

## 133-2012 ADDENDUM 2

# THE DESIGN AND CONSTRUCTION OF THE NEW WINNIPEG POLICE SERVICES CANINE UNIT HEADQUARTERS AT 77 DURAND ROAD

## **URGENT**

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: February 23, 2012 BY: Coleen Groening. TELEPHONE NO. (204) 986-2491

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Proposal may render your Proposal non-responsive.

#### **APPENDIX A**

Replace: Appendix A with Appendix A (R1)

### **APPENDIX A (R1) - SECURITY CLEARANCE**

#### 1. **SECURITY CLEARANCE**

- 1.1 The City will conduct a Level One Security Clearance Check, for any individual proposed to perform Work under the Contract at Winnipeg Police Service facilities.
- 1.2 The Contractor shall provide the Contract Administrator with a list of individuals proposed to perform Work under the Contract at Winnipeg Police Service facilities:
  - (a) within five (5) Business Days of the Award of Contract; or
  - (b) in the case of additional or replacement individuals during the term of the Contract, at least thirty (30) Calendar Days before each individual is proposed to commence Work at Winnipeg Police Service facilities.
- 1.3 Each individual shall submit the required information and form to the Winnipeg Police Service Division 30 Clerk at Main Floor, 151 Princess Street:
  - (c) A completed Form P-608: Security Clearance Check authorization form.
    - (a) Signature of Witness shall be signed by the contact person stated on Paragraph 3 Form A: Bid.
  - (d) Identification driver's license (with photo), birth certificate or social insurance number (SIN).
    - (a) Photocopies of the identification must be legible, signed as true copies and witnessed by the contact person stated on Paragraph 3 Form A: Bid.
- 1.4 Any individual for whom a satisfactory Level One Security Clearance is not obtained will not be permitted to perform any Work within Winnipeg Police Service facilities.
- 1.5 Any satisfactory Security Clearance obtained thereby will be deemed valid for two (2) years from the date of clearance, subject to a repeated Security Clearance Check as hereinafter specified.
  - (e) Each individual doing Work in a Winnipeg Police Service Facility shall provide photo identification upon entry, in order that their Level One security clearance can be verified.
- 1.6 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require a further Security Clearance Check. Any individual who fails to obtain a satisfactory

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Security Clearance Check as a result of a repeated Security Clearance Check will not be permitted to continue to perform Work under the Contract at Winnipeg Police Service Facilities.

1.7 Any individual who fails to obtain a satisfactory Security Clearance Check may request reconsideration by writing to:

Winnipeg Police Service Division 30 Service Security Attn: Service Security Officer 151 Princess Street Winnipeg, Manitoba R3B 1L1 RFP No. 133-2012 Addendum 2 Page 3 of 3

PROCESSED BY:

Clerk



# WINNIPEG POLICE SERVICE SECURITY CLEARANCE CHECK SERVICES – DIVISION 30

NAME, TELEPHONE NUMBER AND BUSINESS ADDRESS OF EMPLOYER	NAME, TELEPHONE NUMBER OF CITY CONTACT PERSON IN CHARGE OF THE PROJECT REQUIRING THE SECURITY CLEARANCE CHECKS.
NATURE & LOCATION OF WORK BEING DONE FOR WINNIPEG POLICE SERVICE: THE DESIGN AND CONSTRUCTION OF THE NEW WINNIPEG POLICE SERVICES CANINE UNIT HEADQUARTERS AT 77 DURAND ROAD CONTRACT ADMINISTRATOR: Iain Currie, B.Env.D., C.E.T.	
WARNING: ANY FALSE OR INCOMPLETE INFORMATION MAY RESULT IN REJECTION OF THIS APPLICATION	
EMPLOYEE INFORMATION	
LAST NAME:	GIVEN NAMES:
BIRTH NAME OR OTHER NAME(S) USED:	
	(if different from above)
□ MALE □ FEMALE DATE OF BIRTH:	BIRTH PLACE:
	Y M D
ADDRESS:	CITY: PROVINCE:
POSTAL CODE: RESI	IDENTIAL PHONE:
AUTHORIZATION	
Information from any public body, person, employer, or government institution for the purposes of conducting a security check in connection with my contract or association with the Winnipeg Police Service. This authorization, including a copy of facsimile thereof, is my consent to any public body, person, employer or government institution to release true copies of any records containing my personal information to the Winnipeg Police Service. (Security clearance checks expire after a period of one year).	
Signature of Witness	Signature of Applicant
This personal information will be collected pursuant to <i>The Freedom of Information and Protection of Privacy Act</i> C.C.S. M.cF175 (title, name, phone number of person who) can answer questions about the collection of this information.	
RESULT OF CHECK: WINNIPEG POLICE	E SERVICE - FOR OFFICE USE ONLY
NO POLICE RECORD OF CRIMINAL CONVICTIONS WAS ASSOCIATED TO ANY SUBJECT WITH THE SAME NAME AND DATE OF BIRTH.	
AN OUTSTANDING CRIMINAL CHARGE AWAITING COURT DISPOSITION WAS ASSOCIATED TO A SUBJECT WITH THE SAME NAME AND DATE OF BIRTH.	
A POLICE RECORD OF CRIMINAL CONVICTIONS WAS ASSOCIATED TO A SUBJECT WITH THE SAME NAME AND DATE OF BIRTH.	

Date

WPS#