



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 46-2010**

**SUPPLY AND DELIVERY OF STAFF AND PUBLIC, SEATING, TABLES AND  
ACCESSORIES**

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## **PART B - BIDDING PROCEDURES**

### **B1. CONTRACT TITLE**

B1.1 SUPPLY AND DELIVERY OF STAFF AND PUBLIC, SEATING, TABLES AND ACCESSORIES

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, February 19, 2010.

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D3.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall promptly notify the Contract Administrator of the error, discrepancy or omission at least five (5) Business Days prior to the Submission Deadline.

B3.3 If the Bidder is unsure of the meaning or intent of any provision therein, the Bidder should request clarification as to the meaning or intent prior to the Submission Deadline.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.5 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.6 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/bidopp.asp>

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Division website for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

## **B5. SUBSTITUTES**

- B5.1 The Work is based on the materials, equipment, methods and products specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least seven (7) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the material, equipment, method or product as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B13.
- B5.9 No later claim by the Contractor for an addition to the price(s) because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.
- B5.10 Notwithstanding B5.2 to B5.9, and in accordance with B6.7, deviations inconsistent with the Bid Opportunity document shall be evaluated in accordance with B13.1(a).

## **B6. BID SUBMISSION**

- B6.1 The Bid shall consist of the following components:

- (a) Form A: Bid;
  - (b) Form B: Prices;
- B6.2 Further to B6.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B5.
- B6.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.
- B6.4 The Bid Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.
- B6.5 If the Bid Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:
- The City of Winnipeg  
Corporate Finance Department  
Materials Management Division  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1
- B6.5.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.
- B6.6 Bidders are advised not to include any information/literature except as requested in accordance with B6.1.
- B6.7 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, will be evaluated in accordance with B13.1(a).
- B6.8 If the Bid Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178.
- B6.8.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.
- B6.9 Bids submitted by internet electronic mail (e-mail) will not be accepted.
- B7. BID**
- B7.1 The Bidder shall complete Form A: Bid, making all required entries.
- B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
  - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
  - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
  - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.
- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

- B7.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
  - (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
  - (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;
  - (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.
- B7.4.1 The name and official capacity of all individuals signing Form A: Bid should be printed below such signatures.
- B7.4.2 All signatures shall be original.
- B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

- B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.
- B8.1.1 Prices on Form B: Prices shall include:
- (a) duty;
  - (b) freight and cartage;
  - (c) Provincial and Federal taxes [except the Goods and Services Tax (GST) and Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable] and all charges governmental or otherwise paid;
  - (d) profit and all compensation which shall be due to the Contractor for the Work and all risks and contingencies connected therewith.

## **B9. QUALIFICATION**

- B9.1 The Bidder shall:
- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business; and
  - (b) be financially capable of carrying out the terms of the Contract; and
  - (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.
- B9.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) be responsible and not be suspended, debarred or in default of any obligations to the City. A list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/debar.stm>
- B9.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:
- (a) have successfully carried out work similar in nature, scope and value to the Work; and

- (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and
- (c) have a written workplace safety and health program, if required, pursuant to The Workplace Safety and Health Act (Manitoba);

B9.4 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.5 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

## **B10. OPENING OF BIDS AND RELEASE OF INFORMATION**

B10.1 Bids will not be opened publicly.

B10.2 Following the Submission Deadline, the names of the Bidders and their bid prices (unevaluated, and pending review and verification of conformance with requirements or evaluated prices) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt>

B10.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt>

B10.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

## **B11. IRREVOCABLE BID**

B11.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.

B11.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

## **B12. WITHDRAWAL OF BIDS**

B12.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B12.1.1 Notwithstanding C21, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

B12.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

B12.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:

- (a) retain the Bid until after the Submission Deadline has elapsed;
- (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and

- (c) if the notice has been given by any one of the persons specified in B12.1.3(b), declare the Bid withdrawn.

B12.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B11.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

### **B13. EVALUATION OF BIDS**

B13.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity, or acceptable deviation therefrom (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
- (c) Bid Price;
- (d) economic analysis of any approved alternative pursuant to B5;
- (e) costs to the City of administering multiple contracts.

B13.2 Further to B13.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities if the interests of the City so require.

B13.3 Further to B13.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified.

B13.4 Further to B13.1(c), the Bid Price shall be the sum of the quantities multiplied by the unit prices for each item, for each section bid, shown on Form B: Prices.

B13.4.1 Notwithstanding B8.1, the Bidder may, but is not required to, bid on all sections.

B13.4.2 Notwithstanding B14.3, the City shall not be obligated to award any section to the responsible Bidder submitting the lowest evaluated responsive Bid for that section and shall have the right to choose the alternative which is in its best interests. If the Bidder has not bid on all sections, he shall have no claim against the City if his partial Bid is rejected in favour of an award of the Contract on the basis of an alternative or section upon which he has not bid.

### **B14. AWARD OF CONTRACT**

B14.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B14.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B14.2.1 Without limiting the generality of B14.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or



(e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B14.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid, in accordance with B13.

B14.3.1 Following the award of contract, a Bidder will be provided with information related to the evaluation of his Bid upon written request to the Contract Administrator.

B14.4 Notwithstanding C4 and Paragraph 6 of Form A:Bid, the City will issue a Purchase Order to the successful Bidder in lieu of the execution of a Contract.

B14.5 The Contract Documents, as defined in C1.1(n) (ii) in their entirety shall be deemed to be incorporated in and to form a part of the Purchase Order notwithstanding that they are not necessarily attached to or accompany said Purchase Order.

## **PART C - GENERAL CONDITIONS**

### **C0. GENERAL CONDITIONS**

- C0.1 The *General Conditions for the Supply and Delivery of Goods* (Revision 2008 05 26) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for the Supply and Delivery of Goods* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at [http://www.winnipeg.ca/matmgt/gen\\_cond.stm](http://www.winnipeg.ca/matmgt/gen_cond.stm)
- C0.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Supply of Goods*.

## **PART D - SUPPLEMENTAL CONDITIONS**

### **GENERAL**

#### **D1. GENERAL CONDITIONS**

D1.1 In addition to the *General Conditions for the Supply and Delivery of Goods*, these Supplemental Conditions are applicable to the Work of the Contract.

#### **D2. SCOPE OF WORK**

D2.1 The Work to be done under the Contract shall consist of supply, delivery, assembly and installation.

D2.1.1 Assembly should be done prior to delivery wherever possible. Where assembly is required on-site, it shall be assembled in the appropriate location as identified on the site plan and under the direction of the Contract Administrator.

D2.1.2 The Contractor shall affix the wall-mounted marker board (Item 25 Form B: Prices) in accordance with manufacturer's specifications, and under the direction of the Contract Administrator.

#### **D3. CONTRACT ADMINISTRATOR**

D3.1 The Contract Administrator is:  
Phil Hay  
Community Recreation Facility Development Coordinator  
Community Development and Recreation Services Division  
395 Main Street, Winnipeg, Manitoba R3B 3N8  
Telephone No.: (204) 986.2028  
Facsimile No.: (204) 986.8125

**The designate for approval of substitutes is:**

Roy Mulligan  
Administrative Coordinator  
Community Development and Recreation Services Division  
395 Main Street, Winnipeg, Manitoba R3B 3N8  
Telephone No.: (204) 986.4714  
Facsimile No.: (204) 986.4274

#### **D4. NOTICES**

D4.1 Notwithstanding C21.3, all notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:

The City of Winnipeg  
Chief Financial Officer  
Administration Building, 3rd Floor  
510 Main Street  
Winnipeg MB R3B 1B9  
Facsimile No.: (204) 949-1174

## **SUBMISSIONS**

### **D5. AUTHORITY TO CARRY ON BUSINESS**

D5.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

### **D6. INSURANCE**

D6.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) inclusive, with The City of Winnipeg added as an additional insured; such liability policy to also contain a cross-liability clause, non-owned automobile liability and products and completed operations cover, to remain in place at all times during the performance of the Work;
- (b) if required, automobile liability insurance for owned automobiles used for or in connection with the Work in the amount of at least two million dollars (\$2,000,000.00), to remain in place at all times during the performance of the Work;

D6.2 Deductibles shall be borne by the Contractor.

D6.3 The Contractor shall provide the Contract Administrator with a certificate(s) of insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any Work but in no event later than the date specified in C4 for the return of the executed Contract.

D6.4 The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least thirty (30) Calendar Days prior written notice to the Contract Administrator.

## **SCHEDULE OF WORK**

### **D7. COMMENCEMENT**

D7.1 The Contractor shall not commence any Work until he is in receipt of a notice of award from the City authorizing the commencement of the Work.

D7.2 The Contractor shall not commence any Work until:

- (a) the Contract Administrator has confirmed receipt and approval of:
  - (i) evidence of authority to carry on business specified in D5;
  - (ii) evidence of the workers compensation coverage specified in C6.16;
  - (iii) evidence of the insurance specified in D6;
- (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

### **D8. DELIVERY**

D8.1 Goods shall be delivered by April 9, 2010, f.o.b. destination, freight prepaid to:  
90 Sinclair Street (Dufferin Avenue and Sinclair St.)  
North Centennial Recreation and Leisure Facility (formerly known as The Centennial Swimming Pool)

- D8.2 The Contractor shall confirm each delivery with the Contract Administrator or his/her designate, at least two (2) Business Days before delivery.
- D8.3 Goods shall be delivered between 10:00 a.m. and 4:00 p.m. on Business Days.
- D8.4 The Contractor shall off-load goods as directed at the delivery location.
- D8.5 The Contractor shall have the necessary equipment to move the goods at the location.

## **MEASUREMENT AND PAYMENT**

### **D9. PAYMENT**

- D9.1 Further to C10, the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

### **D10. PAYMENT SCHEDULE**

- D10.1 Further to C10, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

## **WARRANTY**

### **D11. WARRANTY**

- D11.1 Warranty is as stated in C11.

## PART E - SPECIFICATIONS

### GENERAL

#### E1. APPLICABLE SPECIFICATIONS AND DRAWINGS

- E1.1 These Specifications shall apply to the Work.
- E1.2 *The City of Winnipeg Standard Construction Specifications* in its entirety, whether or not specifically listed on Form B: Prices, shall apply to the Work.
- E1.2.1 *The City of Winnipeg Standard Construction Specifications* is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division website at <http://www.winnipeg.ca/matmgt/Spec/Default.stm>
- E1.2.2 The version in effect three (3) Business Days before the Submission Deadline shall apply.
- E1.2.3 Further to C2.4(d), Specifications included in the Bid Opportunity shall govern over *The City of Winnipeg Standard Construction Specifications*.
- E1.3 Bidders are reminded that requests for approval of substitutes as an approved equal or an approved alternative shall be made in accordance with B5.

#### E2. GOODS

- E2.1 The Contractor shall deliver, supply, install and assemble in accordance with the requirements hereinafter specified.
- E2.2 Lifetime warranty on materials and workmanship. Five (5) Year warranty on fabric, foam and thermoplastic.
- E2.3 **Section 1 : Staff Seating** shall be:
- E2.2.1 **Item 1:** Task Chair: 3D Knit back, with Height/Width/Pivot adjustable arms, Hard Surface Casters. With adjustable seat height, seat depth and recline. Fabric to be 1 grade above base & minimum 60,000 double rubs.  
Mfg: Steelcase  
Series: Think  
Model: 46542100K  
Back: 3D Knit. Colour : Graphite 5092  
Seat: "Cogent : Connect". Colour : Graphite 5S25  
Frame & Base Colour: Platinum  
Lifetime warranty on materials and workmanship. 10 year warranty on mechanism and pneumatic cylinder. 5-Year warranty on fabric.
- E2.2.2 **Item 2:** Office Chair: High Back with Height/Width adjustable arms. c/w Carpet Casters. With adjustable back height, seat height, seat depth and tilt tension. Fabric to be one grade above base and minimum 60,000 double rubs.  
Mfg: Turnstone  
Series: Crew  
Model: TS30822  
Back: "Crosswalk: Classics Collection". Colour : Moss, 5F52  
Seat: "Crosswalk: Classics Collection". Colour : Moss, 5F52  
Frame & Base Colour: Platinum  
Lifetime warranty on materials and workmanship. 10 year warranty on mechanism and pneumatic cylinder. 5-Year warranty on fabric.

- E2.2.3 **Item 3:** Guest Chair: Side chair with Arms, Upholstered Seat and Back. Frame to include wall saver. Legs to include carpet glides. Fabric to be 1 grade above base, minimum 60,000 double rubs.  
Mfg: Sit on It  
Series: Freelance  
Model: 5214W/ARMS  
Fabric: TBD  
Frame Colour: Black  
Lifetime warranty on materials and workmanship. 5-Year warranty on fabric, foam and thermoplastic.
- E2.2.4 **Item 4:** Pool Office Task Chair with arms.: Plastic Material for high humidity areas. Hard Surface Casters. With adjustable seat height and rocker recline.  
Mfg: Steelcase  
Series: Cachet (swivel)  
Model: 4871110  
Colour : Black 6205  
Lifetime warranty on materials and workmanship. 10 year warranty on mechanism and pneumatic cylinder.
- E2.2.5 **Item 5:** Pool Office Guest Chair: Side chair with arms. Plastic Material for high humidity areas . Leg base. Soft glides for hard floors.  
Mfg: Steelcase  
Series: Cachet  
Model: 4878110  
Colour : Black 6205  
Lifetime warranty on materials and workmanship. 10 year warranty on mechanism.
- E2.2.6 **Item 6:** Staff Room Chairs, Thermoplastic seat & Back, No arms, Sled base. Frame to include wall saver. Soft glides for hard floors.  
Mfg: Sit On It  
Series: On Call  
Model: 90SC  
Seat & back Colour: Slate 8M735  
Frame Finish: Chrome  
Glides for vinyl floor  
Lifetime warranty on materials and workmanship. 5-Year warranty on fabric, foam and thermoplastic.
- E2.2.7 **Item 7:** Meeting-Room Chairs: Side chair with Arms, Upholstered Seat and ergonomic breathable knit back. Legs to include carpet casters. Seat fabric to be 1 grade above base, minimum 60,000 double rubs.  
Mfg: Sit on It  
Series: Social  
Model: 9641  
Back: Black Knit Mesh  
Seat Fabric: TBD  
Frame Colour: Black  
Lifetime warranty on materials and workmanship. 5-Year warranty on fabric, foam and thermoplastic.
- E2.4 **Section 2 :** Staff Tables, Credenzas, and Office Accessories shall be:
- E2.3.1 **Item 8:** Mobile Pedestals with Handle Pulls. All steel construction. c/w locks. 1 Box, 1 File. c/w castors for hard floor.  
Mfg: Turnstone

Series: Mobile  
Model: TS2PBF22M  
Size: 15"w x 22"d  
Finish: Colour, Sterling Metallic  
Pulls: Colour, Nickel 9211  
Lifetime warranty on materials and workmanship.

E2.3.2 **Item 9:** Staff Room Table: T Base, high-pressure laminate top with matt finish. 3mm PVC flat edging to match.  
Mfg: Spec  
Series: General Purpose  
Model: 3084REPVBTHR  
Size: 30" x 84"  
Top Finish: Wilsonart, Grey Glace, 4142-60  
Edge Finish: 3mm flat PVC to match RAL7037  
Base Finish: Nickel Textured  
Lifetime structural warranty, finishes warranted for two years subject to normal wear.

E2.3.3 **Item 10:** Keyboard Assembly: low profile, minimum 25" width, single surface. Minimum 18" track, with minimum -15/+10 degrees tilt and full palm rest. c/w cable management system.  
Mfg: Workrite  
Series: In-Line Mouse  
Model: PLP-13 (c/w Polaris AKP115 Mechanism)  
Size: 25" phenolic platform on 18" track  
Lifetime warranty on materials and workmanship.

E2.3.4 **Item 11:** Office Desk unit L-shaped: 30" x 72" D-Shape desk with 24" x 48" return c/w one box/box/file pedestal and one file/file pedestal. Above mounted 78" hutch, non-locking hinged doors complete with tackboard below. c/w under-shelf lighting. 1" High-pressure laminate surface with matt finish. 2.5mm PVC flat edging to match. Allow for one round grommet per 'D' worksurface to be cut and installed onsite.  
Mfg: Logiflex  
Series: Deauville  
Model Numbers:  
D-Top: DL3072TDG  
Return shell: DL2448TLLH  
B/B/F File: DSEIND  
F/F File: DSFIND  
Hutch: DS1678HP43  
Tackboard: 78TB  
Size: 30" x 72" with return 24" x 48" and hutch 16" x 78"  
Laminate: 1" high pressure, Colour: Light Maple  
Edge Finish: to match  
Lighting: two, 24" under-shelf fluorescent lights.  
5 year guarantee.

E2.3.5 **Item 12:** Meeting Room Table: to seat 16 people. Minimum 48" x 216". Racetrack or oval shape. Pedestal base(s). Must disassemble for installation. Minimum 1-1/16" thick top with high-pressure laminate surface and matt finish. 2.5mm PVC bullnose edging to match..  
Mfg: Logiflex  
Series: Deauville  
Model: DL48216RTCUSPEC  
Size: 48" x 216"



Top Finish: Light Maple  
Edge Finish: 2.5mm flat PVC to match surface  
Base Finish: to match  
5 year guarantee

E2.3.6 **Item 13:** Meeting Room Credenza: 72" or 84" in length. With locking doors and adjustable shelves. High pressure laminate top with PVC edge to match.

Mfg: Logiflex  
Series: Deauville  
Model: DL2472ARAR.  
Size: 72"  
Laminate: Light Maple  
Edge Finish: 2.5mm flat PVC to match surface  
5 year guarantee.

E2.3.7 **Item 14:** Pool Office Desk: High pressure laminate top with high impact 3mm PVC flat edge and metal under-structure. Metal to have grade 1 textured paint. Full modesty panel. c/w one metal box/box/file locking pedestal..

Mfg: Turnstone  
Series: Kick Freestanding  
Model: TSAFHN3072F  
Surface Laminate: Tungsten Fiber, 2852  
Metal Colour: Sterling Metallic  
Pulls: Colour, Nickel 9211  
Lifetime warranty on materials and workmanship

E2.3.8 **Item 15:** CPU Holder: under-desk mount. 18" track and 360° swivel. 50 lb weight capacity. All metal construction with black powder coat..

Mfg: Workrite  
Series: Idea at Work  
Model: CPU-3 (CPU Holder)  
Lifetime warranty on materials and workmanship

E2.5 **Section 3 -** Public Seating and Accessories shall be .

E2.4.1 **Item 16:** Classroom & Studio chairs: plastic, stacking, armless chairs. Sled base to include non-marring glides for hard floors. Must have a flexible back..

Mfg: KI  
Series: Perry  
Model: PRYP  
Shell Colour: Blue-Grey - PGR  
Frame Colour: Chrome  
10 year warranty

E2.4.2 **Item 17:** Dolly for Classroom & Studio Chairs. To fit item: "E2.4.1: Classroom & Studio chairs"

Mfg: KI  
Series: Perry Dolly  
Model: PRYP.D.BL

E2.4.3 **Item 18:** Lobby Bench Seating: metal, heavy-weight public bench seating with back and arms. No upholstery. 72" length. Main frame of 11 gauge tubular steel; sub-frames and arms of 14 gauge tubular steel. Steel mesh seat/back. c/w adjustable feet with non-marring glides suitable for hard surface floor. c/w universal glide connector. All welded construction. Electrostatic polyester finish..

Mfg: Tuff Edge  
Series: '2000 Series'  
Model: 2000-72A  
Colour: Black  
Feet: free-standing adjustable, non-marring glide with universal connector

Three year warranty against any defect in steel frame construction

- E2.4.4 **Item 19:** Lobby Side Tables: metal, heavy-weight side tables to match lobby bench seating. With wire mesh surface.  
Mfg: Tuff Edge  
Series: '2000 Series'  
Model: 2000-2426  
Colour: Black  
Feet: free-standing adjustable, non-marring glide with universal connector  
Three year warranty against any defect in steel frame construction.
- E2.4.5 **Item 20:** Public Computer Chairs: Guest chair, no Arms, Thermoplastic Seat and Back. Soft glides for hard floors. .  
Mfg: Sit on It  
Series: Relay  
Model: 94SF  
Shell Colour: yellow - YW  
Frame Colour: Silver  
Lifetime warranty on materials and workmanship. 5-Year warranty on thermoplastic
- E2.6 **Section 4 - Tables - Public Areas** shall be
- E2.5.1 **Item 21:** Classroom Tables: To be flip-top, rectangular rolling tables. 30" x60". To have high-pressure laminate top with matt finish. 3mm PVC flat edging to match. c/w locking castors for hard surface floor.  
Mfg: Spec  
Series: General Purpose  
Model: 3060REPVFXFLIPTOPCASTERS  
Size: 30" x 60"  
Top Finish: Wilsonart, Fusion Maple, 7909-60  
Edge Finish: 3mm flat PVC to match  
Base: Metal Tubular 'T-base' with locking castors  
Base: Nickel Textured  
Lifetime warranty on materials and workmanship.
- E2.5.2 **Item 22:** Studio Tables: To be flip-top, round rolling tables. 48" diameter. To have high-pressure laminate top with matt finish. 3mm PVC bullnose edging to match. Steel, tubular X-base. c/w locking castors for hard surface floor.  
Mfg: Spec  
Series: General Purpose  
Model: 48DIAPVFXFLIPTOPCASTERS  
Size: 48" diameter  
Top Finish: Wilsonart, Fusion Maple, 7909-60  
Edge Finish: 3mm bullnose PVC to match  
Base: Tubular, X-base with locking castors  
Base Colour: Nickel Textured  
Lifetime warranty on materials and workmanship.
- E2.5.3 **Item 23:** Classroom Lecturn Podium: Mobile, with reading shelf and locking metal electronics cabinet. Under-cabinets to have locking doors. Allow for three round grommets to be cut and installed on site. c/w castors for hard surface.  
Mfg: Logiflex  
Series: Deauville  
Model: 263550LTL  
Laminate: Light Maple  
Edge Finish: 2.5mm flat PVC edge to match  
5 years guarantee.

- E2.5.4      **Item 24:** Public Computer Desks:  
set of four, pie shaped desks forming 60" diameter circle. Sides to extend 18" above work surface as privacy panels. .  
c/w underdesk CPU mount and single worksurface grommet  
Mfg: bfWorkplace  
Series: CUSTOM  
Model: CUSTOM  
Size: set of four pie shaped desks form complete 60" diameter circle  
Laminate: Wilsonart, Fusion Maple, 7909-60  
Edge Finish: 3mm flat PVC to match
- E2.7      **Section 5 - Tables - Public Areas Visual Display Boards**
- E2.7.1      **Item 25:** Wallmounted Markerboard: ¾" Aluminum trim with blade style marker tray.  
Writing surface to be high-gloss ceramic steel "ghosting-free". Size: 96"w x 48"h.  
Mfg: Steelcase  
Series: Polyvision 110 Series  
Model: M1140084  
Surface: 7655 E3 Environmental Ceramic Steel  
Size: 96"w x 48"h  
Lifetime Warranty on writing surface.
- E2.7.2      **Item 26:** Mobile Markerboard: Aluminum frame with cast aluminum legs and locking castors. Writing surface to be dry-erase, painted porcelain steel both sides. c/w three additional foam core markerboards.  
Mfg: KI  
Series: All Terrain  
Model: ATS43566MBC\_WMB  
Surface: Dry Erase Porcelain Steel  
Lifetime Warranty except 1 year on high-wear finish.