FORM A: PROPOSAL
(See B8)

1. **Contract Title**   PROVISION OF UPGRADING IBM FILENET CONTENT SERVICES V5.2 SYSTEM TO A NEW IBM FILENET P8 CONTENT MANAGER

2. **Bidder**

    _____
    Name of Bidder
    _____
    Usual Business Name of Bidder as it appears on Invoice (if different from above)

    _____
    Street

    _____
    City   Province   Postal Code

    _____
    Facsimile Number

    (Mailing address if different)

    _____
    Street or P.O. Box

    _____
    City   Province   Postal Code

    _____
    GST Registration Number (if applicable)
                                Province   Postal Code

    The Bidder is:

    (Choose one)

    ☐ a sole proprietor

    ☐ a partnership

    ☐ a corporation

    carrying on business under the above name.

3. **Contact Person**   The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

    _____
    Contact Person   Title

    _____
    Telephone Number   Facsimile Number

4. **Definitions**   All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5. **Offer**   The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6.   Execution of Contract   The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.

7.   Commencement   The Bidder agrees that no Work shall commence until he is in receipt of
      of the Work   a notice of award from the Award Authority authorizing the commencement of the Work.

8.   Contract   The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.

9.   Addenda   The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

                                 No.   _____   Dated   _____

                                        _____   _____

                                        _____   _____

10.   Time   This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

11.   Signatures   The Bidder or the Bidder's authorized official or officials have signed this

                                 _____ day of _____ , 20_____ .

                                 Signature of Bidder or
                                 Bidder's Authorized Official or Officials

                                 _____

                                 _____
                                 (Print here name and official capacity of individual whose signature
                                 appears above)

                                 _____

                                 _____
                                 (Print here name and official capacity of individual whose signature
                                 appears above)

FORM B: PRICES
(See B9)

PROVISION OF UPGRADING IBM FILENET CONTENT SERVICES V5.2 SYSTEM TO A NEW IBM FILENET P8 CONTENT MANAGER

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Supply 30 user licenses of IBM FileNet P8 Content Manger Starter Pack, and subscription & support for 12 months	E2.1 E2.2	each	30	_____ Per license	
2.	Installation and configuration of the IBM FileNet P8 Content Manager (development and production instances), and migrating the City's existing IBM FileNet Content Services v5.2 system/data to the new P8 environment.	E2.2	Lump sum	1		

TOTAL BID PRICE (GST and MRST extra) (in figures) $ _____

(in words) _____

_____

_____
Name of Bidder