



## 631-2012 ADDENDUM 2

### FOR PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY GREENHOUSE GAS INVENTORY, FORECAST, AND EMISSION REDUCTION OPPORTUNITIES ASSESSMENT

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: September 24, 2012  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

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Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

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#### **PART B – BIDDING PROCEDURES**

Revise: B9.1(a) to read:

B9.1(a) details demonstrating the history and experience of the Proponent and Subconsultants in providing programming, design, management and contract administration services on up to three projects of similar size, complexity, and scope of work.

Delete: B21.7

#### **PART C – GENERAL CONDITIONS**

Delete: C7.16

#### **PART D – SUPPLEMENTAL CONDITIONS**

Revise: D10.1(a) to read:

D10.1(a) All deliverables outlined in **Part E - Specifications** shall be delivered in accordance with the Consultant's project schedule, but by no later than one (1) calendar year from the date of the Award of Contract.

#### **PART E – SPECIFICATIONS**

Add E1.2

E1.2 Note that the City of Winnipeg has considerable experience leading and facilitating public engagement activities. Emphasis should be on the provision of technical resource support related to the work specified herein and advising on subject-specific engagement strategies.

Add E1.3

E1.3 For the purposes of bidding, the Consultant shall assume public engagement activities shall be undertaken at two key project milestones, roughly:

- (a) The completion of the inventory & forecast (see E6);
- (b) Completion of the first draft of the Consultant's technical report (see E7.8(a)).

Revise: E7.8(iii)(d)

E7.8(iii)(d) Inventory and Forecast results, including a summary of the methodology and assumptions applied (see **E6**)

Revise: E9.2 to read:

E9.2 Additionally, the City employs the following tools/data that may be particularly useful to the Consultant:

- (a) (PLUM) Population and Land Use model;
- (b) **Population growth, commercial and job growth forecasts;**
- (c) **Four stage transportation model; TransCAD, four stage transportation modelling software;**
- (d) Winnipeg Area Transportation Survey, origin-destination study;
- (e) Traffic counts and average weekday daily traffic flow map;
- (f) Forecast population and employment trends;
- (g) Census Data;
- (h) Solid Waste Data including engineering reports for major landfills.
- (i) **GIS base layer and assessment data, including:**
  - (i) **Building floor area, land area, and construction year data.**
  - (j) **Annual vehicle registration data.**

Add: E9.4

E9.4 The data referenced in E9 shall be supplied at no cost to the Consultant upon request at the discretion of the Contract Administrator and subject to all applicable data usage agreements as required by the City. Generally, the input and outputs of modeled data will be available to the Consultant.

Add: E10.3.1

E10.3.1 The Consultant may, at their discretion propose a combination of in-person visits, teleconferencing, and videoconferencing in their submission, such that the project deliverables meet the professional expectations of all stakeholders.