

FORM A: BID
(See B7)

1. Contract Title SUPPLY & DELIVERY OF ELECTRIC ICE EDGERS

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

SUPPLY & DELIVERY OF ELECTRIC ICE EDGERS

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX QTY	UNIT PRICE	AMOUNT
1.	Electric Ice Edger	10100	Each	7	\$ _____	\$ _____
2.	Complete Parts, Repair and Service Manual	10100	Each	2	\$ _____	\$ _____
TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____ (in words) _____ _____						

 Name of Bidder

FORM N: DETAILED SPECIFICATIONS 10100

ELECTRIC ICE EDGER (Planning, Property and Development)

1.0 SCOPE

1.1 These specifications describe an electric, battery powered ice edger to be used to clean ice and snow along the boards of indoor hockey arenas. The unit shall be of current model year as may be modified by these specifications. The edgers shall be furnished complete and ready for use from the Contractor. All parts not specifically mentioned but which are required to complete and place the equipment into successful operation shall be furnished as though specifically mentioned in these specifications.

1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the vehicle.

1.3 The responsibility for the design of the complete equipment, its performance and reliability shall rest upon the Contractor.

2.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

2.1 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state "yes" for compliance or state deviation**, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

2.2 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**

3.0 ELIGIBLE MODELS

- Olympia Battery Edger
- Zamboni Electric Edger EZ III

3.1 **State make and model being bid:** _____

4.0 SPECIFICATIONS

4.1 Weight – 250 lbs. approx., **state**. _____

4.2 Electrical system – 36-Volts, 100 amp continuous including three (3) 12-Volt batteries. _____

4.3 Electric motor – 6.5 hp @ 36-Volts. _____

4.4 Re-charging system – **state** details of re-charging system, i.e., 110 or 220 Volt, duration, etc. _____

4.5 The unit shall be capable of approximately 40-minutes of continuous operation before re-charging batteries. _____

4.6 Cutting width – 14 in. approx., **state**.

4.7 Wheels – two (2) or four (4) wheels, capable of raising the machine for transport.

4.8 Controls – motor and depth controls ergonomically located for operator.

5.0 MANUALS

5.1 The Contractor shall supply the following manuals (in English) upon delivery of the vehicles:

5.1.1 Operator's manual – one (1) per machine.

5.1.2 Complete parts, repair and service manual – CD preferred, quantity as per Form B: Prices.

6.0 MANUALS

6.1 The following manuals shall be supplied with the unit when delivered. Manuals shall be in English and shall cover the complete equipment.

6.2 Operator's manual – one (1) per machine.

6.3 Parts, repair and technical service manuals including preventative maintenance schedules for life of the unit – CDs preferred, quantity as per Form B: Prices.

7.0 DELIVERY

7.1 The unit shall be serviced, ready for operation and delivery F.O.B. with the freight prepaid to the City of Winnipeg, Winnipeg Fleet Management Agency, 185 Tecumseh Street, Winnipeg, Manitoba within **ten (10) calendar weeks** from the date of official notification of award of Contract. The Contractor shall contact the Contract Administrator prior to delivery of the equipment. Equipment shall be delivered within 8:00am and 3:00pm on Business Days.

7.2 A pre-delivery inspection shall be performed by the Contractor on all equipment.

8.0 TRAINING

8.1 Operator training – the Contractor shall be required to provide **one-half (½) Business Day** of training, in Winnipeg by qualified staff, for City of Winnipeg operating personnel. All costs associated with the training, shall be at the Contractor's expense. The training session shall be sufficient in duration and shall provide adequate familiarization and orientation of the equipment, to the satisfaction of the Contract Administrator.

8.2 Training materials and applicable manuals or on-line training information shall be provided by the Contractor to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than 4-weeks prior to delivery of the equipment and related attachments. The training materials shall be sent preferably in electronic format and hard copy. Training videos shall be supplied on either CD or DVD format.

8.2.1 Training materials shall be sent to:

Public Works Department, Human Resources Division
Equipment Operator Training Branch
102-1155 Pacific Ave.
Wpg. MB R3E 3P1

Attn: Leanne Chetyrbok
Equipment Operator Training Consultant
Ph: (204) 986-6825
Cel: (204) 451-3793
E-mail: lchetyrbok@winnipeg.ca

9.0 PERFORMANCE RELIABILITY

9.1 The responsibility for the design of the complete unit, its performance and reliability shall rest upon the Contractor. _____

9.2 The term "*repeat failures*" as used herein is defined to mean that the same component, assembly, or sub-assembly develops repeated defects, breakdowns and/or malfunctions rendering the unit inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, assembly, or sub-assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedules. _____

9.3 Where the unit develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance. _____

10.0 WARRANTY

10.1 For the purpose of warranty repairs, the Contractor shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience on electric ice edgers, and general service capabilities. A description of the service facility shall be provided within 3-Calendar Days upon request of the Contract Administrator.

10.2 The Contractor shall warrant **all equipment** (excluding consumables) and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user within **two (2) years** from the date the equipment is put into service by the City of Winnipeg. _____

10.3 Upon delivery of the equipment, the Contractor shall provide a written warranty claim procedure with all applicable forms and contact personnel. _____