

FORM A: BID
(See B7)

1. Contract Title SUPPLY AND INSTALLATION OF OFFICE FURNITURE

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

(Mailing address if different)

Facsimile Number

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he is in receipt of a notice of award authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

SUPPLY AND INSTALLATION OF OFFICE FURNITURE

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QTY	ALTERNATIVE 1	ALTERNATIVE 2
					UNIT PRICE Award as a whole	UNIT PRICE Award by section
<u>Workstations (Section A)</u>						
1.	Corner Top	E2.2(a)	ea	12		
2.	Left Bowed Link	E2.2(b)	ea	12		
3.	Right Bowed Link	E2.2(c)	ea	12		
4.	Pedestal (Box,Box, File)	E2.2(d)	ea	12		
5.	Hutch w/Doors	E2.2(e)	ea	12		
6.	Tack Board	E2.2(f)	ea	12		
7.	Under Cabinet Light	E2.2(g)	ea	12		
<u>Chairs (Section B)</u>						
8.	Dexter Chair, Mid Back	E2.3(a)	ea	12		
9.	Dexter Plus Chair	E2.3(b)	ea	3		
10.	Accura Armless Chair	E2.3(c)	ea	16		
<u>Lateral File Cabinets (Section C)</u>						
11.	Three Drawer Lateral File Cabinet	E2.4(a)	ea	3		
12.	Four Drawer Lateral File Cabinet	E2.4(b)	ea	2		

 Name of Bidder