



451-2010 ADDENDUM 1

SUPPLY AND DELIVERY OF COMPUTER HARDWARE AND ACCESSORIES

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: October 22, 2010
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20070420

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B4.1 to read: The Submission Deadline is 4:00 p.m. Winnipeg time, **October 28, 2010**.

Bidder's Questions and Answers

- Q1. Your Laptop Technical Specifications listed in E4 does not mention whether or not you want an HD or HD+ screen. You list a desired resolution of 1600x900 which is typically seen with an HD+ screen, and HD+ screens are usually paired up with dedicated video cards. The RFP does not ask for a dedicated video card. Can you please clarify your desired screen technology and resolution?
- A1. **The request is for a minimum of Intel integrated video, and a 1600x900 screen. This combination is demonstrable on a number of vendors' systems and will be the configuration that we evaluate on for SKU #1. Vendors may quote higher specifications for video and other options for SKU #1 if necessary to align with their particular hardware configurations. Conversely, SKU #2 and #3 may compromise specifications such as native resolution in the interests of price point – however evaluations will be based on SKU #1.**
- Q2. How will the City of Winnipeg handle the overall ranking of the responses specifically on item "C" BID PRICE. With everything being equal and assuming the lowest price would receive a 50 point grade how would the remaining bids be graded? I've provide an example to help clarify what I'm asking.

Bid "A"	Desktop / Laptop	\$100.00	
	Printer	\$100.00	
	Total bid cost	\$200.00	grade of 50 points or 50%
Bid "B"	Desktop / Laptop	\$101.00	
	Printer	\$100.00	
	Total bid cost	\$201.00	grade of ____ points
Bid "C"	Desktop / Laptop	\$99.00	
	Printer	\$101.50	
	Total bid cost	\$200.50	grade of ____ points
Bid "D"	Desktop / Laptop	\$100.50	

Printer	\$99.50
Total bid cost	\$200.00 grade of ____ points

- A2. The evaluation is explained in the B23 of the RFP document. Your example mixes different Sections together. Each Section will be evaluated and awarded separately.**
- Q3. ADF/RADF is mandatory for both low and medium printers. This is an automatic document feeder, which is only present on Multi-Function units. Typically, printer only units do not have ADFs as they are an output device only, and quoting a multi-function unit will increase cost substantially.
- A3. Form B pricing contains information pertinent only to multifunction devices: specifically, “copies per month” and, “ADF/RDF included”. The intent is to receive pricing on single-function printers only and these inclusions are in error. Please be aware of our intent to source single-function printers and disregard these specific specifications**
- Q3. Does the City have any issue with putting forth three manufacturers in one category?
- A4. The intent of B10.2 of the RFP is that within a product category (example: Desktop) only a single manufacture can be put forth. However, if a Vendor wishes to bid on multiple manufactures they may do so by submitting multiple bid responses. Each bid response will be evaluated independently and must be a complete bid submission.**