expressly agree that no contract of any kind is formed under, or arises from, this EOI and that no legal obligations will arise.

7. Right to Alter

7.1. The City of Winnipeg reserves the right to alter any of the conditions and criteria outlined in this EOI, including the deadline for submissions, by posting addenda on The City of Winnipeg website at: <http://www.winnipeg.ca/matmgt/bidopp.asp>. It is the responsibility of the Respondent to ensure that any possible addenda have been reviewed.

8. City's Contact Person

8.1. All enquiries should be directed to:

Kevin Moniz Coordinator of Equipment Specifications
770 Ross Avenue
Winnipeg Manitoba R3E 1C6

Telephone No. (204) 986-5328

Facsimile No. (204) 986-3773

Email: kmoniz@winnipeg.ca

GAS POWERED WEED TRIMMERS

INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

- 1.0 All items in these specifications must be answered indicating compliance or non-compliance. Bidders shall state **"yes" for compliance or state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 2.0 Each bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.

3.0 SPECIFICATIONS/PREFORMANCE-

3.1 The Contractor shall supply and deliver grass trimmers (gas powered) model **FS 100 RX (Stihl) or equivalent** with the following features and in accordance with the requirements hereinafter specified. _____

The gas trimmer shall have the following features:

- (h) Engine displacement; 31.4 cc; _____
- (i) Engine power: 1.05 kW; _____
- (j) Weight: 9.5 – 10.5 lbs.; _____
- (k) Fuel Capacity: 18 oz.; _____

The grass trimmer shall be capable of doing the following:

- (l) designed for the professional workplace: _____
 - (i) grass; _____
 - (ii) weeds, and _____
 - (iii) brushes. _____
- (m) protected spark arrestor muffler; _____
- (n) protected spark plug; _____
- (o) translucent fuel tank _____
- (p) polymer housing; _____
- (q) purge pump primer; _____
- (r) protected choke (lever – knob); _____
- (s) H.D. centrifugal clutch; _____
- (t) protected throttle and trigger lock-out; _____
- (u) lined drive shaft; _____
- (v) adjustable front handle; _____
- (w) protected control cables; and _____
- (x) clip for a strap or harness, to be shipped with the grass trimmer. _____

The Contractor shall insure the following manuals, CD's or DVD's be supplied with each of the items when delivered, and shall contain a section in English:

- (y) operator's manual - one (1) set required; and _____
- (z) parts and service manuals, including preventative maintenance schedules for the life of the unit(s) - one (1) set required for each unit. _____

The grass trimmer shall be capable of handling ten – eleven (10-11) feet of a flexible nylon line. It shall also have an auto tap to advance the cutting line by tapping the ground.

4.0 SERVICE FACILITY

4.1 The Contractor shall have a service and maintenance facility located within 10 km of the boundaries of the City of Winnipeg.

5.0 PARTS AVAILABILITY

5.1 Regular maintenance and servicing parts shall be stocked at the Contractor's service facility.

5.2 All other parts not normally stocked for the equipment being bid shall be made available to the City of Winnipeg within seventy-two (72) hours of notification.
