### FORM A: BID (See B7)

| 1. | Contract Title                 | SUPPLY & DELIVERY (                            | OF A COMPACT SKID STEEI                                   | R MACHINE           |
|----|--------------------------------|------------------------------------------------|-----------------------------------------------------------|---------------------|
| 2. | Bidder                         |                                                |                                                           |                     |
|    |                                | Name of Bidder                                 |                                                           |                     |
|    |                                | Usual Business Name of Bidde                   | er as it appears on Invoice (if differen                  | t from above)       |
|    |                                | Street                                         |                                                           |                     |
|    |                                | City                                           | Province                                                  | Postal Code         |
|    | (Mailing address if different) | Email Address of Bidder                        |                                                           |                     |
|    |                                | Facsimile Number                               |                                                           |                     |
|    |                                | Street or P.O. Box                             |                                                           |                     |
|    | (Choose one)                   | City                                           | Province                                                  | Postal Code         |
|    | (,                             | GST Registration Number (if a                  | pplicable)                                                |                     |
|    |                                | The Bidder is:                                 |                                                           |                     |
|    |                                | a sole proprietor                              |                                                           |                     |
|    |                                | a partnership                                  |                                                           |                     |
|    |                                | a corporation                                  |                                                           |                     |
|    |                                | carrying on business une                       | der the above name.                                       |                     |
| 3. | Contact Person                 | The Bidder hereby auth the Bidder for purposes | orizes the following contact p<br>of the Bid.             | person to represent |
|    |                                | Contact Person                                 | Title                                                     |                     |
|    |                                | Telephone Number                               | Facsimile Number                                          |                     |
|    |                                | Email Address                                  |                                                           |                     |
| 4. | Definitions                    |                                                | sed in the Contract shall h<br>General Conditions and D3. | ave the meanings    |

- 5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto. 6. Commencement The Bidder agrees that no Work shall commence until he/she is in of the Work receipt of a notice of award from the Award Authority authorizing the commencement of the Work. 7. The Bidder agrees that the Bid Opportunity in its entirety shall be Contract deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid. 8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract: Dated No. 9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.
- 10. Signatures
   The Bidder or the Bidder's authorized official or officials have signed this

   \_\_\_\_\_\_day of \_\_\_\_\_\_, 20\_\_\_\_\_.

Signature of Bidder or Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

#### FORM B: PRICES (See B8)

# SUPPLY & DELIVERY OF A SKID STEER MACHINE

UNIT PRICES

| ITEM<br>NO. | DESCRIPTION                | SPEC.<br>REF. | UNIT | QUANTITY | UNIT<br>PRICE |
|-------------|----------------------------|---------------|------|----------|---------------|
| 1.          | Compact Skid Steer Machine | 12037         | Each | (1)      |               |

Name of Bidder

#### FORM N: DETAILED SPECIFICATIONS 12037

- 1.1 The Supply & Delivery of the Compact Skid Steer Machine shall be a new 2012 or 2013 model year. The Skid Steer shall be furnished complete and ready for use by the Contractor. All parts not specifically mentioned but which are required to complete and place the Skid Steer into successful operation shall be furnished as though specifically mentioned in these specifications.
- 1.2 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the vehicles.
- 1.3 All items in these specifications must be answered indicating compliance or non-compliance. Bidders shall state "yes" for compliance or state deviation, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 1.4 Each bidder is required to fill in every blank. Failure to do so may be used as a basis for rejection of bid.
- 1.5 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 1.6 The <u>Skid Steer Machine</u> and all its components and attachments shall comply with the applicable regulations:

Highway Traffic Act = http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.php

Manitoba Motor Vehicle Act = http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm

Canadian Motor Vehicle Safety Standards, CMVSS = http://www.gnb.ca/0062/regs/83-163.htm

<u>Transport Canada = http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html</u>

<u>National Safety Mark, NSM = http://www.tc.gc.ca/acts-</u> regulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html

Manitoba/Winnipeg Safety and Health Act = http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.php and http://www.gov.mb.ca/labour/safety/

Canadian Standards Association, CSA = http://www.csa.ca/about/Default.asp?language=english

Under Writers of Canada, U/L = http://www.ulc.ca/

<u>Society of Automotive Engineers, SAE =</u> <u>http://en.wikipedia.org/wiki/Society\_of\_Automotive\_Engineers</u>

#### 2.0 SERVICE FACILITY-

2.1 For the purpose of warranty repairs, the supplier shall have an authorized service facility located within 10 kilometres of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

# 4.0 GENERAL SPECIFICATIONS-

# ENGINE-

| 4.1         | Engine make & Model-    | State-                                                                                                                                                                                                                                                                                                                                  |  |
|-------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 4.2         | Engine specification-   | Turbo charged, diesel, 40 hp, Emissions<br>Tier (EPA) Interim Tier 4 compliant, liquid<br>Cooled. Engines shall be warranted to us<br>biodiesel at a B10 blend level (10%<br>biodiesel to 90% ultra low sulphur<br>diesel), where the biodiesel will meet<br>product specification ASTM D 6751 to<br>ensure fuel quality, <b>state-</b> |  |
| 4.3         | Rated RPM-              | State-                                                                                                                                                                                                                                                                                                                                  |  |
| 4.4         | Engine Aspiration-      | State-                                                                                                                                                                                                                                                                                                                                  |  |
| 4.5         | Block heater            | Required                                                                                                                                                                                                                                                                                                                                |  |
| ELEC        | TRICAL-                 |                                                                                                                                                                                                                                                                                                                                         |  |
| 4.6         | Alternator              | 90 amp, <b>state-</b>                                                                                                                                                                                                                                                                                                                   |  |
| 4.7         | Battery-                | 600 CCA                                                                                                                                                                                                                                                                                                                                 |  |
| FUEL-       | :                       |                                                                                                                                                                                                                                                                                                                                         |  |
| 4.8         | Fuel Capacity-          | 11 gal                                                                                                                                                                                                                                                                                                                                  |  |
| 4.9         | Fuel Consumption-       | State average fuel consumption (lph)                                                                                                                                                                                                                                                                                                    |  |
| <u>HYDR</u> | AULICS-                 |                                                                                                                                                                                                                                                                                                                                         |  |
| 4.10        | GMP Pump Flow           | Pump Flow 12.5 gpm                                                                                                                                                                                                                                                                                                                      |  |
| DRIVE       | SYSTEM-                 |                                                                                                                                                                                                                                                                                                                                         |  |
| 4.11        | Drive Train-            | State-                                                                                                                                                                                                                                                                                                                                  |  |
| 4.12        | Transmission-           | (2) Speed-                                                                                                                                                                                                                                                                                                                              |  |
| 4.13        | Roller Type-            | State-                                                                                                                                                                                                                                                                                                                                  |  |
| 4.14        | (2) speed transmission- | Required                                                                                                                                                                                                                                                                                                                                |  |
| DIMEN       | NSIONS-                 |                                                                                                                                                                                                                                                                                                                                         |  |
| 4.15        | Length-                 | 90 in. without attachment                                                                                                                                                                                                                                                                                                               |  |
| 4.16        | Length-                 | w/Bucket 115-117 in.                                                                                                                                                                                                                                                                                                                    |  |
| 4.17        | Height-                 | 70-75 in.                                                                                                                                                                                                                                                                                                                               |  |
| 4.18        | Width-                  | 47.2 in.                                                                                                                                                                                                                                                                                                                                |  |

|              | Width-                          | w/Bucket 50 in.                                                              |  |
|--------------|---------------------------------|------------------------------------------------------------------------------|--|
| 4.20         | Weight-                         | 5000 lbs, <b>state-</b>                                                      |  |
| 4.21         | Turning Radius-                 | 70-75 in.                                                                    |  |
| 4.22         | Height-                         | to Bucket Hinge Pin 100-105 in                                               |  |
| 4.23         | Reach-                          | Reach @ Maximum Height 22-23 in                                              |  |
| 4.24         | Track Length-                   | Track on ground 50-52 in                                                     |  |
| 4.25         | Track Width-                    | Track Width 9-10" in                                                         |  |
| PRODU        | JCTIVITY-                       |                                                                              |  |
| 4.26         | Tipping Load                    | Tipping Load 3000-3200 lbs.                                                  |  |
| 4.27         | Lift Breakout Force             | 2000-2500 lbs.                                                               |  |
| 4.28         | Tilt Breakout Force             | 2000-2500 lbs.                                                               |  |
| 4.29         | Heaped Bucket Capacity          | State capacity and size of bucket for Comparison reference                   |  |
| 4.30         | Travel Speed                    | (2-speed ) capable of 5-8 mph                                                |  |
| <u>SAFET</u> | <u>'Y</u> -                     |                                                                              |  |
| 4.31         | In cab Boom Lock                | preferred but not required, state-                                           |  |
| 4.32         | Seat Belt                       | 3-point (lap belt not acceptable)                                            |  |
| 4.33         | Grab Handles                    | Required                                                                     |  |
| 4.34         | Fire Extinguisher               | (5) lbs. High volume ABC type, <b>state</b> location-                        |  |
| <u>OPER/</u> | ATOR STATION/CAB-               |                                                                              |  |
| 4.35         | Operation                       | Joystick                                                                     |  |
| 4.36         | Adjustable arm rests            | Required                                                                     |  |
| 4.37         | Anti-theft system               | Required, state type-                                                        |  |
| 4.38         | Heat/air Conditioning           | Required                                                                     |  |
| 4.39         | Seat belt with shoulder harness | Required                                                                     |  |
| 4.40         | Sound proof package             | Required                                                                     |  |
| 4.41         | Back up alarm                   | State Dba-                                                                   |  |
| 4.42         | Seat                            | Suspension seat with arm rests                                               |  |
| 4.43         | Beacon                          | Whelen VI Pod Series Super LED<br>Blue & Amber Mini-light Bar<br>pt # 6PODPM |  |

| 4.44  | Horn                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Required                                       |  |  |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--|--|
| 4.45  | Mirror(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Rear view mirror(s) required                   |  |  |
| 4.46  | Slow moving sign                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Required                                       |  |  |
| 4.47  | Windows                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Side windows required                          |  |  |
| 4.48  | Locking fuel cap-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Required                                       |  |  |
| 4.49  | Parking Brake                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Required                                       |  |  |
| 4.50  | Radio-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | AM/FM/CD                                       |  |  |
| BUCK  | <u>ET-</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |  |  |
| 4.51  | Bucket-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Combination Clam Bucket approx. 50"            |  |  |
| ATTAC | HMENT CONTOLS KIT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                |  |  |
| 4.52  | Control Kit-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Required to accommodate City owned attachments |  |  |
| 5.0   | WARRANTY-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |  |  |
| 5.1   | Upon request, complete details of warranties shall be made available within twenty-four (24) hours of the request of the Contract Administrator.                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |  |  |
| 5.2   | The Contractor shall warrant all equipment and all parts thereof, against<br>any defects of workmanship, construction and materials, and agrees to<br>repair or replace, without cost to the City, any article that has become<br>defective and not proven to have been caused by negligence on the part<br>of the user within (3) years or 2000 hours from the date the equipment<br>is put into service by the City of Winnipeg.                                                                                                                                            |                                                |  |  |
| 5.3   | All incidental warranty related costs (including, but not limited to, Contractor's travel, mileage, deductibles, towing costs etc.) in executing any part of the warranty shall be the sole responsibility of the Contractor.                                                                                                                                                                                                                                                                                                                                                 |                                                |  |  |
| 5.4   | All warranty work performed by the contractor is be accompanied with a priced warranty invoice showing a zero balance minus any deductibles.                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |  |  |
| 6.0   | TRAINING-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |  |  |
| 6.1   | The Contractor shall be required to provide training<br>(at the Contractor's expense) for the City of Winnipeg<br>maintenance and operating personnel. The training<br>shall be divided into two separate sessions, one for<br>maintenance personnel and one for operating<br>personnel. The training shall be conducted in separate<br>or combined sessions for each group of personnel.<br>The duration of the sessions shall be as long as required for<br>adequate familiarization and orientation of the equipment to the<br>satisfaction of the Contract Administrator. |                                                |  |  |

The training shall be conducted within two (2) calendar weeks from

the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based on two (2) business days for maintenance personnel and two (2) business days for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

#### 6.2 Training Aides:

a) On the type of equipment being offered, state if CD Rom training aides or on-line training are available-

What is the recommended minimum training duration for:

Primary unit-For major attachments (if applicable):

State what other training aids are available (videos, CDs).

For the primary unit-For major attachments (if applicable):

6.3 Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to: Public Works Department, Human Resources Division Equipment Operator Training Branch

> 102-1155 Pacific Avenue Winnipeg, MB R3E 3P1

Leanne Chetyrbok Equipment Operator Training Consultant

Cell: 204-451-3793 Contact e-mail: lchetyrbok@winnipeg.ca

#### 7.0 TECHNICAL SERVICE/PARTS MANUALS & OWNERS MANUALS-

7.1 Two (2) sets of technical service, parts manuals and owner's manuals are required, CD preferred

#### 8.0 DELIVERY-

8.1 <u>Delivery Point</u>- The complete Supply & Delivery of the <u>Skid Steer Machine</u> shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB.

- 8.2 <u>Delivery Time</u>- Within <u>four (4) calendar weeks</u> preferred from the date of official notification of award of contract. Equipment shall be delivered between8:00 am and 3:00 pm on Business Days. **State** earliest delivery time-
- 8.3 <u>Delivery Contact</u>- The Contractor shall contact the Contract Administrator prior to delivery of the equipment.
- 8.4 <u>P.D.I-</u> A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list \_\_\_\_\_

# 9.0 <u>ALTERNATIVE FUELS</u>- (IF APPLICABLE)

- 9.1 Please **state** if there are any alternative fuels offered in your product to assist in The City of Winnipeg Green Fleet Initiatives. If available, please state, type description, benefit, fuel savings, environmental benefits and the cost of the option.
  - CNG Compressed Natural Gas
  - Diesel Bio Blends
  - Electric
  - Other Alternative Fuels

\$\_\_\_\_\_ \$\_\_\_\_\_ \$\_\_\_\_\_

# FORM O-DATA COLLECTION SHEET

Successful Bidder will be required to complete all applicable fields

| CHASSIS ITEMS                 |                                           | DETAILS from VENDOR |
|-------------------------------|-------------------------------------------|---------------------|
| MAKE/MANUFACTURER             | (e.g. Ford, Volvo, etc.)                  |                     |
| MODEL                         | Enter model (e.g. F-350)                  |                     |
| YEAR                          | (Enter model year)                        |                     |
| DISCRIPTION/TYPE              | (e.g. Truck, snow blower, mower, tractor) |                     |
| FUEL TYPE                     | (e.g. gas, diesel, hybrid, propane)       |                     |
| GVWR                          | (In pounds [lbs.] and kilograms)          |                     |
| GAWR FRONT                    |                                           |                     |
| GAWR REAR                     |                                           |                     |
| GCWR                          |                                           |                     |
| DIMENSION HEIGHT              | (Overall height m)                        |                     |
| DIMENSION LENGTH              | (Overall length m)                        |                     |
| DIMENSION WIDTH               | (Overall width m)                         |                     |
| WHEELBASE                     |                                           |                     |
| DELIVERY DATE                 | (Confirmed date)                          |                     |
| SUPPLIER/DEALER               | (Name, phone number, and contact person)  |                     |
| ODOMETER/HOUR METER           | (Upon delivery)                           |                     |
| V.I.N. NUMBER                 |                                           |                     |
| SERIAL NUMBER (if applicable) |                                           |                     |
| BOX / ATTACHMENT LENGTH       |                                           |                     |
| CAB CONFIGURATION             | (Regular, Extended, Crew)                 |                     |
| M.G.I NUMBER (if applicable)  |                                           |                     |
| KEY DOOR NUM                  |                                           |                     |
| KEY IGNITION NUM              |                                           |                     |

| PAINT CODE                    | (Exterior colour)                                                 |                     |
|-------------------------------|-------------------------------------------------------------------|---------------------|
| PAINT COLOUR                  | (Exterior colour)                                                 |                     |
| PAINT TRIM CODE               | (Interior code #/colour)                                          |                     |
| SERVICE ITEMS                 |                                                                   | DETAILS from VENDOR |
| ENGINE MAKE                   |                                                                   |                     |
| ENGINE MODEL                  |                                                                   |                     |
| ENGINE SERIAL NUMBER          |                                                                   |                     |
| ENGINE HORSE POWER            | (Enter as xxx H.P. @ xxxx RPM                                     |                     |
| ENGINE DISPLACMENT            | (In cubic inches and liters)                                      |                     |
| CPL NUMBER                    |                                                                   |                     |
| ENGINE CYLINDERS              | (Number of cylinders)                                             |                     |
| ENGINE OIL CAPACITY           | (Capacity with filter, in liters)                                 |                     |
| ENGINE OIL FILTER PART NUMBER | (Number of filters and part numbers)                              |                     |
| ENGINE OIL TYPE and WEIGHT    | (e.g. 15W40, regular or synthetic)                                |                     |
| ENGINE AIR FILTER (PRI)       | (Make, part number, quantity)                                     |                     |
| ENGINE AIR FILTER (SEC)       | (Make, part number, quantity)                                     |                     |
| CAB AIR FILTER                | (Part number and location)                                        |                     |
| FUEL TANK CAPACITY            | (In liters)                                                       |                     |
| FUEL FILTER # PRIMARY         | (Make, part number, and quantity)                                 |                     |
| FUEL FILTER # SECONDARY       | (Make, part number, and quantity)                                 |                     |
| FUEL SEPARATOR                | (Make, part number, and quantity)                                 |                     |
| COOLANT TYPE                  | (Heavy-duty, extended life, or regular)                           |                     |
| COOLANT CAPACITY              | (In liters)                                                       |                     |
| COOLANT FILTER NUMBER         | (Part number)                                                     |                     |
| TRANSMISSION                  |                                                                   | DETAILS from VENDOR |
| TRANSMISSION MAKE             | (Enter make & model)                                              |                     |
| TRANSMISSION SERIAL NUMBER    |                                                                   |                     |
| TRANSMISSION TYPE             | (Hydrostatic, standard, automatic)                                |                     |
| TRANSMISSION FLUID CAPACITY   | (in liters)                                                       |                     |
| TRANSMISSION FLUID TYPE       | (Dextron III, synthetic, weight, etc.)                            |                     |
| TRANSMISSION FILTER(S)        | (# of filters and part numbers;<br>internal and external filters) |                     |
| TRANSMISSION FILTER KITS      | (Gasket, o-ring, secondary filters etc.)                          |                     |

| TRANSMISSION COOLER               | (Make and part # applicable)        |                     |
|-----------------------------------|-------------------------------------|---------------------|
| FRONT DIFFERENTIAL                |                                     | DETAILS from VENDOR |
| DIFFERENTIAL MAKE                 |                                     |                     |
| DIFFERENTIAL MODEL                |                                     |                     |
| DIFFERENTIAL SERIAL #             |                                     |                     |
| DIFFERENTIAL OIL TYPE             | (e.g. 80W90, synthetic)             |                     |
| DIFFERENTIAL CAPACITY             | (In liters)                         |                     |
| REAR DIFFERENTIAL                 |                                     | DETAILS from VENDOR |
| DIFFERENTIAL MAKE                 |                                     |                     |
| DIFFERENTIAL MODEL                |                                     |                     |
| DIFFERENTIAL SERIAL #             |                                     |                     |
| DIFFERENTIAL OIL TYPE             | (e.g. 80W90, synthetic)             |                     |
| DIFFERENTIAL CAPACITY             | (In liters)                         |                     |
| TIRES/WHEELS/ETC.                 |                                     | DETAILS from VENDOR |
| TIRE MANUFACTURER & BRAND         |                                     |                     |
| TIRE SIZE FRONT                   |                                     |                     |
| TIRE SIZE REAR                    |                                     |                     |
| WHEEL NUT TORQUE                  | (lb-ft)                             |                     |
| WHEEL SPINDLE/HUB OIL<br>CAPACITY | (In liters)                         |                     |
| WHEEL SPINDLE/HUB FLUID TYPE      | (e.g. 80w90, Dextron, synthetic)    |                     |
| POWER STEERING CAPACITY           | (In liters)                         |                     |
| POWER STEERING FLUID TYPE         | (e.g. ATF or synthetic)             |                     |
| POWER STEERING FILTER #           | (Make, part number, quantity)       |                     |
| BRAKE FLUID                       | (Type; Dot ill, IV, V)              |                     |
| BRAKE TYPE                        | (Hydraulic/air)                     |                     |
| MISC.                             |                                     | DETAILS from VENDOR |
| ALTERNATOR                        | (Enter make, model, part #)         |                     |
| ALTERNATOR AMPS                   | Integers only (e.g. 105, 125, etc.) |                     |
| BATTERY MAKE                      |                                     |                     |
| BATTERY MODEL OR TYPE             |                                     |                     |
| BATTERY CCA                       |                                     |                     |
| BATTERY QTY.                      |                                     |                     |
|                                   |                                     |                     |

| BATTERY VOLTAGE             |                                           |                     |
|-----------------------------|-------------------------------------------|---------------------|
| BELT A/C PART #             | (Enter make and part number)              |                     |
| BELT COMPRESSOR PART #      |                                           |                     |
| BELT FAN PART #             |                                           |                     |
| BELT ALTERNATOR PART #      |                                           |                     |
| BELT STEERING               | (V-belt or serpentine, quantity)          |                     |
| BELT STEERING PART #        |                                           |                     |
| BELT SERPENTINE             |                                           |                     |
| BELTS OTHER                 |                                           |                     |
| COMPRESSOR CFM              | (e.g. 13.2, 15, 18)                       |                     |
| COMPRESSOR MODEL            | (Enter make and model)                    |                     |
| COMPRESSOR PART #           |                                           |                     |
| AIR DRYER                   | (Enter make and model)                    |                     |
| AIR DRYER PART/SERIAL #     |                                           |                     |
| AIR DRYER DESCIANT          |                                           |                     |
| AIR DRYER FILTER            | (part number)                             |                     |
| AUX. HEATER TYPE            | (Diesel, electric, etc.)                  |                     |
| AUX. HEATER MAKE            |                                           |                     |
| AUX. HEATER MODEL           |                                           |                     |
| AIR CONDITIONING            | (Type, 113 etc.)                          |                     |
| AIR CONDITIONING CAPACITY   | (lbs)                                     |                     |
| A/C RECEIVER DRYER PART #   | (part, number)                            |                     |
|                             |                                           |                     |
| SERVICE INTERVALS           |                                           | DETAILS from VENDOR |
| INITIAL OIL & FILTER CHANGE |                                           |                     |
| REGULAR ENG. OIL CHANGE     |                                           |                     |
| TRANSMISSION SERVICE        | (TRANS FLUID OR FLUSH AND FILTER)         |                     |
| FUEL FILTER PRIMARY         |                                           |                     |
| FUEL FILTER SECONDARY       |                                           |                     |
| DIFFERENTIAL SERVICE        |                                           |                     |
| FINAL DRIVES SERVICE        |                                           |                     |
| HYDRAULIC SYSTEM SERVICE    |                                           |                     |
| COOLING SYSTEM SERVICE      | (FULL CHANGE AND ADDITIVES)               |                     |
| WHEEL NUT TORQUE            | (EVERY SERVICE, ONE A YEAR,<br>EVERY KMS) |                     |
| ONE TIME ADJUSTMENTS        | (LIST)                                    |                     |

| MAJOR ITEM ADJUSTMENTS TO<br>ENGINE, DRIVETRAIN, ETC.)<br>LUBRICATION POINTS | (TIMING CHAIN, VALVE SET,<br>ETC)<br>(HOW OFTEN, WHICH POINTS)                                                                                                                                                                                                                                                                                                                    |                                               |
|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| PREDICTIVE MAINTENANCE ITEMS                                                 | <b>Predictive maintenance (PdM)</b><br>techniques help determine the<br>condition of in-service equipment in<br>order to predict when maintenance<br>should be performed. The ultimate<br>goal of <i>PdM</i> is to per-form<br>maintenance at a scheduled point in<br>time when the maintenance activity<br>is most cost-effective and before the<br>equipment loses performance. | DETAILS from VENDOR<br>(Intervals in hrs/kms) |
|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                   |                                               |

# FORM Q-SUSTAINABILITY QUESTIONNAIRE

|                 | <u>Information</u><br>Sustainability: High Quality, Small Ecological Footprint                                                                                                                                                          | (Yes/No) |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1.              | Have you employed environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity as compared to similar goods? If yes, please describe them below.                                |          |
| Describe:       |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
| 2.              | Have you obtained 3rd party environmental certifications for any of the products that you are supplying in this Bid Opportunity?                                                                                                        |          |
| Describe:       |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
| 3.              | Have you performed a life cycle assessment of the goods you are supplying in this Bid Opportunity? If yes, please describe below.                                                                                                       |          |
| Describe:       |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
| 4.              | Are there any other environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity that we could have specified in this tender, but have not? If yes, please describe them below. |          |
| Describe:       |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
|                 | <u>/ Information</u><br>nd Climate: Reducing Energy Costs and Greenhouse Gas Emissions                                                                                                                                                  |          |
| 1.              | Have you measured your corporate greenhouse gas emissions? If yes, please report your total annual greenhouse gas emissions reported in the most recent year measured?                                                                  |          |
| Describe:       |                                                                                                                                                                                                                                         |          |
|                 |                                                                                                                                                                                                                                         |          |
| 2.<br>Describe: | Have you set publicly available greenhouse gas reduction targets? If yes, what are those targets?                                                                                                                                       |          |
|                 |                                                                                                                                                                                                                                         |          |

#### Material Efficiency: Reducing Waste and Enhancing Quality

1. Do you measure the total amount of solid waste generated from the facilities that produce your product(s) for this Bid Opportunity? If yes, please report for the most recent year measured.

Describe: 2. Have you set publicly available solid waste reduction targets? If yes, what are those targets? Describe: Do you measure the total water use from facilities that produce your product(s) for this Bid Opportunity? 3. If yes, please report for the most recent year measured. Describe: 4. Have you set publicly available water use reduction targets? If yes, what are those targets? Describe: Natural Resources: Responsibly Sourced Raw Materials Have you established publicly available sustainability purchasing guidelines for your direct suppliers that 1. address issues such as environmental compliance, employment practices and product safety? Describe: Social Responsibility: Ensuring Responsible and Ethical Production 1. Do you have a process for managing social compliance at the manufacturing level? Describe: Do you work with your supply base to resolve issues found during social compliance evaluations and also 2. document specific corrections and improvements? Describe:

# 3. Do you invest in community development activities in the markets you source from and/or operate within?

Describe: