FORM A: PROPOSAL

(See B7)

4	Cantrast	Title
1.	Contract	Tille

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR THIRD PARTY CONTRACT ADMINISTRATION – POLO PARK INFRASTRUCTURE IMPROVEMENTS – ST. MATTHEWS AVENUE, ST. JAMES STREET, ELLICE AVENUE

		IMPROVEMENTS – ST. MATTHEWS AVENUE, ST. JAMES STREET, ELLICE AVENUE
2.	Proponent	
		Name of Proponent (Legal Name)
		Usual Business Name of Bidder as it appears on Invoice (if different from above)
		Street
		City Province Postal Code
		Email Address of Bidder
		Facsimile Number
	(Mailing address if different)	Street or P.O. Box
		City Province Postal Code
		GST Registration Number (if applicable)
	(Choose one)	The Proponent is:
		a sole proprietor
		a partnership
		a corporation
		carrying on business under the above name.
3. Contact Person		The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.
		Contact Person Title
		Telephone Number Facsimile Number
4.	Definitions	All capitalized terms used in the Contract shall have the meanings

ascribed to them in the General Conditions.

5.	Offer	The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in the Proposal Submission.
6.	Execution of Contract	The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7.	Commencement of the Services	The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.
8.	Contract	The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9.	Addenda	The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract:
		No Dated
10.	Time	This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.
11.	Signatures	The Proponent or the Proponent's authorized official or officials have signed this
		, 20
		Signature of Proponent or Proponent's Authorized Official or Officials
		(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

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FORM B: FEES PART A (See B8)

Third Party Contract Administration for the Polo Park Infrastructure Improvements Project RFP No. 599-2013	Approximate Quantity	Project Role:			Total Person- Hours	Sub-Total Fees	Disburse ments	Total Fees Including Disbursements
		Name:						
		Hourly Rate:						
(A) Advisory Services - Planning & Preliminary Design Phases								
Facilitate and participate in value engineering process/produce a response report	125 hours							
Perform roadway safety audits during Preliminary Design	100 hours							
Review and coordinate responses with the City of Winnipeg to Preliminary Design Report and Drawings	100 hours							
Review Class 3 estimate of costs and cash flow assembled during Project Planning and Preliminary Design	75 hours							
Review/Advise on Monthly reports as they relate to project costs, Change in Works and Change in Services	50 hours							
Undertake independent design checks of various works								
Structural / Geotechnical	25 hours							
Roads / Transportation	75 hours							
Drainage	50 hours							
Participate in Public Information Sessions	25 hours							
Provision to the City of a current report on the assignment status on a monthly basis advising of progress, schedule, costs and Change in Services	75 hours							
Subtotal (A) Advisory Services - Planning & Preliminary Design Phases								

RFP No. 599-2013

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FORM B: FEES PART B

(See B8)

(See B8)								
Third Party Contract Administration for the Polo Park Infrastructure Improvements Project RFP No. 599-2013	Approximate Quantity	Project Role:			Total Person- Hours	Sub-Total Fees	Disburse ments	Total Fees Including Disbursements
		Name:					ı	
		Hourly Rate:						
(B) Advisory Services - Detailed Design, Contract Administration and Post Construction Phases								
Facilitate and participate in value engineering process/produce a response report	100 hours							
Perform roadway safety audits during Detailed Design	75 hours							
Review and coordinate responses with the City of Winnipeg to Bid Opportunities and Detailed Design Drawings	125 hours							
Estimated capital costs and cash flow forecasts assembled during Detailed Design	75 hours							
Monthly cost statements and projections for engineering services during Detailed Design	75 hours							
Review/Advise on Monthly reports as they relate to project costs, Change in Works and Change in Services	75 hours							
Review/Advise on Extra work claims and contemplated changes in work	100 hours							
Provision to the City of a current report on the assignment status on a monthly basis advising of progress, schedule, costs and Change in Services	75 hours							
Subtotal (B) - Advisory Services - Detailed Design, Contract Administration and Post Construction Phases								
Total Man-Hours								
Total Cost of Engineering Services (A) + (B)								