



467-2013 ADDENDUM 2

PROVISION OF MEDIA DESTRUCTION SERVICES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE BID
OPPORTUNITY**

ISSUED: June 14, 2013
BY: Rachel Eccles
TELEPHONE NO. (204) 986-2451

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID OPPORTUNITY AND SHALL
FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: A20130301

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.

PART A – BID SUBMISSION

Replace: 467-2013 Bid Submission with 467-2013 Addendum 2 - Bid Submission. The following is a summary of changes incorporated in the replacement Bid Submission:

Form B(R1): bid pricing has been included for On-Site Paper Shredding Services.

Header row and new items 2, 2a, 2b and 2c have been included to calculate different container sizes that may be bid.

PART B – BIDDING PROCEDURES

Revise: B2.1 to read: The Submission Deadline is 4:00 p.m. Winnipeg time, June **19**, 2013

Add: B13.4.2 to read: Unit Price Bid for Items 2a, 2b and 2c shall be calculated based on the container size bid, in order to calculate Total Bid Price.

PART E – SPECIFICATIONS

Replace: E1.4 to read: Approved container sizes are 65 gallon, 95 gallon and 100lb. Bidders shall indicate their proposed container sizes on Form B(R1) Containers for the Work shall be supplied by the Contractor at no charge to the user or City.

Replace: E2.4 to read: Average stops that resulted in a minimum charge were 110.

Revise: E3.3 to read: Item No. 1 **and 2,2a,2b and 2c** – Paper Shredding Services shall be mobile on-site **or** transported and shredded off-site, and shall be as follows

Revise: E3.4 to read: Item No. 3 - Archival Record Destruction Services shall be as follows:

Revise: E3.5 to read: Item No.4 – Destruction of Audio/Video and Computer Records shall be as follows:

Delete: E3.6

Add: List of Current Tote and Console Locations