



495-2010 ADDENDUM 4

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR A COMPREHENSIVE WASTE MANAGEMENT PLAN AND ENVIRONMENTAL LICENSE

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: September 23, 2010
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20070420

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART D – SUPPLEMENTAL CONDITIONS

Revise: D6 to read:

D6. ANTICIPATED PROJECT DELIVERY

D6.1 In order to effectively and efficiently manage the Project, the Consultant will be required to develop and maintain a web-based Electronic Project / Document Management System **compatible with Microsoft SharePoint**. This system will be required to track all reports, correspondence, and contract administration documents. Various portions of the system shall be accessible to Project stakeholders, including the City's Project Management team, Consultant team, contractors, and subcontractors as determined by the Project Manager.

D6.1.1 All data stored in accordance with D6.1, must remain in, and be stored only on servers residing in Canada.

D6.1.2 **All data stored in accordance with D6.1 shall be turned over to the City at project completion or as determined by the Project Manager.**

APPENDICES

Replace:

495-2010 _Appendix_B-Waste_Minimization_Strategy with 495-2010 _Addendum_4 _Appendix_B-1996_Waste_Minimization_Strategy