

FORM A: PROPOSAL
(See B8)

1. Contract Title PROVISION OF BANKING SERVICES FOR THE CITY OF WINNIPEG

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

(Mailing address if different)

Facsimile Number

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

(Choose one)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20_____.

	Signature of Bidder or Bidder's Authorized Official or Officials

	(Print here name and official capacity of individual whose signature appears above)

	(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

PROVISION OF BANKING SERVICES FOR THE CITY OF WINNIPEG

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	ANTICIPATED VOLUME	UNIT COST for the term of the Contract	INTEREST RATE (where applicable) for the term of the Contract ie. Prime +/-
BANKING REQUIREMENTS					
1a.	Accounts (City Bank Accounts):	B9. B10			
	Monthly Fixed Fee per Bank Account		16	/month	
	Fee for Electronic Daily Bank Statements		1100/yr	/stmnt	
	Fee for Hard-Copy Daily Bank Statements		660/yr	/stmnt	
1b.	Deposits (physical, made by the City to the Bank):	B9. B10			
	daily deposits - from all departments		1,700/mo	/deposit	
	cheques monthly		17,000/mo	/cheque	
	Dollar value of paper currency monthly		\$2,800,000/mo	/thousand	
	rolls of coin currency monthly – Transit Treasury		100,000 rolls	/roll	
	night deposits monthly		30/mo	/deposit	
1c.	Disbursements (made by the City):	B9. B10			
	General Revenue Account cheques - yearly		37,000/yr	/cheque	
	Payroll Account cheques - yearly		650/yr	/cheque	
	Reconciliation requirements ("Cashed Cheques")				
	Self serve wire transfers, via LVTS yearly		120/yr	/transfer	
1d.	Information Services (Electronic):	B9. B10			
	Consolidated Account balance report downloaded daily		1/bus. day	/day	
	Critical value report daily (credits >\$400,000 & debits >\$75,000)		1/bus. day	/report	

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PROVISION OF BANKING SERVICES FOR THE CITY OF WINNIPEG

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BALANCE COMPENSATION					
2.	Balance Compensation:	B9. B10			
	Average surplus balance in current account		\$10,000,000		%
	Average surplus balance in U.S.D. account		\$100,000		%
CUSTODIAL SERVICES					
3.	Cash Management Program	B9. B10			
	Requires 9 Custodial Accounts (General Revenue & 8 Managed Funds)		9/mo	/acct	
	430 Investment transactions with investment dealers yearly		430/yr	/transaction	
	Electronic investment management and securities system				
	Fixed system charge		1	/mo	
CREDIT FACILITY					
4.	Credit Facility	B9. B10			
	\$75,000,000 Canadian line of credit		\$75,000,000		%
	U.S. line of credit (to be consolidated in equivalent Canadian within LOC above)		\$100,000		%
VALUE ADDED SERVICES (ALL ELECTRONIC)					
5a.	Payment distribution service	B9. B10			
	Payroll account electronic payments yearly		264,000/yr	/payment	
	General Revenue Account electronic payments yearly		30,000/yr	/payment	
	Fixed system charge		1	/mo	
5b.	Personally Approved Payments:	B9. B10			
	Payments to the Tax Installment Payment Plan, monthly		92,500/mo	/payment	
	Payments to other City departments (excluding Tax Dept.)		7,200/mo	/payment	

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5c.	Remittance Processing (updating the City's Customer Accounts):	B9. B10			
	Water and Waste Department transactions yearly				
	transactions for payments from other financial institutions		8,000/yr	/transaction	
	transactions for telephone/internet bill payments		580,000/yr	/transaction	
	Assessment and Taxation Department transactions yearly				
	for payments from other Financial Institutions (APA)		8,000/yr	/transaction	
	for telephone /internet bill payments		60,000/yr	/transaction	
5d.	Electronic Data Interchange	B9. B10			
	Animal Services (SOA) payments and remittances monthly		370/mo	/transaction	
AUXILIARY SERVICES					
6.	Auxiliary Services	B9. B10			
	Returned items yearly (chargebacks)		7,800/yr	/transaction	
	Recall/Stop payments		100/yr	/transaction	
	Foreign Currency				
	U.S. cheques per month		34/mo	/cheque	
	Deposits in U.S. funds per year		115/yr	/deposit	
	Electronic payments to CRA per year (payment filing system)		125/yr	/payment	
	Retrieval / delivery of account images per year		125/yr	/transaction	
	Change-over cost recovery credit to the City		1	/Lump Sum	

Name of Bidder