



495-2010 ADDENDUM 5

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR A COMPREHENSIVE WASTE MANAGEMENT PLAN AND ENVIRONMENTAL LICENSE

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: September 28, 2010
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20070420

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

Additional Questions and Answers

Q1: What level of involvement, if any, is the consultant expected to have relative to the public participation process in Stages 1, 2 and 3 of Section 1?

A1: We expect that the consultant would present the results and or analysis from the 3 stages at the SAC meetings when they are ready. They would attend the SAC meetings as a presenter. They would then be expected to follow the SAC meetings as an observer, either in person or remotely by phone or equivalent.

Q2: How is the term facilitation used here? Is it proper for bidders to assume that the SAC is already in existence and previously formed? Are we a) facilitating the actual composition and development of SAC membership and/or b) attending and facilitating meetings and/or c) facilitating SAC meetings with full responsibility for setting agendas, scheduling meetings and taking and distributing minutes?

A2: We will be hiring an independent facilitator. The SAC is formed already, and we have had one meeting to date.

Q3: Since we do need to establish a budget, would it be possible for us to find out how many meetings for the SAC are anticipated?

A3: Once a month until July 2011. We anticipate 2 further presentations to SAC on the environmental licensing component, following this date also.

Q4: If in our best professional judgment the proposed budget for one, or the other, or both parts of the work comes in above the published maximum budget figure, would this be considered a "fail" under item B20.1 evaluation criteria in the RFP? Or is this accounted in the % allocated to Fees – B20.1 (c)?

A4: It is accounted for in the % fees in B20.1 (c) and would not be failed.

Q5: What is the anticipated number of open houses and round tables, and other related public participation events expected, in reference to D5.10 (b)?

A5: It would be reasonable to assume that there would be 3 public presentations after Stage 1 and 3 public presentations after Stage 2, one to City Council, and one more specific to the environmental licensing later on. So a total of 8 public participation/ consultation presentations.