



516-2010 ADDENDUM 4

REQUEST FOR PROPOSAL FOR A PROJECT COORDINATOR (PROJECT MANAGER) FOR THE DEVELOPMENT OF THE WINNIPEG POLICE SERVICE HEADQUARTERS AT 266 GRAHAM AVENUE (FORMER CANADA POST BUILDING) IN WINNIPEG

ISSUED: August 5, 2010
BY: Abdul Aziz
TELEPHONE NO. (204) 986-6213

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE BID
OPPORTUNITY**

**THIS ADDENDUM SHALL BE INCORPORATED
INTO AND FORMS PART OF THE REQUEST
FOR PROPOSALS.**

Template Version: A20070419

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposals, and be governed accordingly.

QUESTIONS AND ANSWERS

- Q1.** Please confirm if the proponent is required to prepare furniture plans based upon the required "recommendations to be provided" as noted in Section D6.1, item (i), (i).
- A1.** Under RFP 66-2010, the prime consultant is responsible for furniture plans. The project coordinator under RFP 516-2010 is responsible for coordinating such activities.
- Q2.** Please confirm if the proponent is required to prepare the furniture specifications for tendering by WPS.
- A2.** Under RFP 66-2010, the prime consultant is responsible for furniture design development. The project coordinator, under RFP 516-2010, Clause D6.1 (i) Furniture, Fixtures and Equipment, is responsible for coordinating and implementing requirements for furniture specifications, acquisitions and installations.
- Q3.** Is the proponent required to prepare the move specifications for tendering by WPS.
- A3.** Under RFP 516-2010 section D6.1, item (j), the project coordinator is responsible for move management including coordination of specification development and tender.
- Q4.** Please confirm that a complete furniture, fixtures and equipment inventory will be provided to the successful proponent by WPS.
- A4.** WPS will provide existing FFE inventory.
- Q5.** While we understand that move phases are to be ultimately developed by the proponent, for the purposes of consistent bidding, could you provide a baseline number of move phases.
- A5.** The project coordinator will be responsible for developing baseline number of move phases based on exiting leases, operation needs, and project development phases.

Q6. Please confirm the total number of staff to be relocated.

A6. We anticipate 1200 staff will move to the new facility.

Q7. Regarding the City of Winnipeg RFP No. 516-2010, I have the following question related to C0.1 General Conditions.

The City of Winnipeg's General Conditions for Supply of Services (Revision: 2007-04-12) are written for the supply of construction services and many of the clauses are not applicable for the delivery of professional project management consulting services. Does the City have a standard contract for professional services that would be more relevant to the nature of services being proposed?

A7. The City does not have a standard contract for such services at this time.