

FORM A: BID
(See B7)

1. Contract Title SUPPLY & DELIVERY OF ENCLOSED UTILITY TRAILERS

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

E-mail Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures

The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B8)

SUPPLY & DELIVERY OF ENCLOSED UTILITY TRAILERS

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Enclosed Utility Trailer	11-026	(Each)	(3)	\$ _____	\$ _____

TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____

(in words) _____

Name of Bidder

FORM N: DETAILED SPECIFICATIONS 11-026

1.0 DESCRIPTION/EQUIPMENT/PERFORMANCE/INTENT-

- 1.1 These specifications describe **Enclosed Utility Trailers** and other equipment and features as specified herein. **The Enclosed Utility Trailers shall be new 2010 or 2011 model year.**
- 1.2 Shall be capable of consistent top performance for **Streets Maintenance Division** activities during the spring, fall and summer environments, which is normal to the City of Winnipeg.
- 1.3 The **Enclosed Utility Trailers** and all other items/components shall be the manufacturer's latest models. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment in successful operation shall be furnished as though specifically mentioned in these specifications. The complete equipment and attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

2.0 OTHER SPECIFICATIONS AND STANDARDS-

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 The **Enclosed Utility Trailers** and all its components and attachments shall comply with the applicable regulations:

[Highway Traffic Act = http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php)

[Manitoba Motor Vehicle Act = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm)

[Canadian Motor Vehicle Safety Standards, CMVSS = http://www.gnb.ca/0062/regs/83-163.htm](http://www.gnb.ca/0062/regs/83-163.htm)

[Transport Canada = http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html](http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html)

[National Safety Mark, NSM = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html](http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html)

[Manitoba/Winnipeg Safety and Health Act = http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php](http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php) and <http://www.gov.mb.ca/labour/safety/>

[Canadian Standards Association, CSA = http://www.csa.ca/about/Default.asp?language=english](http://www.csa.ca/about/Default.asp?language=english)

[Under Writers of Canada, U/L = http://www.ulc.ca/](http://www.ulc.ca/)

[Society of Automotive Engineers, SAE = http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers](http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers)

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 QUALIFICATIONS OF MANUFACTURER / BIDDER-

3.1 Manufacturers of the **Enclosed Utility Trailers** must have five (5) continuous years of experience manufacturing **Enclosed Utility Trailers** of the type being offered.

3.2 The Bidder shall be an authorized distributor/supplier of the **Enclosed Utility Trailers** being bid.

4.0 SERVICE FACILITY-

4.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

5.0 MAKE-

5.1 State make: _____

6.0 BIDDER'S MODEL-

6.1 **State** model being bid: _____

7.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS-

7.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

7.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

7.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

8.0 SPECIFICATIONS- (9900 GVWR TRAILER)

8.1	Dimensions-	7' x 16' Cargo Trailer w/Barn Doors, state interior Dimensions-	_____
8.2	Style-	V-Nose Front	_____
8.3	Front Guarding-	24-30" Front Stone Guard or checker plate	_____
8.4	Exterior skin-	.030 White aluminum sheeting, 72" Walls (No exterior screws or rivets)	_____
8.5	Floors & Walls-	16" O.C. Floor Members & Wall Studs	_____
8.6	Floor Material-	3/4" Treated Plywood floor	_____
8.7	Interior Walls & Roof-	3/8" Plywood on Interior, no finish	_____
8.8	Lighting-	LED Lighting System w/enclosed Wiring	_____
8.9	Trailer Electrical-	7-Prong Electric Plug & Junction Box	_____

- | | | | |
|------|---------------------|---|-------|
| 8.10 | Side Door- | 36" x 66" RV-Style Side Entry Door | _____ |
| 8.11 | Axles- | (2) - 4" Drop Axle, 5200Lb, 6 Bolt, Electric Brakes | _____ |
| 8.12 | Wheels- | Qty of (4) tires (1) spare tire, 225/75R15 Radial Tires, 6-Bolt White Mod Wheel , state tire load rating and Location of spare tire- | _____ |
| 8.13 | Ball- | 2-5/16" Ball A-Frame Coupler - 10000 Lb Cap. | _____ |
| 8.14 | Jack- | Flat plate jack stand preferred, state- | _____ |
| 8.15 | Break-Away Kit - | Battery, Case, Bracket, Breakaway Switch | _____ |
| 8.16 | Roof Vent- | Roof Vent located center roof | _____ |
| 8.17 | Construction- | All cross members, walls are roof structure must be tubular constructions- c-channel or angle iron not acceptable. | _____ |
| 8.18 | Protective Coating- | Protective coating on frame and bulkhead, state type- | _____ |

9.0 MANUALS-

- 9.1 The Contractor shall supply the following manuals (in English) upon delivery of the vehicles:
- 9.2 Operator's manual – one (1) per vehicle. _____
- 9.3 Technical Parts & Technical Service manuals- one (1) set. _____

10.0 WARRANTY-

- 10.1 The Contractor shall warrant the **Enclosed Utility Trailers** and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user for a period of **(1) years unlimited hours 'bumper to bumper'**. _____

11.0 TRAINING-

- 11.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based on one half (1/2) business days for maintenance personnel and one half (1/2) business days for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

11.2 Training Aides: _____

a) On the type of equipment being offered, state if CD Rom training aides or on-line training are available- _____

11.3 What is the recommended minimum training duration for: _____

Primary unit:
For major attachments (if applicable): _____

11.4 State what other training aids are available (videos, CDs). _____

For the primary unit:
For major attachments (if applicable): _____

11.5 Training Materials and applicable manuals or on-line training material information must be provided no later than (4) weeks prior to delivery of vehicles, equipment and/or related attachments to the Operator Training Branch of Public Works at:

Public Works Department, Human Resources Division

Equipment Operator Training Branch
102-1155 Pacific Avenue
Winnipeg, MB
R3E 3P1

Leanne Chetyrbok
Equipment Operator Training Consultant
Phone: (204) 986-6825
Cell: (204) 451-3793
Contact e-mail: lchetyrbok@winnipeg.ca _____

11.6 Training materials should be provided in both electronic format and hard copy. Available training videos should be supplied in CD or DVD format. _____

11.7 Equipment familiarization training shall be coordinated through the Winnipeg Fleet Management Agency Safety Officer. The Contractor shall arrange operational and mechanical equipment familiarization no later than (4) weeks prior to delivery with the Winnipeg Fleet Management Agency Safety Officer at:

Winnipeg Fleet Management Agency

City of Winnipeg
Mitchell (Glenn) McDermid

Safety Officer/ Training Coordinator
770 Ross Avenue

